



## AGENDA

### UMPQUA SOIL AND WATER CONSERVATION DISTRICT MEETING

September 12, 2024

**Business Meeting 6:30 – 7:00 PM**

**Annual Meeting 7:00 – 8:00 PM**

**Please join the meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/UmpquaSWCD/umpquasoilandwaterconservationdistrictbusinessannu>

**You can also dial in using your phone.**

Access Code: 582-916-477

United States (Toll Free): [1 877 309 2073](tel:18773092073)

**Get the app now and be ready when your first meeting starts:**

<https://meet.goto.com/install>

### **CALL TO ORDER**

### **FISCAL PROVIDER REPORT**

Tanya Graham – Bookkeeping Updates

### **APPROVAL OF BILLS & TREASURER'S REPORT FOR AUDIT**

- August 2024.

### **APPROVAL OF MINUTES**

- 2022: 02/10 Meeting, 03/03 Special Meeting
- 2024: 08/08 Meeting

### **STAFF REPORTS**

### **CONSULTANT REPORTS**

### **AGENCY & ORGANIZATION REPORTS**

### **DIRECTOR REPORTS**

### **BUSINESS ITEMS**

1. Annual Report 2023/2024 – Action Item

### **FUNDING COMMITTEE**

Discussion and Reports

### **NEXT MEETING DATE**

- The next business meeting for the Umpqua Soil and Water Conservation District is scheduled for October 17, 2024 at 6:30 p.m.

### **ADJOURN**

water \* livestock \* pasture \* woodlands \* fish \* streams \* wildlife  
Telephone: (541) 662-1341, Email: [rhonda@umpquasoilandwater.com](mailto:rhonda@umpquasoilandwater.com)

\*As part of public policy, the Umpqua Soil and Water Conservation District will attempt to provide public accessibility to services, programs and activities. If accommodation is needed at this meeting please contact the Umpqua SWCD office at 662-1341 at least 48 hours prior to the scheduled meeting time.\*

**Umpqua Soil and Water Conservation District  
Balance Sheet  
As of August 31, 2024**

<b>ASSETS:</b>	<b>August 31, 2024</b>
<b>Current Assets:</b>	
Checking/Savings	
First Community Checking	43,123.88
First Community Savings	68.47
<b>Total Checking/Savings:</b>	<b>43,192.35</b>
<b>Accounts Receivable:</b>	
Accounts Receivable	0.00
<b>Total Accounts Receivable:</b>	<b>0.00</b>
<b>Other Current Assets:</b>	
Prepaid Workers Comp	672.07
<b>Total Other Current Assets:</b>	<b>672.07</b>
<b>Total Assets:</b>	<b>43,864.42</b>
<b>LIABILITIES &amp; EQUITY:</b>	
<b>Liabilities:</b>	
<b>Current Liabilities:</b>	
Paid Time Off Liability	10,928.28
<b>Total Current Liabilities:</b>	<b>10,928.28</b>
<b>Accounts Payable:</b>	
Accounts Payable	0.00
<b>Total Accounts Payable:</b>	<b>0.00</b>
<b>Equity:</b>	
Retained Earnings	26,871.98
Net Income	6,064.16
<b>Total Equity:</b>	<b>32,936.14</b>
<b>Total Liabilities &amp; Equity:</b>	<b>43,864.42</b>

**Net Income**

Income	34,558.33
Expenses	- 28,494.17
<b>Net Income</b>	<b>6,064.16</b>

**Retained Earnings**

<b>Cash at Beginning of Year 7/1/2024</b>	<b>28,477.22</b>
Accounts Receivable Balance 6/30/24	+ 8,469.00
Prepaid Workers Comp Balance 6/30/24	+ 933.70
Paid Time off Liability Balance 6/30/24	- 11,007.94
Accounts Payable Balance 6/30/24	- 0.00
<b>Retained Earnings</b>	<b>26,871.98</b>

**Umpqua Soil and Water Conservation District  
Registers - Accounts Receivable, Accounts Payable  
August 2024**

Date	Num	Name	Account	Grant Name	Original Amount	
<b>First Community Checking</b>					<b>Balance as of 8/1/24</b>	<b>8,986.78</b>
8/1/24		Deposit	Refund - Web hosting	23-25 ODA Dist Operations	192.56	
8/13/24		Deposit	Grant Funds	PUR Glover	8,469.00	
8/23/24		Deposit	Grant Funds	23-25 ODA Dist Operations	7,244.50	
8/23/24		Deposit	Grant Funds	23-25 ODA SOW	16,904.00	
8/23/24		Deposit	Grant Funds	07-24-005 Elk	8,998.80	
8/1/24	EFT	Turbify	Web Hosting	23-25 ODA Dist Operations	(233.98)	
8/2/24	EFT	QuickBooks Payroll	Processing Fee	23-25 ODA Dist Operations	(1.75)	
8/19/24	EFT	QuickBooks Payroll	Processing Fee	23-25 ODA Dist Operations	(1.75)	
8/1/24	EFT	Oregon Dept of Revenue	Payroll Taxes - Q3-24	Payroll Fund	(249.65)	
8/1/24	EFT	United States Treasury	Payroll Taxes - Q3-24	Payroll Fund	(786.46)	
8/16/24	EFT	Oregon Dept of Revenue	Payroll Taxes - Q3-24	Payroll Fund	(187.02)	
8/16/24	EFT	United States Treasury	Payroll Taxes - Q3-24	Payroll Fund	(550.06)	
8/9/24	EFT	Adobe	Office Supplies	23-25 ODA Dist Operations	(19.99)	
8/1/24	EFT	Intuit	Processing Fee	23-25 ODA Dist Operations	(6.00)	
8/14/24	EFT	A2Z Mini Storage	Storage Rent	23-25 ODA Dist Operations	(150.00)	
8/1/24	EFT	LogMein	Telephone	23-25 ODA Dist Operations	(5.00)	
8/30/24	EFT	AT&T	Telephone	23-25 ODA Dist Operations	(186.16)	
8/22/24	EFT	United States Postal	Postage	23-25 ODA Dist Operations	(27.30)	
8/5/24	DD	Tanya Graham	Contract Services	23-25 ODA Dist Operations	(168.75)	
8/20/24	DD	Tanya Graham	Contract Services	23-25 ODA Dist Operations	(202.50)	
8/1/24	1638	Streamline	Web Hosting	23-25 ODA Dist Operations	(133.00)	
8/1/24	1639	OACD	Dues	23-25 ODA Dist Operations	(148.76)	
8/1/24	1640	Oregon Saves	Simple IRA	Payroll Fund	(150.15)	
8/16/24	1641	Country Media	Advertising	23-25 ODA Dist Operations	(48.35)	
8/16/24	1642	SAIF	Workers Comp	23-25 ODA Dist Operations, General	(340.54)	
8/16/24	1643	Secretary of State	Dues	23-25 ODA Dist Operations	(40.00)	
8/16/24	1644	Oregon Saves	Simple IRA	Payroll Fund	(114.40)	
8/5/24	DD1221	Rhonda Black	Personnel 7/16/24 - 7/31/24	Payroll Fund	(2,172.35)	
8/20/24	DD1222	Rhonda Black	Personnel 8/1/24 - 8/15/24	Payroll Fund	(1,747.84)	
					<b>Balance as of 8/31/24</b>	<b>43,123.88</b>
<b>First Community Savings</b>					<b>Balance as of 8/1/24</b>	<b>68.47</b>
						<b>0.00</b>
					<b>Balance as of 8/31/24</b>	<b>68.47</b>

**Umpqua Soil and Water Conservation District  
Registers - Accounts Receivable, Accounts Payable  
August 2024**

**Accounts Receivable:**

	<b>Total Funds Submitted for Payment</b>	<b>0.00</b>
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**Accounts Payable**

	<b>Total Accounts Payable</b>	<b>0.00</b>
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**Prepaid Workers Compensation**

<i>Prepaid 7/2/23 (23/24 Fiscal Year)</i>	345.94
<i>Prepaid 6/16/24 (24/25 Fiscal Year)</i>	678.27
<i>Paid 23/24 Balance</i>	337.08
<i>Prepaid 24/25 Balance</i>	3.46
<i>2023-2024 Used</i>	(683.02)
<i>2024-2025 Used</i>	(9.66)

	<b>Total Prepaid Workers Comp Balance 8/31/24</b>	<b>672.07</b>
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**Umpqua Soil and Water Conservation District  
Statement of Activity and Cash Flow Report  
July 1, 2024 through August 31, 2024**

	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>
<i>Status</i>	<i>General</i>	<i>PTO</i>	<i>ODA</i>	<i>ODA</i>	<i>07-22-001</i>	<i>07-22-004</i>	<i>07-24-003</i>
<i>Source</i>	<i>Fund</i>	<i>Reserve</i>	<i>DO 23-25</i>	<i>SOW 23-25</i>	<i>Prov</i>	<i>Baum</i>	<i>Parent R</i>
<i>Project</i>							
<b>Income</b>							
Grant Funds			7,244.50	16,904.00			
Admin Income	1,411.03						
Other Income							
<b>Total Income</b>	<b>1,411.03</b>	<b>0.00</b>	<b>7,244.50</b>	<b>16,904.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense</b>							
Admin Expenses							971.28
Advertising			48.35				
Bank Fees, Processing	1.34		19.00				
Contract Services:							
Fiscal Provider			708.75				
General							
Dues, Fees and Permits			228.76				
Insurance:							
General, Workers Comp	592.51						
Material and Supplies							9,680.51
Office Supplies			1,269.98	34.99			
Postage			27.30	204.00			
Payroll:							
PTO Reserve		(1,279.66)	165.45	721.31			90.38
Watershed Tech		1,170.00	1,456.00	5,876.00			871.00
Internet Stipend		3.90	4.50	29.39			3.26
Workers Comp		0.70	0.95	3.99			2.55
Payroll Taxes		105.06	130.81	527.89			78.24
Rent:							
Storage Unit			300.00				
PO Box							
Tele/Internet/Web Site			1,381.74				
Travel/Training			44.89	85.09			2.01
<b>Total Expense</b>	<b>593.85</b>	<b>0.00</b>	<b>5,786.48</b>	<b>7,482.66</b>	<b>0.00</b>	<b>0.00</b>	<b>11,699.23</b>
<b>Net Income</b>	<b>817.18</b>	<b>0.00</b>	<b>1,458.02</b>	<b>9,421.34</b>	<b>0.00</b>	<b>0.00</b>	<b>(11,699.23)</b>
Accounts Receivable							
Prepaid Workers Comp	261.63						
Accounts Payable							
Paid Time Off Liabilities		(79.66)					
Cash Balance as of 7/1/24	9,998.46	11,007.94	6,724.36	(2,835.29)	(2,273.84)	(697.11)	8,932.29
Net Cash Increase for Period	1,078.81	(79.66)	1,458.02	9,421.34	0.00	0.00	(11,699.23)
<b>Cash Balance as of 8/31/24</b>	<b>11,077.27</b>	<b>10,928.28</b>	<b>8,182.38</b>	<b>6,586.05</b>	<b>(2,273.84)</b>	<b>(697.11)</b>	<b>(2,766.94)</b>
					<i>Need FR</i>	<i>Need FR</i>	<i>Need FR</i>

Note: These funds are still in review and subject to change.

**Umpqua Soil and Water Conservation District  
Statement of Activity and Cash Flow Report  
July 1, 2024 through August 31, 2024**

<i>Status</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	
<i>Source</i>	<b>07-24-005</b>	<b>PUR</b>	<b>USFS</b>	
<i>Project</i>	<b>Elk Ck</b>	<b>Glover</b>	<b>Tsalila 2</b>	<b>TOTAL</b>
<b>Income</b>				
Grant Funds	8,998.80			33,147.30
Admin Income				1,411.03
Other Income				0.00
<b>Total Income</b>	<b>8,998.80</b>	<b>0.00</b>	<b>0.00</b>	<b>34,558.33</b>
<b>Expense</b>				
Admin Expenses	133.24	306.51		1,411.03
Advertising				48.35
Bank Fees, Processing				20.34
<b>Contract Services:</b>				
Fiscal Provider				708.75
General				0.00
Dues, Fees and Permits				228.76
<b>Insurance:</b>				
General, Workers Comp				592.51
Material and Supplies				9,680.51
Office Supplies				1,304.97
Postage				231.30
<b>Payroll:</b>				
PTO Reserve	114.40	88.15	20.31	(79.66)
Watershed Tech	988.00	754.00	182.00	11,297.00
Internet Stipend	5.19	3.11	0.65	50.00
Workers Comp	0.72	0.64	0.11	9.66
Payroll Taxes	88.72	67.72	16.34	1,014.78
<b>Rent:</b>				
Storage Unit				300.00
PO Box				0.00
Tele/Internet/Web Site				1,381.74
Travel/Training	135.34	26.80		294.13
<b>Total Expense</b>	<b>1,465.61</b>	<b>1,246.93</b>	<b>219.41</b>	<b>28,494.17</b>
<b>Net Income</b>	<b>7,533.19</b>	<b>(1,246.93)</b>	<b>(219.41)</b>	<b>6,064.16</b>
Accounts Receivable		8,469.00		8,469.00
Prepaid Workers Comp				261.63
Accounts Payable				0.00
Paid Time Off Liabilities				(79.66)
Cash Balance as of 7/1/24	0.00	(2,285.96)	(93.63)	28,477.22
<b>Net Cash Increase for Period</b>	<b>7,533.19</b>	<b>7,222.07</b>	<b>(219.41)</b>	<b>14,715.13</b>
<b>Cash Balance as of 8/31/24</b>	<b>7,533.19</b>	<b>4,936.11</b>	<b>(313.04)</b>	<b>43,192.35</b>

*In Process*

**Umpqua Soil and Water Conservation District  
Monthly Comparison  
2024 - 2025 (as of August 31, 2024)**

	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	TOTAL
<b>Income</b>													
Grant Funds	24,148.50	8,998.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,147.30
Admin Income	0.00	1,411.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,411.03
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	<b>24,148.50</b>	<b>10,409.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34,558.33</b>
<b>Expense</b>													
Admin Expenses	0.00	1,411.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,411.03
Bank Fees, Processing Fee	10.84	9.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.34
Contract Services:													
Fiscal Provider	337.50	371.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	708.75
General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dues, Fees and Permits	40.00	188.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	228.76
Insurance	0.00	592.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	592.51
Material and Supplies	9,680.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,680.51
Office Expenses:													0.00
Advertising	0.00	48.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48.35
Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Postage	204.00	27.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	231.30
Supplies	1,284.98	19.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,304.97
Payroll:													0.00
PTO Reserve	373.19	(452.85)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(79.66)
Watershed Tech	6,006.00	5,291.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,297.00
Internet Stipend	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
Workers Comp	5.95	3.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.66
Payroll Taxes	539.68	475.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,014.78
Rent:													
Storage Unit	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
PO Box	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Telephone, Internet, Web Site	1,016.16	365.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,381.74
Travel/Training	127.30	166.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	294.13
<b>Total Expense</b>	<b>19,801.11</b>	<b>8,693.06</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28,494.17</b>
<b>Net Income</b>	<b>4,347.39</b>	<b>1,716.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,064.16</b>
Accounts Receivable	(24,148.50)	32,617.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,469.00
Prepaid Workers Comp	5.95	255.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	261.63
Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Paid Time Off Liabilities	373.19	(452.85)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(79.66)
Cash Balance as of 7/1/24	28,477.22	9,055.25	43,192.35	43,192.35	43,192.35	43,192.35	43,192.35	43,192.35	43,192.35	43,192.35	43,192.35	43,192.35	28,477.22
Net Cash Increase for Period	(19,421.97)	34,137.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,715.13
<b>Cash Balance as of 8/31/24</b>	<b>9,055.25</b>	<b>43,192.35</b>	<b>43,192.35</b>	<b>43,192.35</b>	<b>43,192.35</b>	<b>43,192.35</b>	<b>43,192.35</b>	<b>43,192.35</b>	<b>43,192.35</b>	<b>43,192.35</b>	<b>43,192.35</b>	<b>43,192.35</b>	<b>43,192.35</b>

**Umpqua Soil and Water Conservation District  
Individual Grant Report  
As of August 31, 2024**

**Report Due Dates Coming up**

Grant	Funds to Receive	Due Dates			
2023-2025 ODA Quarterly Report	0.00	10/15/24	1/15/25	4/15/25	7/15/25
07-22-001 Providence	0.00	4/4/25	Final		
07-22-004 Otter/Baumgartner	0.00	7/8/25	Final		
07-24-003 Parent Ranch	0.00	4/16/26	Final		
07-24-005 Elk Creek	0.00	8/10/26	Final		
USFS Tsalila 2	0.00	3/31/24	4/30/25		

**Paid Time Off Hour Balance**

Vacation Time		Staff			
Hours as of 7/1/24		254.25			
Accrued this Fiscal Year		20.00			
Paid Out this Fiscal Year		0.00			
Hours as of 8/31/24	<b>274.25</b>	Hours	Paid Time Off Liability	<b>\$9,293.27</b>	
<i>(Note 1 - Vacation time is paid out upon separation)</i>					
Personal Time		Staff			
Hours as of 7/1/24		77.25			
Accrued this Fiscal Year		16.00			
Paid Out this Fiscal Year		45.00			
Hours as of 8/31/24	<b>48.25</b>	Hours	Paid Time Off Liability	<b>\$1,635.01</b>	
<i>(Note 2 - Personal Time is not paid out upon separation)</i>					
<b>Total Paid Time Off Liability</b>				<b>\$10,928.28</b>	

**USFS Tsalila 2**

	2024/2025	2023/2024	2022/2023	Total	Budget	Remaining
<b>INCOME</b>						
Grant Funds	0.00	1,814.70	1,506.96	3,321.66	15,000.00	11,678.34
<b>Total Income</b>	0.00	1,814.70	1,506.96	3,321.66	15,000.00	11,678.34
<b>EXPENSES</b>						
Salary	219.41	1,603.66	1,399.00	3,222.07	5,472.00	2,249.93
Travel	0.00	103.49	69.44	172.93	360.00	187.07
Contract Services	0.00	0.00	0.00	0.00	6,490.00	6,490.00
Material and Supplies	0.00	0.00	239.70	239.70	2,678.00	2,438.30
<b>Total Expenses</b>	219.41	1,707.15	1,708.14	3,634.70	15,000.00	11,365.30
<b>Net Income</b>	(219.41)					
Accounts Receivable	0.00					
Accounts Payable	0.00					
<b>Cash Balance 7/1/24</b>	<b>(93.63)</b>					
<b>Net Cash</b>	<b>(219.41)</b>					
<b>Cash Balance 8/31/24</b>	<b>(313.04)</b>					
					<i>Expires</i>	<i>12/31/2024</i>

**Glover Estuary Enhancement - Partnership for Umpqua Rivers**

	2024/2025	2023/2024	Total	Budget	Remaining
<b>INCOME</b>					
Contract Income	0.00	8,469.00	8,469.00	8,469.00	0.00
<b>Total Income</b>	0.00	8,469.00	8,469.00	8,469.00	0.00
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	940.42	2,285.96	3,226.38	7,669.00	4,442.62
Indirect Costs	306.51	0.00	306.51	800.00	493.49
<b>Total Expenses</b>	1,246.93	2,285.96	3,532.89	8,469.00	4,936.11
<b>Net Income</b>	(1,246.93)				
Accounts Receivable	8,469.00				
Accounts Payable	0.00				
<b>Cash Balance 7/1/24</b>	<b>(2,285.96)</b>				
<b>Net Cash</b>	<b>7,222.07</b>				
<b>Cash Balance 8/31/24</b>	<b>4,936.11</b>				



**Umpqua Soil and Water Conservation District  
Individual Grant Report  
As of August 31, 2024**

**2023-2025 ODA District Operations**

	<b>2024/2025</b>	<b>2023/2024</b>	<b>Total</b>	<b>Budget</b>	<b>Remaining</b>
<b>INCOME</b>					
Grant Funds	7,244.50	28,978.00	36,222.50	57,956.00	21,733.50
<b>Total Income</b>	<b>7,244.50</b>	<b>28,978.00</b>	<b>36,222.50</b>	<b>57,956.00</b>	<b>21,733.50</b>
<b>EXPENSES</b>					
Advertising	48.35	230.28	278.63	480.28	201.65
Bank and QBs Processing Fees	19.00	103.25	122.25	228.25	106.00
Contract Services	708.75	3,228.75	3,937.50	9,428.75	5,491.25
Dues, Fees and Permits	228.76	354.49	583.25	1,104.49	521.24
Insurance	0.00	2,119.00	2,119.00	4,619.00	2,500.00
Office Supplies	1,269.98	3,827.76	5,097.74	8,327.76	3,230.02
Postage	27.30	905.55	932.85	1,905.55	972.70
Salary, Taxes, WC, Int Stipend	1,757.71	7,521.62	9,279.33	20,998.98	11,719.65
Rent (Storage and PO Box)	300.00	1,514.00	1,814.00	3,464.00	1,650.00
Telephone, Internet, Web Site	1,381.74	2,436.88	3,818.62	6,336.88	2,518.26
Travel/Training	44.89	12.06	56.95	1,062.06	1,005.11
<b>Total Expenses</b>	<b>5,786.48</b>	<b>22,253.64</b>	<b>28,040.12</b>	<b>57,956.00</b>	<b>29,915.88</b>
<b>Net Income</b>	<b>1,458.02</b>				
<b>Accounts Receivable</b>	<b>0.00</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>6,724.36</b>				
<b>Net Cash</b>	<b>1,458.02</b>				
<b>Cash Balance 8/31/24</b>	<b>8,182.38</b>				

*Expires 7/31/2025*

**2023 - 2025 ODA Scope of Work Funds**

	<b>2024/2025</b>	<b>2023/2024</b>	<b>Total</b>	<b>Budget</b>	<b>Remaining</b>
<b>INCOME</b>					
Grant Funds	16,904.00	67,616.00	84,520.00	135,232.00	50,712.00
<b>Total Income</b>	<b>16,904.00</b>	<b>67,616.00</b>	<b>84,520.00</b>	<b>135,232.00</b>	<b>50,712.00</b>
<b>EXPENSES</b>					
Reserved for 2024/2025	0.00	0.00	0.00	3,200.00	3,200.00
Contract Services	0.00	9,348.88	9,348.88	12,090.88	2,742.00
Office Supplies	238.99	353.87	592.86	353.87	(238.99)
Conferences, Trainings	0.00	780.39	780.39	1,780.39	1,000.00
Mileage	85.09	956.07	1,041.16	1,956.07	914.91
Salary, Taxes, WC, Int Stipend	7,158.58	59,012.08	66,170.66	115,850.79	49,680.13
<b>Total Expenses</b>	<b>7,482.66</b>	<b>70,451.29</b>	<b>77,933.95</b>	<b>135,232.00</b>	<b>57,298.05</b>
<b>Net Income</b>	<b>9,421.34</b>				
<b>Accounts Receivable</b>	<b>0.00</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>(2,835.29)</b>				
<b>Net Cash</b>	<b>9,421.34</b>				
<b>Cash Balance 8/31/24</b>	<b>6,586.05</b>				

*Expires 7/31/2025*

**Umpqua Soil and Water Conservation District  
Individual Grant Report  
As of August 31, 2024**

**07-22-001 Providence Creek Runoff Management**

	<u>2024/2025</u>	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
<b>INCOME</b>					
OWEB Funds	0.00	8,253.00	8,253.00	13,755.00	5,502.00
<b>Total Income</b>	<b>0.00</b>	<b>8,253.00</b>	<b>8,253.00</b>	<b>13,755.00</b>	<b>5,502.00</b>
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	0.00	695.56	695.56	1,280.00	584.44
Contract Services	0.00	5,525.00	5,525.00	10,877.00	5,352.00
Material and Supplies	0.00	3,349.29	3,349.29	0.00	(3,349.29)
Other	0.00	0.00	0.00	165.00	165.00
Indirect Costs	0.00	956.99	956.99	1,233.00	276.01
Post-Grant	0.00	0.00	0.00	200.00	200.00
<b>Total Expenses</b>	<b>0.00</b>	<b>10,526.84</b>	<b>10,526.84</b>	<b>13,755.00</b>	<b>3,228.16</b>
<b>Net Income</b>	<b>0.00</b>				
<b>Accounts Receivable</b>	<b>0.00</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>(2,273.84)</b>				
<b>Net Cash</b>	<b>0.00</b>				
<b>Cash Balance 8/31/24</b>	<b>(2,273.84)</b>				
				<i>Expires</i>	<i>2/3/2025</i>

**07-22-004 Otter/Baumgartner Ranch**

	<u>2024/2025</u>	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
<b>INCOME</b>					
OWEB Funds	0.00	8,955.60	8,955.60	14,926.00	5,970.40
<b>Total Income</b>	<b>0.00</b>	<b>8,955.60</b>	<b>8,955.60</b>	<b>14,926.00</b>	<b>5,970.40</b>
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	0.00	596.39	596.39	1,400.00	803.61
Contract Services	0.00	5,100.00	5,100.00	400.00	(4,700.00)
Material and Supplies	0.00	3,239.58	3,239.58	11,927.00	8,687.42
Other	0.00	170.36	170.36	165.00	(5.36)
Indirect Costs	0.00	546.38	546.38	834.00	287.62
Post-Grant	0.00	0.00	0.00	200.00	200.00
<b>Total Expenses</b>	<b>0.00</b>	<b>9,652.71</b>	<b>9,652.71</b>	<b>14,926.00</b>	<b>5,273.29</b>
<b>Net Income</b>	<b>0.00</b>				
<b>Accounts Receivable</b>	<b>0.00</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>(697.11)</b>				
<b>Net Cash</b>	<b>0.00</b>				
<b>Cash Balance 8/31/24</b>	<b>(697.11)</b>				
				<i>Expires</i>	<i>5/31/2025</i>

**Umpqua Soil and Water Conservation District  
Individual Grant Report  
As of August 31, 2024**

**07-24-003 Parent Ranch**

	<u>2024/2025</u>	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
<b>INCOME</b>					
OWEB Funds	0.00	8,996.40	8,996.40	14,994.00	5,997.60
<b>Total Income</b>	<b>0.00</b>	<b>8,996.40</b>	<b>8,996.40</b>	<b>14,994.00</b>	<b>5,997.60</b>
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	1,047.44	64.11	1,111.55	1,216.00	104.45
Contract Services	0.00	0.00	0.00	1,350.00	1,350.00
Material and Supplies	9,680.51	0.00	9,680.51	10,883.00	1,202.49
Other	0.00	0.00	0.00	0.00	0.00
Indirect Costs	971.28	0.00	971.28	1,345.00	373.72
Post-Grant	0.00	0.00	0.00	200.00	200.00
<b>Total Expenses</b>	<b>11,699.23</b>	<b>64.11</b>	<b>11,763.34</b>	<b>14,994.00</b>	<b>3,230.66</b>
<b>Net Income</b>	<b>(11,699.23)</b>				
<b>Accounts Receivable</b>	0.00				
<b>Accounts Payable</b>	0.00				
<b>Cash Balance 7/1/24</b>	<b>8,932.29</b>				
<b>Net Cash</b>	<b>(11,699.23)</b>				
<b>Cash Balance 8/31/24</b>	<b>(2,766.94)</b>				
				<i>Expires</i>	<i>2/15/2026</i>

**07-24-005 Elk Creek**

	<u>2024/2025</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	
<b>INCOME</b>					
OWEB Funds	8,998.80	8,998.80	14,998.00	5,999.20	
<b>Total Income</b>	<b>8,998.80</b>	<b>8,998.80</b>	<b>14,998.00</b>	<b>5,999.20</b>	
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	1,197.03	1,197.03	1,217.00	19.97	
Contract Services	0.00	0.00	10,010.00	10,010.00	
Material and Supplies	0.00	0.00	65.00	65.00	
Travel	135.34	135.34	2,160.00	2,024.66	
Indirect Costs	133.24	133.24	1,346.00	1,212.76	
Post-Grant	0.00	0.00	200.00	200.00	
<b>Total Expenses</b>	<b>1,465.61</b>	<b>1,465.61</b>	<b>14,998.00</b>	<b>13,532.39</b>	
<b>Net Income</b>	<b>7,533.19</b>				
<b>Accounts Receivable</b>	0.00				
<b>Accounts Payable</b>	0.00				
<b>Cash Balance 7/1/24</b>	<b>0.00</b>				
<b>Net Cash</b>	<b>7,533.19</b>				
<b>Cash Balance 8/31/24</b>	<b>7,533.19</b>				
				<i>Expires</i>	<i>6/11/2026</i>



## UMPQUA SOIL AND WATER CONSERVATION DISTRICT MONTHLY BUSINESS MEETING MINUTES

August 8, 2024

### **Directors Present:**

Chair Nathan Baumgartner  
Director Tom Black  
Director Bob Miller

### **Staff Present:**

District Manager/Conservation Planner Rhonda Black

### **Agencies Present:**

Oregon Department of Agriculture SWCD Water Quality  
Specialist Southwest Oregon Region Beth Pietrzak

### **Others Present:**

Kate Baumgartner  
Fiscal Provider Tanya Graham

### **MEETING CALLED TO ORDER:**

The Chair Baumgartner called the meeting to order at 6:32 p.m.

### **APPROVAL OF MINUTES**

The February 10<sup>th</sup> Meeting and March 3<sup>rd</sup> Special Meeting minutes for 2022 were not yet completely transcribed, but will be available at future meetings. All were lengthy meetings.

Chair Baumgartner made a motion, 2<sup>nd</sup> by Director Miller to approve the July 9, 2024 Business Meeting minutes. The motion **unanimously passed**.

### **STAFF REPORT:**

#### **Conservation Technician/District Manager Rhonda Black:**

August 8, 2024

#### • OWEB:

- 2023-2025 District Operations Capacity Grant –
  - Updated SWCD website with meeting agenda and minutes.
  - 4<sup>th</sup> Quarter Reporting submitted 07/14.
  - Still looking for an appropriate grant to fund soil tests for both Umpqua & Douglas SWCDs, which will also provide a service necessary for NRCS.
- OWEB Small Grants Program:
  - OWEB Small Grants Status:
    - Otter-Baumgartner Ranch Livestock Exclusion – 60% of the funds have been used with the majority going to materials and supplies.

- Providence Creek Runoff Management – 60% of the funds have been used with the majority going to materials and supplies.
- Parent Ranch Livestock Exclusion Phase 1 – 60% of the funds requested from OWEB with the funds request submitted for approval by OWEB 06/13. All of the supplies have been purchased for this project and the fencing is 100% complete. The final step is the heavy use areas at the gates and elk jumps, which will hopefully be done by prior to August 28<sup>th</sup> when landowner has surgery. Multiple site visits to project site.
- Elk Creek Riparian OWEB Small Grant awarded 07/01. Project work has began with SWCD contractor, Ruwaldt Consulting. Armenian Blackberry is in the process of being removed. Canes have been removed and root wads are next, followed by harvesting of willow whips for fascines/wattles and willow stakes for staking project in at site. Site is 265’ and will have no less than two rows of fascines. Will be taking a soil sample at site to find out if additional requirements are necessary for plant establishment. Multiple site visits with landowners and contractor. We’re hoping to have this project complete by fall 2024 with summer 2025 being for blackberry regrowth management and control. 60% of the project funds were requested from OWEB 08/01.
  - Small Grants Pre-Project Tours –
    - Will be working on putting these together as long as it’s okay with landowners.
- Umpqua Fishery Enhancement Derby:
  - Applied for a grant for small equipment purchase of drone for project work, HOB0 water level logger monitors. Waiting to hear back from them as to status of grant application.
- OWEB TA Grant:
  - Application submitted to OWEB on 04/26. Contractor and District Manager working on this for 3-farm bridges, 2 other bridges/culverts, and a tidegate structure. This will be for the design, engineering, and permits.
  - Matching grant from ODFW for \$2,500 will need to be obtained.
  - Geotechnical site visit completed on 05/02.
  - Lots of meetings with engineer.
- BLM:
  - BLM Secure Rural Schools and Community Self-Determination grant, “Umpqua Noxious Weed Control” for both contractor and myself. Waiting to hear back from the BLM on this.
- USFWS:
  - Invasive Species Eradication grant submitted 05/26 after much work by District Manager and Contractor.

- PARTNERSHIPS:
  - Umpqua 7, Coos 4, Mid-Coast 3 OWEB Small Grant Teams –
    - Umpqua 7 –
      - Working with Lee Russell and Elk Creek WC Contractor.
      - Small Grant Team:
        - Unsure of status of Elk Creek WC. Lee let me know, that as co-leader I can move the team’s grants forward and handle the paperwork if Elk Creek is not able too.
        - Reviewed small grant application for Douglas SWCD.
        - Next small grant window is 09/01-09/15. We have around \$29,000 left for the small grant team applicants for the 2023-2025 biennium.
    - Coos 4 – No new news.
    - Mid-Coast 3 – Up and running as of this week.
  - Partnership for the Umpqua Rivers –
    - Attended meeting on 07/16.
    - Next meeting is on 09/17 (no August meeting, but possible a tour at the Glover site for the September meeting?).
    - Glover Lands Estuary Enhancement Project –
      - Updates provided to Kevin Keller and Cris Salzar with PUR and landowner Cliff Glover, about quotes for livestock watering system on 08/07 and additional information 08/08.
      - Provided NRCS Conservation Practice Standards:
        - 516-Livestock Pipeline
        - 533-Pumputing Plant
        - 614-Watering Facility
        - 561-Heavy Use Protection
      - Billed PUR for \$8,469.00 on 06/12, which is the amount in the project grant budget that Umpqua SWCD is supposed to receive and has already earned. Contact PUR Bookkeeper and she said she put the check in the mail yesterday.
  - South Coast Tide Gate Collaborative – No new news.
  - Tide Gate Affinity Group – No new news.
  - State Tide Gate – No new news.
  - Providence Creek Area Updates:
    - Port of Umpqua
      - Providence Creek Tide Gates –
        - The Providence Creek Study Grant to Business Oregon has been approved in the amount of \$160,000. We are waiting for the financial department at Business Oregon to put the grant forward to the next steps. The grant our consultant prepared for our partner at the Port of Umpqua

- ODFW grant for \$40,000 match will need to be written and our consultant will do that when he returns from Alaska. ODFW is waiting for legislature to find out when ODFW will have these funds available to apply for.
- Leeds Island Park and Restoration Project –
  - City Council approved Council Letter 024-036 at the 05/06 meeting, 4 out of 5 Council members. One member of the public spoke up highly in favor of the project. No members of the public spoke up against the project. The letter authorizes Umpqua Soil Water Conservation District, working with Matt Ruwaldt Environmental Consulting and Oregon Parks and Recreation Department on a local Government Grant Program, to move forward planning a Leeds Island project.
  - A grant to ODFW in the amount of \$40,000 will be written for TA.
  - A grant to the Oregon Parks & Recreation Department Grant will need to be written for acquisition. Written by Contractor and submitted by City of Reedsport as this grant must be submitted by a city.
- Additional Information:
  - Weekly meetings with Engineer.
- The Reedsport Collective (Project Blessing Food Pantry) – No new news.
- Douglas County –
  - Douglas County Special Projects. Continuing to work with assisting Tracy Pope with her grant.
  - Douglas County Weed Board – Attended meetings, virtually.
- Smith/Umpqua/Dunes Stewardship Group – No new news. Supposed to have a meeting in August, but haven't heard anything.
- DEQ Umpqua TMDL Implementation – Attended meeting on 07/23.
- Forest Service –
  - Tsalila – Continuing to work with FS and Umpqua Discovery Center.
    - T-shirt design created by artist Trevor Black. We had T-shirts in the past for Tsalila and are seriously considering getting this tradition going again for staff and others involved with Tsalila.
    - Waiting to hear back from FS about agreement extension.
    - Tsalila will be held September 24<sup>th</sup>-26<sup>th</sup> with setup happening on 09/23 and clean-up on 09/27.
    - We will have the Oregon Coast Aquarium at the event this year.
  - Oregon Central Coast Forest Collaborative –Next meeting 08/09.
- Umpqua Oaks Partnership – Attended meeting on 07/16. The next meeting will be held on 08/27 in Glide.
- Umpqua Native Plant Partnership – Will be working with Morgan Fay to obtain plants for Glover Project along with Cris Salizar with PUR.

- Hydro Breakfast Meeting – Next meeting on 09/04.
- USDA/NRCS –
  - AgLearn – Haven’t heard anything.
- Douglas Weed Management Area – No new news.
- Elk Creek Watershed Council –
  - Lee is still working within the small grant program, but the council is in the process of dissolving. Haven’t heard anything.
- Oregon Association of Conservation Districts (OACD) – Attended District Manager’s Meeting 07/30.
- Oregon Conservation Education Association Network (OCEAN) – No new news.
- Oregon Coastal Zone Management Association – First meeting in 2-years was held on 06/07. Umpqua SWCD remains on the Executive Board.
- Oregon State University Extension Service –
  - Hands-on soil sampling workshop will be held this summer on Tuesday, August 20<sup>th</sup> at the Elkton Community Education Center from 3-5 p.m. While the workshop is free, registration is required. To register, please go to: <https://extension.oregonstate.edu/douglas/events/digging-taking-soil-samples-farm-or-garden> Working with Logan Bennett with OSU Small Farms Program on this and we look forward to seeing you there.
- TECHNICAL ASSISTANCE:
  - Elk Creek Riparian Restoration Projects:
    - Site Visits on 07/22 with 3 more landowners along Elk Creek. This brings us to 5 properties involved with this project, one of which is already being worked on through a small grant. Hoping to work with the City of Elkton on these projects, which will fit into their DEQ TMDL plan. This is a stretch of Elk Creek within the City limits of Elkton where there is little to no shade on the creek, and the riparian has been invaded by Armenian Blackberry and at least two different kinds of ivy, along with Reed Canary Grass.

Ongoing TA:

- Scholfield Creek Ranch – See above. Submitted OWEB TA Grant.
- Continuing to work with Butler Creek landowner on future OWEB Small Grant to reduce Ag runoff from barn by placing gutters and downspouts. Hoping to fund a water collection storage tank for piping water to livestock water tank on hardened pad.
- South Side Smith River. Will be following up with water quality plan and OWEB Small Grant.
- Contact made with Smith River ranch owner who is interested in bridges, livestock exclusion fencing, off-stream watering, tide gate replacement, etc. Follow-up in process. Will visit ranch this summer to begin AgWQ planning, mapping, etc. Will follow up in November with Umpqua SWCD Contractor for additional site visits and recommendations.



- Possible in-stream work, riparian buffer and grant for project at Wild Azalea Vineyards. Will need SWCD Contractor’s assistance with this and will make a site visit with him upon his return in November.
- ADMINISTRATION:
  - Financial documents, statements, timesheets, etc. recorded, filed, and loaded into Google Drive for Fiscal Provider.
  - Meeting information provided to Directors, and ODA WQ Specialist & Program Lead.
  - Business Meeting notice provided to media, electronic notice list.
  - Provided legal ad to The World Newspaper for notice of annual meeting which ran on 7/30/24 and 8/6/24.

Director Miller described how he has visited with landowners who have received OWEB Small Grants through the SWCD and they are extremely happy to have been provided this technical and financial assistance through the SWCD and through OWEB.

Fiscal Provider Graham joined the meeting at 6:45 p.m.

**FISCAL PROVIDER REPORT:**

**Fiscal Provider Graham explained the financial report for the month ending July 31, 2024.**

Page 1 - The Balance Sheet. It shows total current assets of \$42,600.50 and total liabilities & Equity of \$42,600.50.

Page 2 - Check Register - General Checking - started the month with \$28,408.75 and ended the month with \$8,986.78.

Page 3 - Statement of Activity - Total Income: \$24,148.50 and total Expenses: \$19,801.11. Leaving a cash balance of \$9,055.25.

Page 4 - Monthly Comparison – As of July 31<sup>st</sup> - Income: \$24,148.50 and total Expenses: \$19,801.11. Cash balance of \$9,055.25.

Page 5 – Reports that are due, PTO balances, and beginning of Individual Grant and/or funding source details.

Page 6 through 9 – Individual Grant and/or funding source details.

**APPROVAL OF BILLS & TREASURER’S REPORT FOR AUDIT**

Chair Baumgartner made a motion, 2<sup>nd</sup> by Director Miller to approve the bills and the July 2024 Treasurer’s Report. The motion **unanimously passed**.

Fiscal Provider Graham exited the meeting at 6:55 p.m.

**AGENCY REPORTS:**

Beth Pietrzak – Oregon Department of Agriculture (ODA) Regional Water Quality Specialist

- ODA Review Quarterly Capacity Grant Report with Umpqua SWCD Board – Discussion

ODA Water Quality Specialist Pietrzak explained that each quarter the SWCD submits a quarterly report to ODA and with that reporting certain measurable goals must be met. The report is reviewed at the SWCD meeting the following month after the report is submitted to ODA.

ODA Water Quality Specialist Pietrzak went over each of the items on the quarterly Scope of Work reporting for quarter four with the SWCD Directors, stating the SWCD is doing a great job. Along with the quarterly reporting the District Manager also submits supporting documents to back up the work being done by the SWCD, which is helpful to the Water Quality Specialist, who again stated the SWCD is doing really well. ODA is pleased that projects are being implemented and ODA is pleased. Keep up the good work.

Discussion commenced regarding how the OWEB Small Grants are great for getting projects that need to be accomplished done, but the way the funding works, with only the 60% first request, then having to wait until the project is completed and the final reports are in to get the rest of the funding, it causes a build up of debt that cannot be covered until the reports are in, and we don't know how to compensate for that financial situation. We need the grants in order to obtain the measurable objectives in the ODA SOW and the landowners need the grants so they can prevent AgWQ issues.

ODA Water Quality Specialist Pietrzak stated how the OWEB Small Grants are the most accessible to assist landowners and the projects build trust.

Discussion commenced how the SWCD might need to encourage landowners to finish OWEB Small Grants earlier than what is in their grant agreement in order to expedite the financial process.

ODA Water Quality Specialist Pietrzak said she would take this information back to ODA's SWCD Program Grants Administrator, Operations Specialist, and Program Lead to see if they have suggestions or if they know how other SWCDs are handling this kind of situation.

ODA Water Quality Specialist Pietrzak stated that the ODA Grants Administrator currently has the SWCD's fourth quarter report. And, again stated how the SWCD is doing a great job.

**DIRECTOR REPORTS:**

None.

**BUSINESS ITEMS**

**1. Annual Report 2023/2024 – Action Item**

The item is tabled until September.

**2. Report in Lieu of Audit for the Fiscal Year Ending June 30, 2024 – Action Item**

The District Manager explained that Fiscal Provider Graham had put together the report and went over the Report in Lieu of Audit with the Directors.

Chair Baumgartner made a motion, 2<sup>nd</sup> by Director Miller to approve the Report in Lieu of Audit for the Fiscal Year Ending June 30, 2024. The motion **unanimously passed**.

### **3. Personal Service Contract Policy**

Tabled. Chair Baumgartner has reviewed the SDAO training video as well as the District Manager. The rest of the Directors need to review the materials previously provided and watch the SDAO training video at: <https://www.sdao.com/basics-of-public-contracting-in-oregon> presented by Eileen Eakins, with NW Local Government Legal Advisors.

The District Manager informed the Directors that notes were taken when the training video was viewed, and those notes need to be transcribed at this point.

From SDAO:

“Public contracting can be intimidating, but understanding a few key concepts can help you successfully navigate this complex terrain. In this 60-minute session, attorney Eileen Eakins will review and summarize Oregon’s public contracting laws and give you practical tips for staying in compliance with the law.”

### **FUNDING COMMITTEE**

Reports and follow up to items.

Discussion commenced regarding the next general election in 2026 and how the SWCD needs to begin the fundraising process and keep on it in order to get on the ballot in 2026.

Chair Baumgartner discussed director recruitment possibilities.

### **ADJOURN MEETING:**

Meeting adjourned at 7:17 p.m. by Chair Baumgartner.

### **NEXT MEETING DATE**

The next business meeting for the Umpqua Soil and Water Conservation District is scheduled for September 12, 2024 at 6:30 p.m. by Go-To-Meeting teleconference and/or by computer, tablet or smartphone with the annual meeting following at 7:00 p.m.

Respectfully submitted,  
Rhonda Black  
District Manager/Conservation Planner  
Recorder



**OREGON  
DEPARTMENT OF  
AGRICULTURE**

**2023-2025 Scope of Work (SOW)**

<b>SWCD Name:</b> Umpqua SWCD
<b>SWCD Contact:</b> Rhonda Black

General Instructions:

- Only activities directly related to agricultural water quality are eligible for SOW funding (with the exception of Task 7: Other Activities).
- If you are using SOW funds to pay for activities in a Strategic Implementation Area (SIA), your Oregon Department of Agriculture (ODA) Regional Water Quality Specialist (RWQS) will provide additional reporting instructions.
- Contact your ODA RWQS or the ODA Grants Administration Officer if you have questions.
- ODA is providing a companion "SOW Instructions" document with background, instructions, and definitions for the SOW and Focus Area Action Plan (FAAP).

**Tasks 1-9: District-Wide and Focus Area**

**Total percent (and funds) for SOW Tasks 1-9:** After you determine the percent (and funds) for each task in the SOW (highlighted in yellow), add up all percents (and funds) and record the totals here:

Total SOW percent: 100% (should equal 100%)

Total SOW funds: \$ 135,232.00

**Task 1: Agricultural Water Quality Landowner\* Engagement**

\*The term 'landowner' used throughout this document includes owners, managers, and/or stewards of agricultural land.

Estimated budget percent and funds: 20 % (\$ 27,046.40)

Recommended: 5% - 30% of total SOW funds

Task description: Develop materials and conduct events for agricultural landowners, directly related to the specific strategies and activities in the Agricultural Water Quality Management Area Plan (Area Plan).

Describe required SWCD activities that will be completed quarterly for 2023-2025:

- All outreach materials developed and distributed need to be created specifically for the Umpqua SWCD area to address current ag water quality priorities, current opportunities, and current available resources.
- Write and distribute/publish 2 AgWQ articles per year by press release/newspaper (within reasonable payment), website, social media (Umpqua SWCD and local community group Facebook pages) and SWCD electronic mailing list. One article by end of Quarter 2,4,6,8.
- Write quarterly newsletter distributed via electronic mailing list. Information in newsletter should include more than the articles referred to in the second bullet point above. Mail

USPS when requested by landowner, other District resident, or when deemed pertinent by the District

- Update District website with AgWQ content such as newsletters, fact sheets, meeting information (announcements, minutes).
- Update District Social Media with AgWQ content.
- Lead, host, develop and coordinate 1 AgWQ field day/tour per year (Q1, Q5)
- Lead, host, develop and coordinate 1 AgWQ workshop per year (Q3, Q7)
- Create, lead, prepare and deliver 3 AgWQ presentations per year: at SWCD event and at partner events (such as OSU Extension, NRCS, Watershed Council events) (3 by the end of Q4 and 3 by the end of Q8)

Activities allowed: Printed materials; workshops; displays; presentations; information about the Area Plan and Area Rules; newsletter articles; tutorials/videos; handbooks; website development and maintenance; native plant sales; demonstration projects/tours for agricultural landowners; and other activities directly related to agricultural (ag) water quality. Also allowed, if related to ag water quality: grant writing to support agricultural landowner engagement; newspaper or magazine articles; radio spots; and social media. Refer to Area Plan for additional activities.

Activities not allowed: Annual meetings; youth activities/events; entire newsletter/handbooks/website production (may prorate portions that are related to ag water quality). General outreach for SWCD (including mass mailings); purchase of plants for plant sale; rain gardens; backyard composting; weeds (if not part of riparian restoration); and pollinators.

#### Quarter 4 Reporting Narrative

##### **Website:**

- Added Umpqua SWCD June 2024 newsletter, minutes, agendas, meeting materials, and soil sampling and testing field day workshop information to website for quarter 4.
- **Newspapers:**
  - 411 Newspaper has added Umpqua SWCD's telephone number to their "numbers to know" list in each edition of the paper.
  - Dunes News:
    - 04/18 Edition printed with the 05/09 Umpqua SWCD meeting agenda and Notice for Director Elections.

##### **Social Media:**

- Newsletter posted to the SWCD Facebook Page. AgWQ information provided via shared posts.

##### **Lead/Develop/Coordinate AgWQ Workshops:**

- "Digging in: Taking Soil Samples in the Farm or Garden!" will be held on August 20<sup>th</sup> at the Elkton Community Education Center, potentially in the Center's blueberry crop field, where Umpqua SWCD and Douglas County OSU Extension Small Farms Program will be providing information about how to take soil samples, how to read the results, how to make the necessary changes, and how knowing what your soil needs, and doesn't need, protects agriculture water quality.
  - Logan Bennett with OSU and Umpqua SWCD's manger/planner met several times virtually and by telephone to get this process going: 06/12, 06/14, 06/18, 06/19, 06/22, 06/24, 06/25, 06/26 and 06/27.

- Event flyer and information provided to sixteen news media outlets on 06/25: 411 News Information, Eugene Register Guard Newspaper, Dunes News Newspaper, KCBY News, KDUN Radio, KEZI News, KMTR News, KQEN News Radio, KCST Coast Radio, North Douglas Herald Newspaper, Bi-Coastal Media, Roseburg Beacon Newspaper, Siuslaw News Newspaper, The News Review Newspaper, The World Newspaper, and The Voice of the Coast Newspaper.

**AgWQ Presentations:**

- Presented at the City of Reedsport City Council Workshop Meeting. Provided information about the Leeds Island Project to the City Council. Focus was about the possible acquisition of Leeds Island as the landowner is willing to sell the agriculture property for a restoration project. Possible funding could come through an Oregon Parks grant for a multiuse trail system on the ranch. Scoping ideas from the City Council and others. The tide gate project at Providence Creek was also discussed, but it is its own separate project, and funds are being sought through a different program (04/01).
- Presented at the City of Reedsport City Council Meeting and answered questions prior to their vote to move forward with the Leeds Island Project. Instead of the originally planned tour, the Reedsport City Manager commissioned aerial drone footage of the site and the Leeds Island was **toured virtually**/viewed from the Council Chambers by those in attendance. The City Council authorized Umpqua Soil and Water Conservation District, working with Matt Ruwaldt Environmental Consulting and Oregon Parks and Recreation Department on a local Government Grant Program, to move forward with planning the Leeds Island Project (Council Letter 024-036).

**Quarterly Newsletter:**

- District Newsletter emailed to 48 landowners on SWCD electronic mailing list.
- District Newsletter mailed to 604 landowners through U.S.P.S. First Class Mail.
- Additional newsletters (20 each location) left at the following businesses for their patrons to enjoy:
  - Courtney Auto Repair – Reedsport
  - Sugar Shack Bakery – Reedsport
  - U.S. Post Office – Reedsport
  - State Farm Insurance – Reedsport
  - Dairy Queen Restaurant – Reedsport
  - Les Schwab Tire Center – Reedsport
  - Elkton Community Education Center – Elkton
- Newsletters sent by email to the following news media organizations:
  - 411 News Information
  - Eugene Register Guard Newspaper
  - Dunes News Newspaper
  - KCBY News
  - KDUN Radio
  - KEZI News
  - KMTR News
  - KQEN News Radio
  - KCST Coast Radio
  - North Douglas Herald Newspaper
  - Bi-Coastal Media
  - Roseburg Beacon Newspaper
  - Siuslaw News Newspaper

The News Review Newspaper  
 The World Newspaper  
 Voice of the Coast Newspaper

**Table1: Agricultural Landowner Engagement (Inputs)**

Quarter #	Management Area	# of events that actively engage agricultural landowners in AgWQ (workshops, demonstrations, tours)	# of agricultural landowners participating in active events	# of agricultural landowners provided with brochures / fact sheets / mailings, etc.
Q1	Umpqua	2	9	434
Q2	Umpqua	1	12	451
Q3	Umpqua	3	30	567
Q4	Umpqua	2	5	657

**Task 2: Technical Assistance for Agricultural Landowners (Inputs)**

Estimated budget percent and funds: 40 % (\$54,092.80)

Recommended: 25% - 75% of total SOW funds

Task description: Provide technical assistance to agricultural landowners, directly related to the specific strategies and activities in the Area Plan or the Area Rules.

Describe required SWCD activities that will be completed quarterly for 2023-2025:

- Provide technical assistance to a minimum of 5 unique landowners per quarter regarding AgWQ Best Management Practices and resource concerns through direct or casual conversation (telephone, email, written, site visit, etc).
- Lead development of 2 agricultural water quality project plans per year. Include copy of the completed plans (with maps, photos, and design specifications) with the quarterly report. 1 by the end of Q2, Q4, Q6, Q8.
- Assist partner organizations/agencies with the development of 1 water quality project plan per year. 1 by the end of Q4, Q8.
- Utilizing the 2 agricultural water quality project plans developed, write 2 grants per year to obtain funding for implementation. Include copy of the completed grant applications with the quarterly report. 1 by the end of Q2, Q4, Q6, Q8.
- For each quarter, include information in the narrative reporting specifying the status of each AgWQ grant application or active grant written with funding from this AgWQ grant. For example, please state if the grant application is: submitted, pending, funded, not funded, has a grant agreement in place, ready for implementation, implementation is taking place, etc.
- Lead implementation of 1 water quality project per year. Include photos and report with the quarterly report. 1 by end of Q4, 1 by the end of Q8.
- Assist partner organizations/agencies with the implementation of 1 water quality project per year. 1 by the end of Q4, Q8.

Activities allowed: Consultations; site visits; conservation planning; project design; grant writing for agricultural landowner projects; staff time to implement landowner conservation practices; compliance site visits with ODA; and project management/inspection/verification not covered in other grant agreements. Project implementation must have a strong connection to ag water quality (e.g., riparian restoration and associated weed control, irrigation efficiency, pasture

management, manure management, cover crops, soil health, post-fire erosion or riparian work on ag lands, beaver restoration / beaver dam analogs); on-site training for volunteers who are helping with project implementation (e.g., riparian planting). Refer to Area Plan for additional activities.

Activities not allowed: Projects with no/weak connection to ag water quality (e.g., weed control that is on non-agricultural lands; fuels reduction; post-fire response on non-ag lands; alternative energy; non-ag rain gardens/rain harvesting; non-ag culvert replacement; and instream habitat enhancement that does not also improve water quality).

#### Quarter 4 Reporting Narrative

##### **Technical Assistance:**

- 2 Contacts – Site Visit: Visited Parent Ranch to discuss AgWQ grant and visit site with G. Parent and L. Parent (04/03, 06/04, 06/27).
- 1 Contacts – Site Visit: Visited site Costa Ranch with geotechnical engineers for geotechnical survey to obtain pre-project work/cost analysis information with J. Costa and additional site visit (05/02, 06/06).
- 2 Contacts – Email followed by Site Visit: Visited Wild Azalea Vineyards in Elkton to collect soil samples for vegetative barrier for riparian buffer area associated with grape crop production. S. Roloson and Partner (05/13). Will follow up at a later date with SWCD Contractor this fall to provide additional information.
- 2 Contacts – Email followed by Site Visit: Visited with M. Wiley and D. Wiley at their small farm on the banks of Elk Creek. Answered questions. Will follow-up with additional site visit. Interesting in assistance with managing riparian area (05/13).
- 2 Contacts – Casual Contact: Visited with J. Barcus and S. Barcus. Discussed AgWQ Plan for their Eslick Creek Ranch that they recently obtained. Began plan process. Will follow-up with a site visit this summer. Project will likely require 3-bridges, several miles of livestock exclusion fencing, heavy use areas for livestock, off-stream watering, and so forth (05/25).

##### **Agricultural Water Quality Project Plan:**

- Agricultural water quality plan phase 2 written for G. Parent and L. Parent during June.

##### **Grant Writing:**

- Providence Creek Tide Gates:
  - Business Oregon invited us to move forward with submitting a General Application which was completed and submitted to Business Oregon for design, engineering, permits, public meetings and outreach through the Levy Program. Umpqua SWCD prepared the application, but this particular grant is for Ports. Therefore, the Port of Umpqua submitted the application to Business Oregon (04/24). Check-in meeting with Business Oregon, SWCD, and Port of Umpqua to review grant documents completed (04/25).
- Umpqua Estuary Fish Passage & Water Quality Improvement OWEB TA grant written for 1-tidegate replacement, 5-bridges, and AgWQ best management practices improvements submitted to OWEB (04/26).
  - Site visits with geotechnical engineers for geotechnical survey to obtain pre-project work/cost analysis information (05/02).

##### **Lead Grant Implementation:**

- Providence Creek Runoff Management & Heavy Use Protection:



- Implementation – Majority of materials and supplies on-site. Landowner is preparing to start project work.
  - Baumgartner Ranch Livestock Exclusion:
    - Implementation – Majority of materials and supplies on-site. Landowner has began project work.
  - Parent Ranch Livestock Exclusion:
    - Received grant approval from OWEB on 05/20. Requested the 60% advance funds from OWEB, landowners then purchased 90% of the project materials and are at 75% project completion at this point. The landowners have matched their grant with two additional elk jumps as they want to provide the elk with every opportunity they can to move throughout the project area with reduced chances of fence damage.
- Assist Partners with Grant Project Implementation:**
- Assist Partnership for Umpqua Rivers with the Glover Estuary Enhancement Project:
    - Meetings with Landowner.
    - Working with PUR Restoration Coordinator on riparian planting plan. Will be working with the Umpqua Native Plant Partnership to obtain plants, shrubs, and seeds for project.
    - Completed obtaining fencing quotes for the Glover Estuary Enhancement Project. Provided quotes to PUR and landowner. Put PUR Restoration Coordinator and landowner in direct communication with fencing supply company. Fencing supplies will be delivered to the site.
  - Assist Port of Umpqua and City of Reedsport with the Providence Creek Tide Gate Project.
  - Assist City of Reedsport with the Leed's Island Project.

**Table 2: Technical Assistance (TA) for Agricultural (Ag) Landowners (LO) (Inputs)**

Quarter #	Management area	# of ag LO provided with one-on-one TA (e.g., phone, walk-in, booth, email, event, or site visit)	# of on-site TA visits	# of fund applications submitted for ag LO projects	# of fund applications awarded for ag LO projects	# of conservation plans written	# of acres in conservation plans that were written
Q1	Umpqua	8	2	0	0	0	0
Q2	Umpqua	13	9	1	0	1	12
Q3	Umpqua	16	9	0	0	0	0
Q4	Umpqua	41	7	2	2	1	6.88

**Task 3: Biennial Review Activities**

Estimated budget percent and funds: 5 % (\$ 6,761.60)

Recommended: 5% - 10% of total SOW funds

Task description: Participate in and provide support to ODA for all biennial reviews of the Agricultural Water Quality Management Area Plan(s) that overlap the district's boundary, including interim or subcommittee meetings. Review and contribute to revisions of the Area Plan(s). Report activities and progress made related to milestones, outputs, and outcomes

(district-wide, in Strategic Implementation Areas, and in Focus Areas).

Describe planned SWCD activities for 2023-2025 (required):

- Assist with LAC meetings as directed by AgWQ Specialist.
- Provide biennial report of activities & updated milestone results for Measurable Objectives to AgWQ Specialist.
- Umpqua Basin Biennial Review scheduled for Q7.

Activities allowed: Activities directly related to the biennial review of the Area Plan (and the Area Rules, as needed); facilitation and/or hosting of biennial review meetings communication with Local Advisory Committee (LAC) members; Area Plan review, accomplishment reports, monitoring reports, mailings, printing and postage, note-taking at meetings, meeting room, meeting refreshments, presentations, tours; work with ODA to recruit new LAC members, as needed.

Activities not allowed: Costs above per diem rates for food, lodging, and travel.

#### Quarter 4 Reporting Narrative

None this quarter.

#### Task 4: Ag Water Quality Monitoring (Some Activities Require ODA Pre-Approval)

Estimated budget percent and funds: 0 % (\$ 0)

#### Task 5: Partnerships for AgWQ assessments, project planning, securing funding, and etc.

Estimated budget percent and funds: 10% (\$ 13,523.20)

Recommended: 5% - 10% of total SOW funds

Task description: Collaboration with partners, stakeholders, agencies, and organizations. Activities must be related to ag water quality. Reporting narrative should describe which partnership, the partners, the purpose, etc.

Describe planned SWCD activities for 2023-2025 (required):

- Develop partnerships with natural resource agencies: NRCS, OSU, BLM, ODFW, USFS, NMFS, and other natural resources organizations including watershed councils, SWCDs, land trusts, tribes, Nature Conservancy, etc.
- Participate in Umpqua OWEB Small Grant Team and assist with continued success and functionality of Team.

Activities allowed: Coordination or participation in partnerships to plan or prioritize efforts, secure funding, develop cooperative agreements, and/or implement projects related to ag water quality.

Activities not allowed: Collaborative groups with primary focus on weeds, forestry, energy, or urban issues. These activities can be reported in Task 7: Other Activities or in Table 4 (Non-SOW SWCD Activities).

#### Quarter 4 Reporting Narrative

##### Develop Partnerships:

- Partnership for Umpqua Rivers:
  - Attended meeting (04/23, 05/21).
- Umpqua Oaks Partnership:

- Attended meeting (06/18).
- OWEB Tide Gate Partnership:
  - Attended meeting, virtually (06/17).
- Hydro Breakfast:
  - Attended monthly Hydro Breakfast Meeting (06/06).
- DEQ TMDL:
  - Attended quarterly meeting (04/09).
- Port of Umpqua:
  - Moving forward with the grant process with the Providence Creek Tidegates.
- City of Reedsport:
  - Moving forward with the Leed's Island Project.
- Elk Creek Watershed Council:
  - Elk Creek Riparian Restoration Partnership Project:
    - Including Elk Creek WC is on hold due to possible dissolving of the Elk Creek Watershed Council.
    - Provided information to Elk Creek WC Coordinator about OWEB possibly having funds for other watershed groups.
    - Several telephone meetings with Elk Creek WC Coordinator.
- Oregon Coastal Zone Management Association:
  - Attended Annual Meeting, virtually (06/07).

**Umpqua Small Grant Team:**

- Telephone meeting with Elk Creek WC Coordinator about small grant team administration fully by Umpqua SWCD in preparation of the possibility of Elk Creek WC dissolving (04/19).
- Reviewed 3 small grant applications this quarter.

**Task 6: Staff Training**

Estimated budget percent and funds: 5 % (\$ 6,761.60)

Maximum: 5% of total SOW funds

Task description: Ag water quality-related training for SWCD staff.

Describe planned SWCD activities for 2023-2025 (recommended):

- CONNECT 2024
- Conservation planning, agricultural practices, monitoring, public contracting, grant writing, etc. trainings & webinars: maximum 2 per quarter.
- NRCS conservation planner recertification process (need more details on time and funding to be allocated)

Activities allowed: Training for SWCD staff related to implementing the Area Plan and SOW tasks including agricultural practices, conservation planning, monitoring, public contracting, grant writing.

Activities not allowed: Board member / director training; staff training / professional development not related to ag water quality, the Area Plan, or implementation of the SOW (e.g., QuickBooks, fuels reduction, alternative fuels, rain gardens, backyard composting, non-riparian weeds, pollinators).

**Quarter 4 Reporting Narrative**

- Attended OCEAN CONNECT at Sunriver (04/16-04/18).

- Coexisting with Beavers Webinar covered larger ecosystem benefits of beaver, human-beaver coexistence efforts, solutions available now and how to know where and when to use them. Positive trends in beaver-related policy such as Oregon’s “beaver believer” bill, impacts to landowners, animal care and control professionals, grant programs (04/23).
- Attended the NOAA CZM Habitat Protection & Restoration Funding Info Webinar (05/21) to learn about the grant process and how to apply.
- Attended the 2024 RCPP NFO Applicant Outreach Webinar (05/30) to learn more about the program and how to receive funding.
- Attended the OWEB Grants & Cultural Resources Review Requirements in 2024 meeting to learn more about the requirements (06/27).

**Task 7: Other Activities**

Estimated budget percent and funds: 5 % (\$ 6,761.60)

Maximum: 5% of total SOW funds

Task description: Workgroup participation, technical assistance, or other activities not directly related to ag water quality or implementation of the Area Plan. Must meet the purpose and requirements of Measure 76 (restore and protect natural resources, including fish and wildlife habitat and watersheds).

Describe planned SWCD activities for 2023-2025 (recommended):

- Providing AgWQ information at local events. 2 per year.
- Soil testing for building relationships with landowners & providing resource management information. 2 per year.
- Central Coast Forest Stewardship: SWCD on Advisory Committee (SWCD will assist with soils, aquatic, wildlife)
- Gorse Action Group
- Pollinator activities
- Invasive weed activities
- Douglas Cooperative Weed Management Area
- Grant writing
- For each quarter, include information in the narrative reporting specifying the status of each grant application or active grant written with funding from this AgWQ grant. For example, please state if the grant application is: submitted, pending, funded, not funded, has a grant agreement in place, ready for implementation, implementation is taking place, etc.

Activities allowed: Project implementation (or grant writing) not fitting specific task descriptions above (e.g., non-ag water quality, weed control on non-ag lands, pollinators, habitat, post-fire response on non-ag lands, etc.); monitoring (or grant writing) related to aquatic or upland habitat or species (e.g., pollinators, salmonids, sage grouse, etc.).

Activities not allowed: Student/children-related events and activities (Envirothon, outdoor school, youth presentations, poster contests); activities that are not consistent with Measure 76.

**Quarter 4 Reporting Narrative**

- **Local Events:**
  - Douglas County Livestock Association Spring Livestock Conference at the Douglas County Fairgrounds. Umpqua SWCD had a display table, answered questions, and provided information to landowners (04/10).

- Blooms & Butterflies Celebration at the Elkton Community Education Center in Elkton. Umpqua SWCD had a display table, answered questions, and provided information to landowners (06/15).
- **Soil Testing:**
  - 2 soil test results provided to H. McNeill and A. Zohar along with analysis, application rates, and vegetable cropping circular from OSU (04/02).
  - 1 soil test result provided to P. White and D. White along with analysis, application rates, and vegetable cropping circular from OSU (04/02).
  - 1 site visit to collect soil samples from garden for S. Anderson (05/13).
  - 1 soil test result provided to S. Anderson along with analysis and application rates (05/21).
  - 1 soil test result provided S. Roloson along with analysis and application rates (05/21).
- **Central Coast Forest Stewardship Collaborative:**
  - Attended monthly meeting (04/12, 05/10, 06/14).
  - Attended Invasives Committee meeting (04/12, 05/31).
- **Douglas Cooperative Weed Management Area:**
  - Letter of Support provided to Maggie Begoun with Douglas SWCD in support of the grant they are submitting to the National Forest Foundation to help fund the Douglas County Cooperative Weed Management Area Coordinator position for 2-years along with additional support funds for the group (06/25).
- **Umpqua Native Plant Partnership:**
  - Attended bi-annual general meeting, virtually (05/16).
- **Grant writing:**
  - Umpqua SWCD Noxious Weed Control and Elimination – Submitted grant pre-application to BLM RAC through Grants.gov for a noxious weed grant to control weeds (Japanese Knotweed and others) based on the results of our previous BLM RAC grant for inventorying weeds within the SWCD on BLM lands (04/01). This previous grant was the USWCD Noxious Weed Inventory.
  - Elk Creek Riparian Enhancement OWEB Small Grant submitted through OGMS (05/13). If funded, this grant will be used to reduce erosion on 265' of Elk Creek using willow walls/wattles. This grant will assist both the landowners, plus satisfy DEQ TMDL requirements for the City of Elkton.
  - Water Quality Monitoring Equipment Umpqua Fishery Enhancement Derby Small Grant written and submitted to the UFED (05/25). If funded, this grant will provide funding for 4 Hobo water loggers plus required hardware and software to record water temperature at project sites and to assist with the Reedsport-Gardiner-Winchester Bay S.T.E.P. program. Funding is also in the grant for the purchase of a small drone to obtain aerial footage of project sites.
  - Umpqua SWCD Noxious Weed Control grant submitted to U.S. Fish and Wildlife Service for control of Armenian Blackberry, Broom species, and other invasive plants within the SWCD area (05/25).
- **Elk Creek Riparian Restoration:**
  - Site Visit: Met with S. Galli and Friend at their property along Elk Creek in Elkton to assist with weed management and appropriate riparian plants (04/30) with SWCD Contractor. Will return this summer to assess site from the creek as project site is steep and Elk Creek was at quite a high level due to a recent rain event when we were there.
  - Casual Conversation: Visited with N. Kinney and M. Kinney whom are interested in a site visit to their property along Elk Creek in Elkton to assess erosion and invasive species control options (06/15). Will visit their property this summer.

- |  |
|--|
| <ul style="list-style-type: none"><li>○ Site Visit with S. Butkus at Wells Creek to discuss a variety of land management issues (06/20).</li></ul> |
|--|

**Task 8: SOW Development, Tracking, and Reporting**

Estimated budget percent and funds: 15% (\$ 20,284.80)

Recommended: 10% - 15% of total SOW funds

Task description: Time spent to develop, track, and report on SOW activities and finances.
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Describe planned SWCD activities for 2023-2025 ( <del>recommended</del> required):
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- |  |
|--|
| <ul style="list-style-type: none"><li>• SOW fiscal administration, budget tracking, and quarterly reporting.</li><li>• Ongoing task management and development.</li><li>• Development of SOW for 2023-2025 biennium.</li></ul> |
|--|

Activities allowed: SOW development; tracking and reporting of task activities and financial information. Not intended to cover the SWCD's overall operating expenses.

Activities not allowed: Annual report; annual audit; annual meeting; annual work plan; long-range plan; SWCD board meetings; and general operating expenses not directly related to the SOW.



# Oregon Secretary of State – Audits Division

## Report in Lieu of Audit

<b>Fiscal year reported (MM/DD/YYYY):</b> <input type="checkbox"/> Final report — municipality dissolved	<b>Municipal customer number*:</b>
First day*: 07/01/2023	Last day*: 06/30/2024
001298MUNI	

**Name of municipality (use the official legal name)\*:**

Umpqua Soil and Water Conservation District

**Mailing address**  New or change of address

Street or P.O. box\*: PO Box 415

City\*: Reedsport      County\*: Douglas      ZIP code\*: 97467

**Registered agent (ORS 198.340)**  New registered agent

<b>Name:</b>	<b>Address (street/city/state/ZIP code):</b>
Rhonda Black	2191 Ranch Road, Reedsport, OR 97467

**Officers\***

Name:	Title:	Address (street/city/state/ZIP code):
Nathan Baumgartner	Chair	2059 S. Smith River Rd, Reedsport, OR 97467
Tom Black	Director	2191 Ranch Rd, Reedsport, OR 97467
Robert Miller	Director	562 Elk Ridge Forest Rd, Reedsport, OR 97467
Beth Frakes	Director	2525 Oar Creek Rd, Reedsport, OR 97467

**Fidelity or faithful performance bond (ORS 297.435 (2)(c))**

Name of company\*: Special District Insurance Services

Name of person(s) covered\*: Nathan Baumgartner, Tom Black, Beth Frakes, Robert Miller

Amount of coverage (should equal or exceed total receipts/revenues [Part A total]\*): \$250,000

**Account balances**

Please list the balances, per your accounting records, as of the last day of the year reported:

**Cash** (from banks, credit unions, county/state investment pools, etc.): \$28,477

**Other assets** (from land, buildings, equipment, vehicles, etc.): \$0

**Accounts payable** (e.g., to rents, payroll, utilities): \$1,605

**Long-term debt** (from bonds, loans, leases or other outstanding debt): \$0

By checking this box\*, I hereby certify that the information contained in this report is true and correct to the best of my knowledge and belief. Sign (or type, if submitted electronically) the name of the publicly elected official responsible for the information described in this report.

<b>Elected official's signature:</b>	<b>Date (MM/DD/YYYY)*:</b>	<b>Title*:</b>
		Chair
<b>Elected official's printed name*:</b>		<b>Phone number*:</b>
Nathan Baumgartner		(541) 556-9183

<b>Fiscal year reported (MM/DD/YYYY):</b>	<b>Municipal customer number*:</b>
First day*: 07/01/2023                      Last day*: 06/30/2024	001298MUNI

## Budgeted and actual transactions

Note: Budget columns are required if your organization is subject to the requirements of Local Budget Law (ORS 294).

<b>Part A:</b> Revenues/receipts	General operating fund		Fund: Federal		Fund: State		Totals (actual columns only)
	Budget	Actual	Budget	Actual	Budget	Actual	
Property taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Charges for services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (state and federal)	\$0	\$0	\$9,034	\$1,815	\$139,127	\$145,059	\$146,873
Long-term debt proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other revenues	\$1,946	\$1,503	\$0	\$0	\$0	\$0	\$1,503
<b>Part A total:</b>							<b>\$148,377</b>

<b>Part B:</b> Expenditures/ disbursements	General operating fund		Fund: Federal		Fund: State		Totals (actual columns only)
	Budget	Actual	Budget	Actual	Budget	Actual	
Personal services	\$0	\$0	\$7,207	\$1,707	\$101,159	\$106,456	\$108,163
Material and services	\$0	\$50	\$1,626	\$0	\$17,108	\$14,208	\$14,258
Capital outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt service	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingencies	\$11,425	\$0	\$0	\$0	\$0	\$0	\$0
Other expenditures	\$0	\$0	\$0	\$0	\$13,860	\$8,881	\$8,881
<b>Part B total*:</b>							<b>\$131,301</b>

### Part C: Transfers between funds

Transfer-in		\$ 1,503					\$ 1,503
Transfer-out						\$ 1,503	\$ 1,503

### Report summary

Enter total expenditures/disbursements (Part B total†)	\$131,301
Filing fee (see table, right)	\$40

### Filing fee (per ORS 297.285)

Total expenditures (Part B total†)	Filing fee
\$0–\$50,000	\$20
\$50,001–\$150,000	\$40

### Filing instructions

This report is due within 90 days from the end of your fiscal year. Save a copy for your records. Please submit the completed report and required filing fee to the following address or email:

**Secretary of State — Business Services Division**  
 255 Capitol Street NE, Suite 180  
 Salem, OR 97310  
[MunicipalFilings.SOS@sos.oregon.gov](mailto:MunicipalFilings.SOS@sos.oregon.gov)

\*This is a required field.

†If total expenditures/disbursements (Part B total, above) exceed \$150,000, the municipality must have an audit or review for this fiscal year (per ORS 297.435).





## Umpqua SWCD District Manager's Report

September 9, 2024

- OWEB:
  - 2023-2025 District Operations Capacity Grant –
    - Updated SWCD website with meeting agenda and minutes.
    - Still looking for an appropriate grant to fund soil tests for both Umpqua & Douglas SWCDs, which will also provide a service necessary for NRCS.
  - OWEB Small Grants Program:
    - OWEB Small Grants Status:
      - Otter-Baumgartner Ranch Livestock Exclusion – 60% of the funds have been used with the majority going to materials and supplies.
      - Providence Creek Runoff Management – 60% of the funds have been used with the majority going to materials and supplies.
      - Parent Ranch Livestock Exclusion Phase 1 – 60% of the funds have been used with the majority going to materials and supplies. All of the supplies have been purchased for this project and the fencing is 100% complete. The final step is the heavy use areas at the gates and elk jumps. The landowner had knee surgery at the end of August, therefore, the project will be completed at a later date. Multiple site visits to project site.
      - Elk Creek Riparian OWEB Small Grant – 60% of the funds have been received from OWEB. Project work has began with SWCD contractor, Ruwaldt Consulting. Armenian Blackberry has been removed and site has been prepped for willow planting. Soil sample of site has been taken and report has been received. Willow whips and stakes have started be collected for staking and building fascines. Multiple site visits with landowners and contractor. We're hoping to have this project complete by fall 2024 with summer 2025 being for blackberry regrowth management and control.
    - Small Grants Pre-Project Tours –
      - Will be working on putting these together as long as it's okay with landowners.
  - Umpqua Fishery Enhancement Derby:
    - Applied for a grant for small equipment purchase of drone for project work, HOBO water level logger monitors. Waiting to hear back from them as to status of grant application, but the grant was not funded.
  - OWEB TA Grant:
    - Application submitted to OWEB on 04/26. Contractor and District Manager working on this for 3-farm bridges, 2 other bridges/culverts, and a tidegate structure. This will be for the design, engineering, and permits.
    - Matching grant from ODFW for \$2,500 will need to be obtained.
    - Geotechnical site visit has been completed.
    - Lots of meetings with engineer.
    - Unfortunately, the OWEB review team recommendation for this grant was, "Do Not Fund". Waiting for OWEB to provide the review information to us.
- BLM:
  - BLM Secure Rural Schools and Community Self-Determination grant, "Umpqua Noxious Weed Control" for both contractor and myself. Waiting to hear back from the BLM on this.
- USFWS:
  - Invasive Species Eradication grant submitted 05/26. This grant was not awarded to us.
- PARTNERSHIPS:
  - Umpqua 7, Coos 4, Mid-Coast 3 OWEB Small Grant Teams –
    - Umpqua 7 –

- Working with Lee Russell and Elk Creek WC Contractor.
- Small Grant Team:
  - Unsure of status of Elk Creek WC. Lee let me know, that as co-leader I can move the team's grants forward and handle the paperwork if Elk Creek is not able too.
  - Reviewed small grant application for Douglas SWCD.
  - Next small grant window is 09/01-09/15. We have around \$29,000 left for the small grant team applicants for the 2023-2025 biennium.
  - Hoping to submit a grant for runoff (gutters and downspouts, and a large heavy use area) at the Costa Ranch near Scholfield Creek as this project was part of the OWEB TA grant that was not recommended for funding.
- Coos 4 – No new news.
- Mid-Coast 3 – No new news.
- Partnership for the Umpqua Rivers –
  - No August meeting.
  - Next meeting is on 09/17 that might include tour of Glover site.
  - Glover Lands Estuary Enhancement Project –
    - Updates provided to Kevin Keller and Cris Salzar with PUR and landowner Cliff Glover, about quotes for livestock watering system on 08/07 and additional information 08/08.
    - Provided NRCS Conservation Practice Standards:
      - 516-Livestock Pipeline
      - 533-Pumping Plant
      - 614-Watering Facility
      - 561-Heavy Use Protection
    - Received the \$8,469.00 reimbursement for work already done by SWCD for PUR for this grant.
    - Keven Keller wants Umpqua SWCD to design the livestock watering system and obtain quotes for the materials and supplies. Will need to work with landowner in order to achieve this. PUR Executive Director Keller said he could provide some funding to the SWCD through PUR for SWCD performing this service. We will find out.
    - Cris Salzar has obtained permission to collect willow cuttings on the Bolon Island property.
- South Coast Tide Gate Collaborative – No new news.
- Tide Gate Affinity Group – No new news.
- State Tide Gate – No new news.
- Providence Creek Area Updates:
  - Port of Umpqua
    - Providence Creek Tide Gates –
      - The Providence Creek Study Grant to Business Oregon has been approved in the amount of \$160,000. We are waiting for the financial department at Business Oregon to put the grant forward to the next steps. The grant our consultant prepared for our partner at the Port of Umpqua
      - ODFW grant for \$40,000 match will need to be written and our consultant will do that when he returns from Alaska. ODFW is waiting for legislature to find out when ODFW will have these funds available to apply for.
  - Leeds Island Park and Restoration Project –

- City Council approved Council Letter 024-036 at the 05/06 meeting, 4 out of 5 Council members. One member of the public spoke up highly in favor of the project. No members of the public spoke up against the project. The letter authorizes Umpqua Soil Water Conservation District, working with Matt Ruwaldt Environmental Consulting and Oregon Parks and Recreation Department on a local Government Grant Program, to move forward planning a Leed's Island project.
- A grant to ODFW in the amount of \$40,000 will be written for TA.
- A grant to the Oregon Parks & Recreation Department Grant will need to be written for acquisition. Written by Contractor and submitted by City of Reedsport as this grant must be submitted by a city.
- Additional Information:
  - Weekly meetings with Engineer.
- The Reedsport Collective (Project Blessing Food Pantry) – No new news.
- Douglas County –
  - Douglas County Special Projects. Continuing to work with assisting Tracy Pope with her grant.
  - Douglas County Weed Board – Attended meetings, virtually.
- Smith/Umpqua/Dunes Stewardship Group – No new news. Supposed to have a meeting in August, but haven't heard anything.
- DEQ Umpqua TMDL Implementation – Next meeting 10/08.
- Forest Service –
  - Tsalila – Continuing to work with FS and Umpqua Discovery Center.
    - T-shirt design created by artist Trevor Black. We had T-shirts in the past for Tsalila and are seriously considering getting this tradition going again for staff and others involved with Tsalila. Ordered T-shirts from Signs and Shirts Unlimited in Reedsport and paid ½ down.
    - Waiting to hear back from FS about agreement extension.
    - Tsalila will be held September 24<sup>th</sup>-26<sup>th</sup> with setup happening on 09/23 and clean-up on 09/27.
    - We will have the Oregon Coast Aquarium at the event this year.
    - If anyone would like to assist with this event, please let me know.
  - Oregon Central Coast Forest Collaborative –Next meeting 09/13.
- Umpqua Oaks Partnership – The next meeting will be held on 09/17 with a virtual option.
- Umpqua Native Plant Partnership – Will be working with Morgan Fay to obtain plants for Glover Project along with Cris Salizar with PUR. Will meet with Morgan either late September or October to discuss options through the UNPP.
- Hydro Breakfast Meeting – Next meeting on 10/03.
- USDA/NRCS –
  - AgLearn – Haven't heard anything.
- Douglas Weed Management Area – No new news.
- Elk Creek Watershed Council –
  - Lee is still working within the small grant program, but the council is in the process of dissolving. Haven't heard anything new. Asked Lee by email, but he won't comment. Will need to follow-up with either in-person or telephone conversation.
- Oregon Association of Conservation Districts (OACD) – Took survey.
- Oregon Conservation Education Association Network (OCEAN) – No new news.
- Oregon Coastal Zone Management Association – Executive Board meeting on 09/27.
- Oregon State University Extension Service –

- Held hands-on soil sampling workshop on Tuesday, August 20<sup>th</sup> at the Elkton Community Education Center from 3-5 p.m. About 12 people or so at the event and it was a fun workshop with great participants. Worked with Logan Bennett with OSU Small Farms Program on this. Planning on having another soils class this winter.
  - Tree School Umpqua will be held on Saturday, September 28<sup>th</sup>. SWCD might have a table at the event, even if it is a static table. Working with Alicia Christiansen. Sign up at: <https://extension.oregonstate.edu/douglas/events/tree-school-umpqua>
  - Best Fields First is a workshop series where landowners learn to find which field is their best and start with that field for renovation for their particular ag practice. Please register on-line. Umpqua SWCD will be presenting information on funding programs available that fund ag practices on the evening of October 3<sup>rd</sup>. Presenter for this workshop is Shelby Filley, Livestock and Forages Specialist. I highly recommend this class! The first class begins tonight, but classes are recorded. Sign up at: <https://extension.oregonstate.edu/douglas/events/best-fields-first-forage-planning-series>
- Oregon Climate and Agriculture Network – Working with Megan Kemple. Provided a letter of support as a partner for regional hubs to assist landowners with soil health and that Umpqua SWCD would be willing to serve as the Regional Hub Lead, pending funding and a formal agreement. There would be a stipend to the SWCD in the amount of approximately \$4,000 per year if OrCAN is awarded their grant and if we are approved as a Regional Hub Lead.
- TECHNICAL ASSISTANCE:
  - Elk Creek Riparian Restoration Projects:
    - 5 properties involved with this project, one of which is already being worked on through a small grant. Hoping to work with the City of Elkton on these projects, which will fit into their DEQ TMDL plan. This is a stretch of Elk Creek within the City limits of Elkton where there is little to no shade on the creek, and the riparian has been invaded by Armenian Blackberry and at least two different kinds of ivy, along with Reed Canary Grass.

#### Ongoing TA:

- Scholfield Creek Ranch – See above. Will be submitting OWEB Small Grant to start project.
- Continuing to work with Butler Creek landowner on future OWEB Small Grant to reduce Ag runoff from barn by placing gutters and downspouts. Hoping to fund a water collection storage tank for piping water to livestock water tank on hardened pad.
- South Side Smith River. Will be following up with water quality plan and OWEB Small Grant.
- Contact made with Smith River ranch owner who is interested in bridges, livestock exclusion fencing, off-stream watering, tide gate replacement, etc. Follow-up in process. Will visit ranch this summer to begin AgWQ planning, mapping, etc. Will follow up in November with Umpqua SWCD Contractor for additional site visits and recommendations.
- Possible in-stream work, riparian buffer and grant for project at Wild Azalea Vineyards. Will need SWCD Contractor's assistance with this and will make a site visit with him upon his return in November.
- Providence Creek – Landowner called about fill and removal, levy repair, fencing, etc. Will follow up in November when Consultant is available.
- ADMINISTRATION:
  - Financial documents, statements, timesheets, etc. recorded, filed, and loaded into Google Drive for Fiscal Provider.
  - Meeting information provided to Directors, and ODA WQ Specialist & Program Lead.
  - Business Meeting notice provided to media, electronic notice list.
  - Provided legal ad to The World Newspaper for notice of annual meeting which ran on 7/30/24 and 8/6/24.
  - Had surgery on 09/04. Took a few days off for recovery.



Annie Marion  
(541) 563-5627  
anna.marion@usda.gov

**Umpqua Soil and Water Conservation District  
District Conservationist Report  
NRCS Waldport Field Office  
August 2024**

**Announcements/Updates:**

- None

**Meetings/Site Visits:**

- Aug. 5 – Site visit for CSP annual practice certification on N Fork Siuslaw
- Aug. 7-12 – Annual leave
- Aug. 13 – Attended training on NRCS wildlife habitat practices (Wetland/Upland Wildlife Habitat Management and Structures for Wildlife) in Salem
- Aug. 14 – Site visit to farm in Deadwood to discuss potential EQIP projects for riparian restoration, high tunnel, building soil health, irrigation efficiency, etc.
- Aug. 15 – Attended MidCoast Watersheds Council monthly Tech Team meeting
- Aug. 21 – Attended Lincoln SWCD Siletz Stakeholder Engagement – Siletz River float
- Aug. 23 – Meeting to review LSWCD’s Siletz Source Water Area Plan (NWQI)
- Aug. 29 – Attended Siuslaw Coho Partnership summer meeting in Mapleton
- Aug. 30 – Attended Water Resilience Field Day at Siletz Tribal Farm coordinated by the Dry Farm Collaborative and OSU Extension – outreach on NRCS programs
- Sep. 3 – Planning meeting for fall NRCS Soil Health & Sustainability for Field Staff training
- Sep. 3 - Attended Rainwater Catchment Tour at dahlia farm in Otis coordinated by LSWCD & OSU Extension – outreach on NRCS programs
- Sep. 9 – Planning meeting for Coastal Forage Variety Trail fall field day w/ OSU Extension
- Sep. 12 – Yakona Learning Center celebration near Newport

**PROGRAMS:**

**Environmental Quality Incentive Program (EQIP)**

- FY24 EQIP applications
  - Nearly completed planning and contracting for FY24 EQIP.
  - Approved contracts so far: 4 Forest Management Plans (Lincoln), 5 IRA-Forestland (1 Lincoln, 4 Lane), 1 Upper Yaquina WQ (Lincoln), 1 Forest Resistance & Resilience (Lincoln), 1 Siuslaw Floodplain Reconnection (Douglas), 2 Local Foods Initiative (1 Lincoln, 1 Lane), 1 IRA Pastureland (Lincoln), 1 High Tunnel Initiative (Lincoln)
  - Still to go: 1 Upper Yaquina WQ (waiting on review/finalization of Comprehensive Nutrient Management Plan for Composting Facility design)
- Prior year EQIP contracts
  - Completed several contract modifications

### **Conservation Stewardship Program (CSP)**

- FY24 CSP Classic/Inflation Reduction Act applications
  - Received 2 FY24 CSP Classic applications (1 Lincoln, 1 Lane). Neither application was selected for funding this year. Can defer to next year.
- FY25 CSP Renewals
  - Received 1 application (Lane)—ranking will be in the fall
- Current CSP Contracts
  - Site visit for certification of forestry enhancements on contract on N Fork Siuslaw.
  - Completed minimum payment modifications on 3 current CSP contracts to bring the minimum annual payment up to \$4,000 from FY24 moving forward.

### **Easement Programs**

- [Agricultural Conservation Easement Program](#) (ACEP) & [Healthy Forests Reserve Program](#) (HFRP)
  - No activity to report.





Sept 12, 2024

31978 N. Lake Creek  
Dr.  
Tangent, OR 97389  
Ph.: 541-967-5925

### NRCS Roseburg Report

- Peter Winnick, DC in Jackson Co, is currently acting DC for Roseburg office
- Zach Dimare is Resource Conservationist
- Jensen Dohman, Soil Conservationist
- Ian Bernot, Soil Conservationist
- Gibson McCurry, Engineer in Roseburg office for the SW part of basin.
- Csanyi Matusicky, Habitat Conservationist Specialist, Pheasants Forever and NRCS partner position
- District Conservationist, Roseburg field office advertised, and interviews held. Selection made; tentative job offer made. No start date yet.
- EQIP – IRA contracting
- CSP – Roseburg – contracting IRA and General
- NACD NRCS Technical Assistance Grant now open until September 30, 2024
- Upcoming trainings:
  - Intermediate Forestry Training- Oct 9<sup>th</sup> and 10<sup>th</sup> in Central Point: All who attend need to have a basic level of forestry experience, inventory, planning, implementation.
  - Business Tools 101- SWCD partner positions who are assisting NRCS with planning/contracting. Can get on list for the 2<sup>nd</sup> or 3<sup>rd</sup> quarter training session (online). At minimum they will need to have access to CD and ProTracts.

# Umpqua Soil & Water Conservation District

## 2024 Annual Report





# Your Partner in Conservation Since 1953

•In the early 1930's parallel with the Great Depression came the ecological disaster known as the Dust Bowl. The Dust Bowl began as a long, severe drought in the Great Plains region causing soil to erode and blow away creating huge black dust storms. Eventually, these dust storm reached the entire nation and dust even sifted onto President Franklin D. Roosevelt's desk from the dust clouds. While soil scientist Hugh Hammond Bennett was testifying on Capitol Hill about the erosion problem he threw back the curtains to reveal a sky blackened by dust. Congress unanimously passed the Soil Conservation Act of 1935 declaring soil and water conservation a national policy and priority. Since  $\frac{3}{4}$  of the land in the United States is privately owned Congress concluded active, voluntary support from landowners would guarantee success of conservation work on private land. Landowners then formed the soil conservation districts in each of their states. The Umpqua Soil & Water Conservation District was established on April 30, 1953.

•Conservation Districts can be described as the local committee that increases public awareness and participation in resource conservation. Conservation Districts represent cooperators since cooperators are land users who can speak for the land, and develop plans for resource conservation bringing together entities to work on local common conservation problems. Districts identify barriers preventing land conservation and bring proposed solutions to governing bodies. Conservation Districts are best described as the marriage of education, science and technology in agriculture and natural resources at the local level.

Dust storm approaching Stratford, Texas  
April 1935

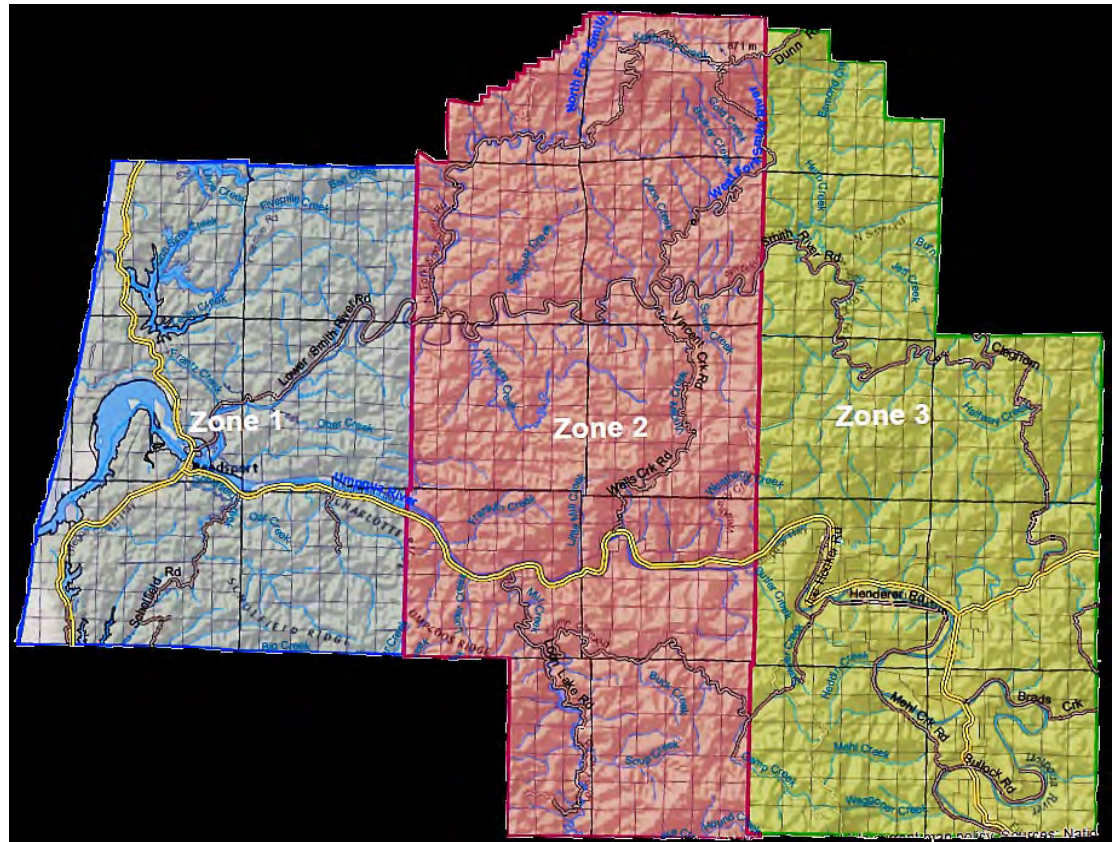


*Photo Courtesy of: NOAA George E. Marsh Album*

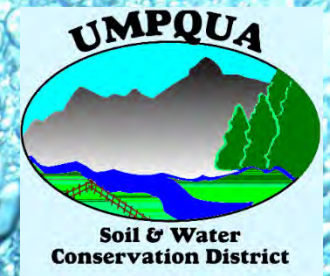


# Our Location

The Umpqua Soil & Water Conservation District boundaries encompass 600,000 acres of northwestern Douglas County in the Lower Umpqua watershed including Winchester Bay, Reedsport, Gardiner, Tahkenitch, Siltcoos, Five-Mile, Smith River, Scottsburg, Ash Valley, Elkton, and Kellogg.



# Who We Are



A five-member Board of Directors elected in the general election serve without pay to administer District activities.

## Directors

- Zone 1 – Thomas Black
- Zone 2 – Bob Miller
- Zone 3 – Vacant
- At-Large 1 – Beth Frakes
- At-Large 2 – Nathan Baumgartner

## Staff

- Rhonda Black – District Manager/Certified Conservation Planner

Meetings are held the second Thursday of the month at 6:30 p.m. The public is welcome and encouraged to attend meetings, which are held on the virtual Go-To-Meeting platform and occasionally in-person with a virtual option.



“The mission of the locally led Umpqua Soil and Water Conservation District is to provide assistance to any individual, group, or agency in applying natural resource conservation practices for the wise use of their natural resources”

# Our Projects



## Glover Estuary Enhancement Partnership Project

Many estuarine wetlands along the coast have been filled, cleared, diked and drained for agriculture or urban development. Tidal wetlands along the lower Smith River were converted to pastures on 135 acres of the Glover Ranch by building levees, reconfiguring stream channels to ditches and installing tidegates to control the incoming tide.

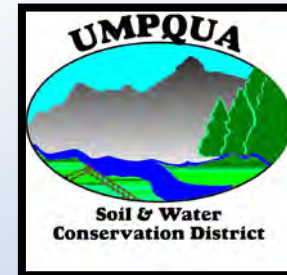
Partnership for the Umpqua Rivers (PUR), Umpqua Soil and Water Conservation District (USWCD), Oregon Department of Fish and Wildlife (ODFW), Natural Resources Conservation Service (NRCS), National Marine Fisheries Service (NMFS) and the Glover Family are collaborating to complete fish passage, tidal channel work and livestock management needed to improve ecological conditions in the Umpqua Estuary. In the fall of 2023, two failing tidegates were replaced and retrofitted with muted tidegate regulators to increase fish passage. Next, tidal channels will be expanded and/or rebuilt, livestock management fencing and complimentary off-channel water systems will be built, low water fords will be replaced with bridges and tidal channels will be enhanced with native plantings. Muted Tide Regulators will be adjusted at each tidegate to provide 30 flooded acres at each high tide during the winter season and 15 acres during high tides occurring in the summer. Approximately 5.38 miles of livestock fence is proposed to be built 20' from the channel, and over 5,300 native plants will be established along the tidal channels.

This project is located in the tidal wetlands of the Umpqua River Estuary, an area important to ESA listed Oregon Coast coho and eulachon, Chinook salmon, steelhead trout, Pacific lamprey and a variety of other native fish.

On July 31, 2023 Umpqua SWCD organized and hosted a pre-project tour in collaboration with the Partnership for the Umpqua Rivers and the landowner. The tour was held for landowners, Umpqua SWCD staff and Directors, and PUR staff and council members.

# Our Projects

## Umpqua Soil & Water Pre-Project Implementation Tide Gate Tour



Monday, July 31, 2023

10:00 a.m. – 12:00 p.m.

Meet at Staging Area

Introductions

Informational Talk

Hike to Closest Tide Gate

Return to Staging Area

View New Tide Gates & Culverts Prior to Installation

Questions



# Our Projects



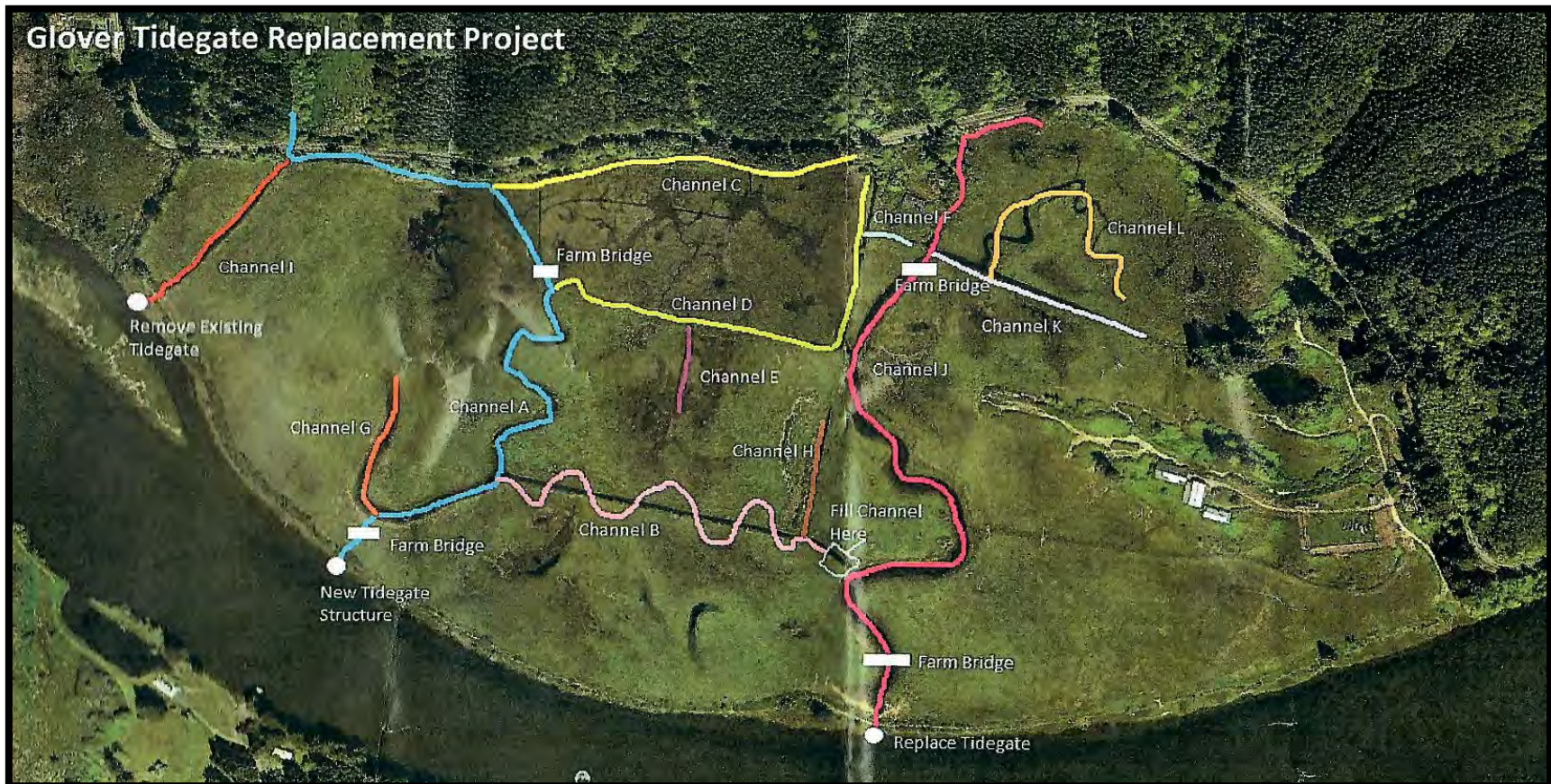
## Glover Estuary Enhancement Project Background A timeline of how we got to this point:

- 2008 – BLM awards Umpqua SWCD with the Umpqua SWCD Tide Gate Monitoring Cooperative Agreement.
- 2009 – Umpqua SWCD sends tide gate survey letter to landowners requesting feedback.
- 2010 – Umpqua SWCD begins locating and prioritizing tide gates throughout both river systems and tributaries for future maintenance and replacement with fish friendlier options for interested landowners.
- 2010 – Umpqua SWCD assists the Oregon Coastal Management Program with mapping “Tidegates and Dikes of the Umpqua & Smith Rivers” by taking Coastal Fellow Representative to tour river systems.
- 2011 – Umpqua SWCD tide gate inventory is completed. Inventories were done by boat from the rivers. Approximately 59 Smith River & 18 Umpqua River tide gates are located. Tide Gate Reports for both the Umpqua & Smith River are completed. Umpqua SWCD prioritization begins. If additional tide gates are found they will be added to the reports and prioritization.
- 2011 – Umpqua SWCD holds tide gate tour for agencies to view tide gates with a guided tour by boat from the river.
- 2011 – Umpqua Estuary Restoration Partnership (UERP) formed to provide technical assistance from agencies, permitting, and restoration groups to Umpqua SWCD and watershed councils for continued tide gate prioritization. The group’s objective is to, “Sustain active productive agricultural lands in balance with lands suitable as estuaries for the benefit of aquatic habitat.” Tide gate matrix is started to add additional levels of prioritization including information from “Tidal Wetland Prioritization for the Umpqua River Estuary” by Laura Brophy, which is a wetland assessment, along with ODFW fish passage and spawning habitat information, and beneficial impacts such as rearing potential and seasonal water availability. Cultural resources and benefits are also included.
- 2013 – Umpqua SWCD designates Oregon Department of Agriculture (ODA) Focus Area to focus on tide gates on agriculture lands on portions of Lower Smith River and Otter Slough/Brainard Creek.
- 2014 – Memorandum of Understanding is signed between Umpqua SWCD and Partnership for Umpqua Rivers to work on tide gate projects and related grants and projects as a joint effort.
- 2014 – Umpqua SWCD applies for an Oregon Watershed Enhancement Board (OWEB) Technical Assistance Grant to fund landowner outreach, education, project design and engineering, to continue the prioritization process, and for staff time for Umpqua SWCD and PUR. The OWEB grant “Umpqua Estuary Tidegate Prioritization & Landowner Identification” is awarded to Umpqua SWCD and work continues with partners. Additional prioritization occurs, and meetings with interested landowners begins.
- 2015 – UERP tide gate tour hosted by Umpqua SWCD for NRCS engineering staff and partners (NRCS, BLM, USFWS, ODFW, NOAA Fisheries, and PUR).
- 2016 – Mr. Glover invites Umpqua SWCD and PUR to visit his ranch to learn more about the tide gate program.
- 2018 – PUR applies to OWEB for a Technical Assistant Grant for design, engineering, permitting, and staff time for PUR and SWCD. The OWEB grant “Glover Tidegate Replacement and Channel Re-meander” is awarded to PUR.
- 2018 – South Coast Tide Gate Collaborative Group formed to combine tide gate efforts among cooperating agencies along the entire south coast.
- 2019 – PUR applies to OWEB for a Restoration Grant to fund replacement of 2 failing tide gates in order to increase fish passage, upgrade tidal channels where needed, build livestock grazing management fencing and off-channel water systems, replace low water fords with 4 bridges, and enhance channels with native plants. Muted Tide Regulators will be adjusted at each tide gate to provide a designated number of flooded acres at high tide in the winter and a designated number of acres during high tides in the summer. Approximately, 5.38 miles of livestock fence will be built 20’ from the channel, and 5,300 native plants planted along channels. The Umpqua River Estuary is important for Oregon Coast coho and eulachon, Chinook salmon, steelhead trout, Pacific lamprey. Funds will be used for project management, contracted services including tide gates, fence materials, staff time for PUR/Umpqua SWCD, and PUR administration. The OWEB grant “Glover Estuary Enhancement” is awarded to PUR.
- 2021 – Natural Resources Conservation Service (NRCS) creates “Technical Note 29: General Design Guidelines for Tide Gates” based off of data from UERP group, meetings with NRCS engineering staff, and contracted engineering and design personnel. This becomes part of their “Field Office Technical Guide” or FOTG.
- 2023 – PUR completes permit process, construction of tide gates by contractor is completed. Tide gates, culverts, and bridge materials are delivered to staging site. Tide gate implementation pre-project tour scheduled. Work to begin first week of August. Tidegates installed September 2023.

# Our Projects

## Glover Estuary Enhancement - Informational Map:

The original plan with Mr. Glover's property was a holistic approach for obtaining both an improved ranching system for hay land and pasture forage production while addressing fish passage and juvenile salmonoid wintering habitat. The bonuses would be improved water quality and water quantity along with livestock rotational grazing with less mud in the winter and reduced potential for soil compaction. Native plantings would increase wildlife habitat.



# Our Projects

## Glover Estuary Enhancement Project – Information:

Of course, there were some steps to follow to get where we needed to be:

- Grants
- Water Management Plan
- Cooperator Agreement
- Conservation Farm Plan
- Designs
- Engineering
- Permits
- Tidegates
- Bridges
- Planting Plan
- Fencing Plan
- Livestock Watering Plan



March 2023 – Tide gates constructed at Nehalem Marine and ready for delivery to the Glover Ranch.



# Our Projects

## Glover Estuary Enhancement Project – Information:



Items Delivered to staging area at the Glover Ranch:

Top Left: 05/16/2023 – Tidegates & MTRs

Top Right: 05/25/2023 – Culverts for Tidegates

Bottom Left: 06/08/2023 – Concrete Bridge Materials



# Our Projects

## Glover Estuary Enhancement Project – Pre Project Implementation Tour:



Are you interested in replacing old, undersized, or failing tide gates at your property?

Then join us for this tour!

**When:** Monday, July 31, 2023

**Time:** 10:00 a.m. until noon.

**Where:** 4859 Lower Smith River Road, Reedsport, OR 97467.

**Parking is limited.** Consider carpooling.

**Signage at Gate Entrance!**

### GLOVER ESTUARY ENHANCEMENT PRE-PROJECT TIDE GATE TOUR

#### About the Tour:

Umpqua Soil & Water Conservation District and the Partnership for Umpqua Rivers invite you to our pre-project tide gate tour!

We are ready to begin replacement of 2 tide gate structures at the Glover Estuary Enhancement site on Lower Smith River.

We will be providing an informational talk, followed by a walk out to the project site to view the closest tide gate set for removal and see the new tide gate structures that will be replacing the old tide gate structures.

For more information, or with questions, contact Rhonda Black at Umpqua SWCD at (541) 662-1341 or by email at [rhonda@umpquasoilandwater.com](mailto:rhonda@umpquasoilandwater.com).



# Our Projects

## Glover Estuary Enhancement Project – Tidegate Installations:



September 2023 – One tide gate & culvert being moved to the installation location.



September 2023 – One of the double tide gates & culverts being moved to the installation location.

# Our Projects

Glover Estuary Enhancement Project – Tidegates Installation Post Construction Meeting:



September 2023 – Single tide gate and culvert installation.



October 2023 – Post construction meeting at the single tide gate site.

Clockwise from front:

Umpqua SWCD Director Tom Black, Landowner Cliff Glover, PUR Project Manager Suzanna Nordhoff, PUR Executive Director Kevin Keller, Contractor Leo Kuntz, and Engineer Don Porior.

# Our Projects

Glover Estuary Enhancement Project – Tidegates Installation Post Construction Meeting:



September 2023 – Double set of tide gates in process of being installed.

Interior view of MTR System with walkway installed on the left, and tide gate culverts on right.

# Our Projects



## Glover Estuary Enhancement Project – Tidegates Installation Post Construction Meeting:



Interior view of MTR System with walkway installed on the left, and tide gate culverts installed on right.

Tide gate Contractor, Engineer, Project Manager, and PUR Executive Director standing on dike on top of tide gate.



Reviewing Project.

From left: Umpqua SWCD Director Tom Black, Landowner Cliff Glover, Contractor Leo Kuntz, Engineer Don Porior, PUR Executive Director Kevin Keller, and Project Manager Susanna Nordhoff.

# Tidegate Information



## Side Hinge Tide Gates with Muted Tide Gate Regulators:

From Nehalem Marine Manufacturing:

“The goal of the MTR is to maximize both quantity and quality of fish passage, improve interior water quality, restore the juvenile habitat range. Current land use is a huge factor so the design goal in many cases is to allow maximum restoration values that remain compatible with current land use.

- Traditional tide gates featured heavy wooden or metal top hinge doors that even when open pose a formidable barrier to fish passage and no tidal exchange. By design they are DEFAULT CLOSED. They remain firmly closed until substantial differential levels force them open. This means for example, during dry seasons, there may be long periods with no fish passage. A huge improvement came with the MTR because these systems become DEFAULT OPEN. This means the system will normally be in an open condition, providing tidal exchange and fish passage, any time the interior water level permits it. Much of the improvement is obtained by providing an auxiliary source of energy to open the gate even during times of very small or absence flows. This energy is derived from a weighted float tank (modulator) falling. In many cases the MTR will actually force the door open against a small head creating an additional tidal exchange.
- The MTR is revolutionary and exclusive because gate control is dependent on the INTERIOR LEVEL. All attempts at tide gate controllers up to this time were dependent on EXTERIOR LEVELS. Exterior levels are highly dynamic and using them to control tide gates normally ends in restoration levels being compromised. Interior level precise control allows the highest level of restoration allowed by the current interior land use. Of course the highest level of restoration is always obtained by FULL reconnection but in most cases infrastructure and development will not allow that. At this time the MTR represents the highest level of fish passage and restoration short of reconnection.
- The MTR opens the tidegate through a series of linkages which move as a reaction to the modulator (float tank) rotating downward. Likewise, when the modulator rotates upwards (due to the rising interior water level) these linkages close the tidegate.”
- More information can be found at <http://www.nehalemmarine.com>

# Tidegate Information



Side Hinge Tide Gates with Muted Tide Gate Regulators:



Exterior (river side) of single tidegate structure shown with a side opening tidegate & muted tidal regulator (MTR).

Glover Ranch 01/19/2024 during high water event.



Interior (field side) of double tidegate and culvert structure shown with MTR installation on interior.

Glover Ranch 01/19/2024 during high water event.





# Our Projects In-Process

## Oregon Watershed Enhancement Board Small Grant Program:

From OWEB:

“The Small Grant Program enables landowners across the state to contribute to the [Oregon Plan for Salmon and Watersheds](#) and the [Oregon Conservation Strategy](#) by committing “small acts of kindness” on their properties for the benefit of water quality, water quantity, and fish and wildlife. From planting native plants along stream sides to reducing sedimentation and erosion from upland farms and ranches, citizens everywhere can make a difference.”

“The Small Grant Program is an easy-to-engage-in, competitive grant program that awards up to \$15,000 for on-the-ground restoration projects principally carried out on private lands across Oregon. This program responds to a need for local decision-making about watershed restoration opportunities on a shorter timeframe than is available under OWEB’s regular grant program.”

Umpqua SWCD participates in several OWEB Small Grant Teams, and submits grant application to the Umpqua 7 Team in Douglas County. Membership includes both Umpqua and Douglas SWCDs, Watershed Councils, and the Confederated Tribes.

# Our Projects In-Process

## OWEB Small Grant – Providence Creek Runoff Management & Heavy Use Area:

This project is an Agriculture water quality project being implemented to protect the adjacent streams, including Providence Creek and the Umpqua River Estuary by addressing roof runoff and providing for an additional heavy use area to hold livestock during the wet season on the Oregon Coast. While protecting salmon and other wildlife, this project will also reduce mud around the barn and provide a better environment for livestock during the winter, or anytime an area to remove livestock from fields may be needed. The landowner has worked with Umpqua SWCD and OWEB in the past by



taking part in the OWEB Small Grant Program to build a livestock exclusion fence. The landowners also put in this heavy use area on their own in 2011 (shown left). This project will increase the size of the current heavy use area, which proved to be undersized for the amount of cattle being maintained over the winter, while also providing for gutters and downspouts on the barn to reduce the amount of runoff near the barn and livestock areas.

# Our Projects In-Process

OWEB Small Grant – Providence Creek Runoff Management & Heavy Use Area:



The previous gutter configuration was inadequate for the length of the barn (100'x84'), lacked downspouts, which couldn't keep up with the large capacity of water produced by coastal rain events.

# Our Projects In-Process

OWEB Small Grant – Providence Creek Runoff Management & Heavy Use Area:

Heavy duty gutters and downspouts being installed on livestock barn. This installation will reduce runoff by sending clean downspout water to an underground pipeline which will be piped to an existing infiltration area.



# Our Projects In Progress

OWEB Small Grant – Providence Creek Runoff Management & Heavy Use Area:

Stockpiling gravel for extension of heavy use area and grading area where heavy use area extension will be located. As soon as the area is finished being graded and slightly sloped, geotextile fabric will be laid down, at least 6" of gravel will be laid over that, and compacted. The landowner plans on fencing the entire heavy use area (old and new) in order hold livestock in area overwinter in order to protect pastures and water quality.



# Our Projects In-Process







## OWEB Small Grant – Baumgartner Ranch Livestock Exclusion:

### Baumgartner Ranch Livestock Exclusion Project

Livestock exclusion fencing.  
Heavy use areas at gates, barn & watering areas.  
Downspouts & gutters on barn.  
Livestock water.

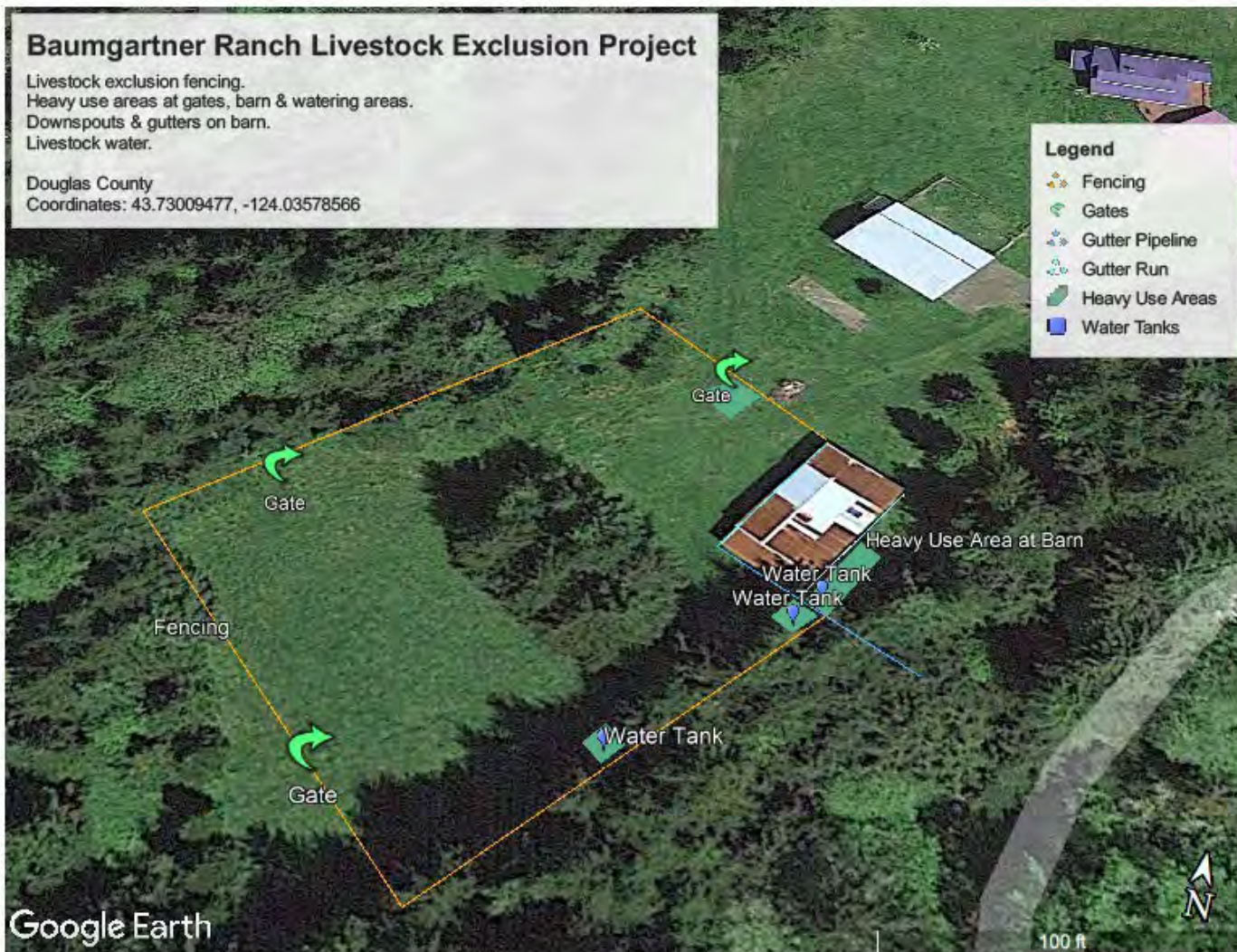
Douglas County  
Coordinates: 43.73009477, -124.03578566

#### Legend

-  Fencing
-  Gates
-  Gutter Pipeline
-  Gutter Run
-  Heavy Use Areas
-  Water Tanks

### Baumgartner Ranch Map

Each small grant starts with an agriculture water quality plan being written for the landowner by Umpqua SWCD's Conservation Planner. This plan provides cost benefit information, mapping, and AgWQ practice information which can be helpful to the landowner.



# Our Projects In-Progress



## OWEB Small Grant – Baumgartner Ranch Livestock Exclusion:



Similar to the Providence Creek Project, the Baumgartner Ranch Livestock Exclusion Project seeks to protect water quality by addressing agriculture water quality issues and implementing best management practices. This project includes installing gutters, downspouts, and a pipeline to send clean downspout water to an underground pipeline which will be piped to an existing infiltration area. In addition, the project includes off stream livestock watering facilities, along with heavy use areas at the barn for holding livestock, at watering facilities and gateways to reduce mud at these heavily used areas by livestock and people. This project also serves to protect portions of the property enrolled in the Conservation Reserve Enhancement Program.



# Our Projects In-Process

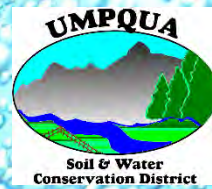
## OWEB Small Grant – Parent Ranch Livestock Exclusion Fencing Project Phase 1:

The Parent Ranch Livestock Exclusion Project addresses the needs of the producers and their agriculture property while additionally addressing increased elk encroachment. The project also addresses water quality issues in order to protect the nearby Providence Creek and Umpqua River Estuary.

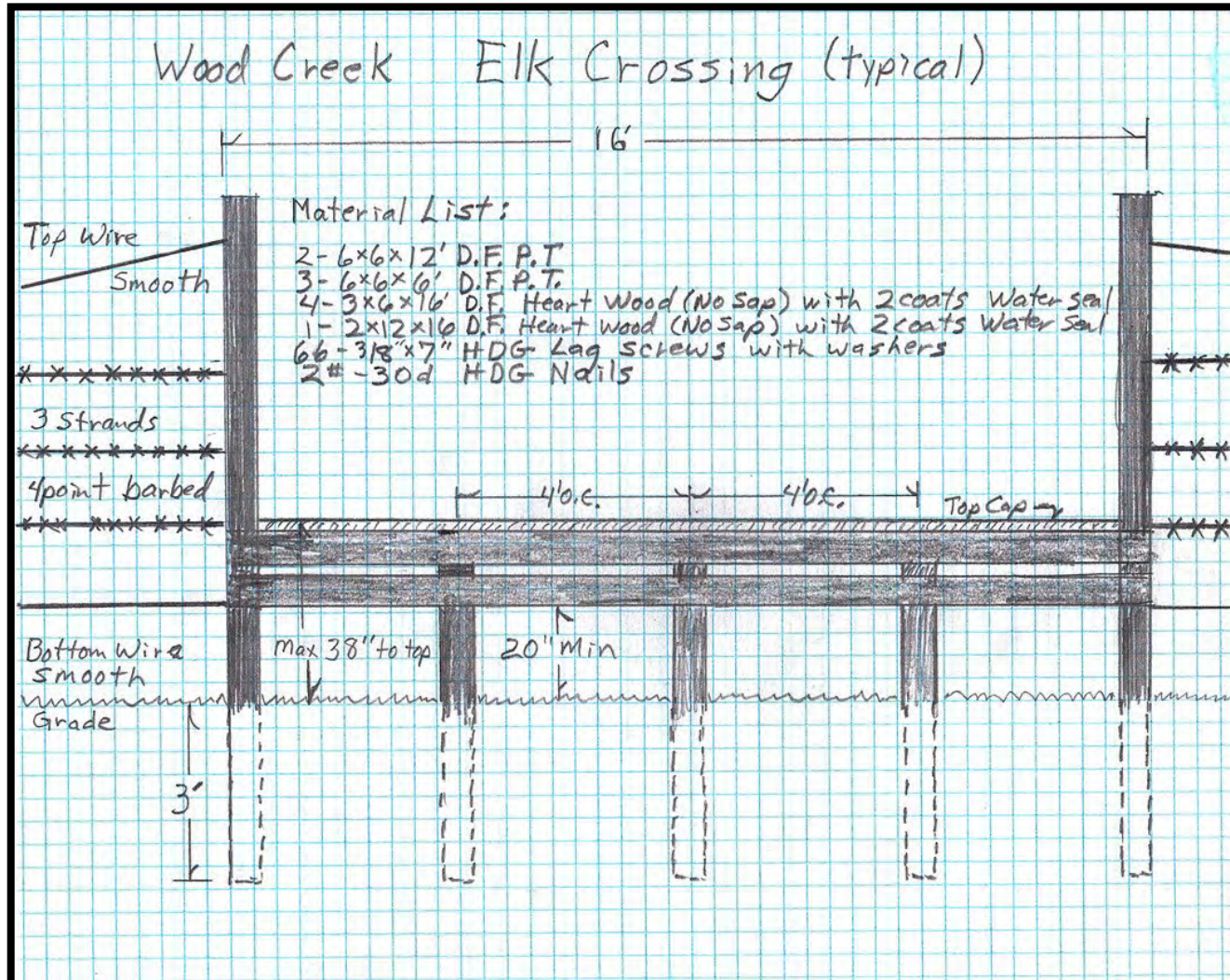
In order to protect water quality and maintain livestock and pasture health, the landowner requested technical assistance for the purchase and installation of livestock exclusion fencing with the addition of an “Elk Jump Crossing” to provide the local elk herd ingress and egress to and from the livestock fields, which will reduce the chance of damage to the livestock fences by the elk while at the same time reducing erosion where this elk trail is into the field as the “Elk Jump Crossing” has livestock heavy use areas included with the “Elk Jump Crossing” site. Heavy use areas will be installed at the gates will also be implemented to reduce mud and increase footing at these high use areas. The pasture currently has an off-stream watering system in place. This project will be started as “Phase 1” and is projected to have at least three phases in order to implement the entire fencing and “Elk Jump Crossings” at the property. This project includes livestock exclusion fencing, heavy use areas at gates, and an Elk Jump Crossing with heavy use areas to provide the local elk population a less damaging way to access the field without damaging themselves or the fences while at the same time keeping livestock contained within in the field and out of the riparian area.



# Our Projects In-Process



## OWEB Small Grant – Parent Ranch Livestock Exclusion Fencing Project Phase 1:



The project included one elk jump crossing. The landowners are concerned for the elk and wanted to be sure the elk had plenty of locations to cross the fence. Therefore, the landowners, on their own, added an additional two elk jumps into the project, bringing the elk jumps up to three for the project. The landowner has already witnessed elk using the jumps as well as deer.

Umpqua SWCD, working with Coos SWCD received permission to use the elk jump design created by Mark Villers.

# Our Projects In-Process

OWEB Small Grant – Parent Ranch Livestock Exclusion Fencing Project Phase 1:

Prior to new fencing and elk jump structures being installed.

Temporary electric fencing that the elk continuously tore down. Previously, there was permanent electric fencing, but without the elk jump structures, the elk tore that down as well.

Cattle in field near barn.



# Our Projects In-Process

OWEB Small Grant – Parent Ranch Livestock Exclusion Fencing Project Phase 1:



Stream channels to be protected by livestock exclusion fencing.



Elk in adjacent field. Phase 2 of the project will occur at portions of this location with additional livestock exclusion fencing and elk jump structures.

# Our Projects In-Process

OWEB Small Grant – Parent Ranch Livestock Exclusion Fencing Project Phase 1:

Newly implemented gates and fencing in field.



Gravel ready to be placed at gates and elk jump crossings.

# Our Projects In-Process

OWEB Small Grant – Parent Ranch Livestock Exclusion Fencing Project Phase 1:



Elk Jump  
Structure in field  
where elk trail is  
located.

Fencing portion of  
the project is  
complete.

# Our Projects In-Process

OWEB Small Grant – Parent Ranch Livestock Exclusion Fencing Project Phase 1:

Fencing Project and Elk Jump Structures can be seen in the background.



# Our Projects – Community Partnerships

## Providence Creek Tidegates:



Umpqua SWCD approached the Port of Umpqua Commission after local agriculture landowners affected by the Providence Creek Tidegates voiced their concerns about the condition of the tidegates. Umpqua SWCD decided it was time to address the situation. Following one of the presentations the SWCD provided to the Port, the City Manager of Reedsport added onto the information describing how the tidegates are also important to the City of Reedsport for flood control. The SWCD reached out to Ruwaldt Consulting and hired the firm to provide additional support to both the SWCD and the Port. The SWCD and Port signed onto a Memorandum of Understanding in January of 2024 to work mutually to address the Providence Creek Tidegates. The SWCD wrote a grant, which the Port submitted to Business Oregon, seeking technical assistance funding through the levy program for design, engineering, public outreach, and additional grant writing in order to begin the tidegate replacement process.

Providence Creek Tidegate Structures.



# Our Projects – Community Partnerships

## Leeds Island City Park:

Umpqua SWCD approached the landowner of Leeds Island and asked the landowner if the landowner was still interested in selling the property for restoration, and we found that “yes” was the answer. The landowner has been trying to sell the property for several years now. Umpqua SWCD hired Ruwaldt Consulting to facilitate the process.

- The City of Reedsport considered buying the property several years ago.
- Restoration potential is great with Providence Creek tidegate replacement.
- Umpqua SWCD approached the Reedsport City Manager who set up a meeting where Umpqua SWCD presented information about the proposed project to the Parks and Beautification Committee who approved the SWCD’s proposed plans for the property. Next the SWCD presented the information to the Reedsport City Council during a work session, followed by an additional presentation at a later time during a City Council meeting where the SWCD received approval from the Council to move forward with the project.
- Grant funding will be required to acquire the 220 acres of property from the current landowner.
- After acquisition, Umpqua SWCD will design and implement a full restoration of the property, with guidance from the City and Public.
- A dike trail will be cleared along the perimeter.
- Parking lot at the access point.
- Other things as the community desires.
- 65% of Umpqua Estuary wetlands have been lost
- Site is currently grazed





# Our Projects – Community Partnerships

## Leeds Island City Park:

- Salmon and other fish, migratory and resident birds, and other wildlife rely heavily on estuary wetlands for survival
- Park will provide an addition recreation area for residents for walking, birdwatching, relaxing, and sightseeing. Possibility of equestrian and bicycle use.
- Umpqua SWCD will write all grants
  - City will be grantor for Parks & Rec grant
- Umpqua SWCD and City will develop a management plan and delegate duties as appropriate
- Timeline:
  - Apply for Technical Assistance Funding (Planning)
  - Apply for Parks & Rec funding (Acquisition)
  - Public Meetings to discuss park design
  - Apply for Restoration funding
  - Restoration construction
  - Grand Opening



Leeds Island pastureland.

# Our Projects – Community Partnerships

Leeds Island City Park:



# Our Projects – Community Partnerships

Leeds Island City Park:



# Community Partnerships – Instruction



## Tsalila Education Days:

Funded through the U.S. Forest Service the District is able to reach out to students by providing hands on training about benthic macro invertebrates and how these little creatures are indicators of water quality and stream health. Working in cooperation with the Umpqua Discovery Center, USFS, and the Confederated Tribes of the Coos-Lower Umpqua-Siuslaw Band of Indians for this annual event each year.



SWCD District Manager/Conservation Planner Rhonda Black provides students with information & instruction prior to students setting off to the “pools” on for scientific benthic macro invertebrate sampling and identification.



**3<sup>rd</sup> Grade Students from Douglas, Coos, Curry, and Lane County schools learning about benthic macro invertebrates at the “Bug Zone” during the Tsalila Festival.**

# Our Programs



## Umpqua Estuary Restoration Partnership

Culvert Missing Tide Gate



Tide Gate & Culvert in Good Condition

Beginning in 2011 and funded by a BLM RAC grant the District began locating and prioritizing tidegates throughout the District for future maintenance and replacement with fish friendlier options for interested landowners. The inventory is now complete with prioritization continuing through the UERP Partnership – a group consisting of interested agencies who provide technical assistance to the Umpqua SWCD and watershed councils involved with tidegates.

# Our Programs



## Umpqua Estuary Restoration Partnership – UERP

*UERP's Objective Goals:*

*“Sustain active productive agricultural lands in balance with lands suitable as estuaries for the benefit of aquatic habitat.”*



UERP Tidegate Tour – Umpqua & Smith Rivers

As the District moved forward locating tidegates the prioritization process it became apparent additional input was needed through local partners. The District helped form the Umpqua Estuary Restoration Partnership and continues as the lead organization.

In April 2014 a Memorandum of Understanding was signed into effect between the District and the Partnership for the Umpqua Rivers to work on tidegate projects and related grants projects as a joint effort and a Technical Assistance Grant was submitted to the Oregon Watershed Enhancement Board for outreach, education, to continue the prioritization process, and for engineering.

UERP consists of members with representatives from Umpqua Soil and Water Conservation District, Natural Resources Conservation Service, Partnership for Umpqua Rivers, Smith River Watershed Council, Confederated Tribes of the Coos, Siuslaw, and Lower Umpqua Band of Indian Tribes, National Marine Fisheries, Oregon Department of Fish and Wildlife, Bureau of Land Management, United States Forest Service, Oregon Department of Agriculture, Oregon Department of State Lands, and the U.S. Army Corps of Engineers. The team meets to prioritize tidegates for replacement, repair, or removal using a variety of data based factors. The team provides technical assistance, funding options, and oversight for tidegates in the Umpqua Estuary.

# Funding & Agriculture Water Quality



Image from the USDA.

Learn more about the AgWQ Program by going to:

<https://www.oregon.gov/oda/progr/ams/NaturalResources/AgWQ/Pages/AgWQPlans.aspx>

## Oregon Watershed Enhancement Board (OWEB) District Capacity Grant

Umpqua Soil & Water Conservation District receives funding through a capacity grant similar to those obtained by Watershed Councils.

This capacity grant provides funding for the SWCD to work with landowners to conserve natural resources and lend support to the Oregon Department of Agriculture (ODA) Agriculture Water Quality Management Program (AgWQ).

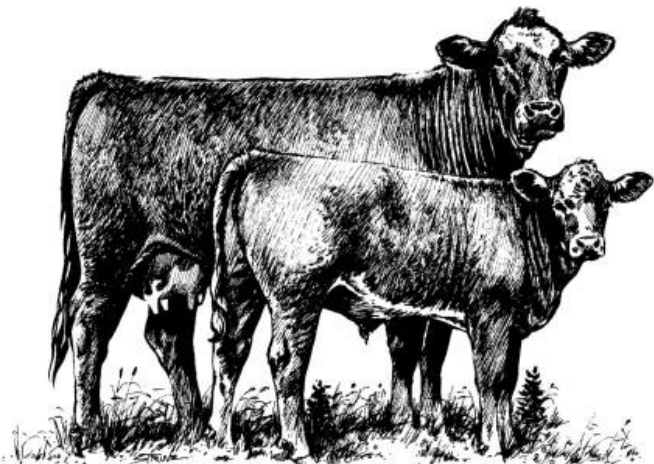
With this grant the SWCD is able to provide technical assistance to land managers/producers within the district for implementing Agriculture Management Practices to improve agriculture water quality in their daily farming/ranching operations, no matter how large or small the operation may be.





# Our Programs

**Soil Testing** is a service the District provides to area residents. By testing soil residents know how much fertilizer and what kind of fertilizer they need to amend their soil with reducing over-fertilization and the risk of having excess fertilizer wash into rivers and streams. Soil testing is funded by ODA.



Date: September 26, 2023  
 Report No: 101663  
 Grower: Landowner 1  
 Client: Umpqua Soil & Water Conservation District  
 Sampler: Landowner 1  
 Field: Field 3  
 Crop: Pasture  
 Sampled: 9/15/2023

KTL  
KUO TESTING LABS  
A Metro Laboratories Company

Samples will be stored until 10/9/2023

SOIL ANALYSIS REPORT																					
Lab #	Depth (in)	Sample ID	N03-N (ppm)	NH4-N (ppm)	P (ppm)	K (ppm)	Ca (ppm)	Mg (ppm)	SO4-S (ppm)	S (ppm)	Zn (ppm)	Mn (ppm)	Cu (ppm)	Fe (ppm)	pH	Elect pH	Soluble Salts (ppm)	OM (%)	Efficiency (%)		
3647	0-6		0.4	0.2	105	52.6	10	147	1.9	2.6	5.74	89	0.57	0.6	11	0.2	345	4.2	5.6	3.62	7.52

LOW    MEDIUM    HIGH

BASE SATURATION

	meq/100 g	%	Ideal Soil
Estimated CEC	25.7		
Calcium	1.9	7.5	65-75%
Magnesium	2.6	10.2	15-20%
Potassium	0.4	1.6	2-9%
Sodium	5.7	22.3	<1%
Hydrogen	15.0	58.4	

Soil pH (1:2)

Soluble Salts (1:1)

Fertilizer Recommendations

Nitrogen	10	lbs per acre N
Phosphorus	25	lbs per acre P2O5
Potassium	0	lbs per acre K2O
Sulfur	0	lbs per acre actual S
Boron	1	lbs per acre actual B
Zinc	0	lbs per acre actual Zn
Manganese	0	lbs per acre actual Mn
Copper	0	lbs per acre actual Cu
Iron	0	lbs per acre actual Fe
Lime Requirement	1	Tons per acre 100% Lime Stone material

Additional Parameters

**Fertilizer Recommendations**

Nitrogen	10	lbs per acre N
Phosphorus	25	lbs per acre P2O5
Potassium	0	lbs per acre K2O
Sulfur	0	lbs per acre actual S
Boron	1	lbs per acre actual B
Zinc	0	lbs per acre actual Zn
Manganese	0	lbs per acre actual Mn
Copper	0	lbs per acre actual Cu
Iron	0	lbs per acre actual Fe
Lime Requirement	1	Tons per acre 100% Lime Stone material

**Additional Parameters**

KTL will make every effort to provide an accurate analysis. Liability is limited to the cost of the analysis and no other warranties, expressed or implied are given. Recommendations serve only as a general guide and should be adjusted to specific situations and conditions.

Main Office: 119 E Main St., Othello WA, 99344  
 Oregon Office: 1300 Sixth St., Suite J, Umatilla OR, 97882  
 Pasco Office: 1320 E Spokane St., Pasco WA, 99301  
 (800) 488-4112    info@kuotestinglabs.com

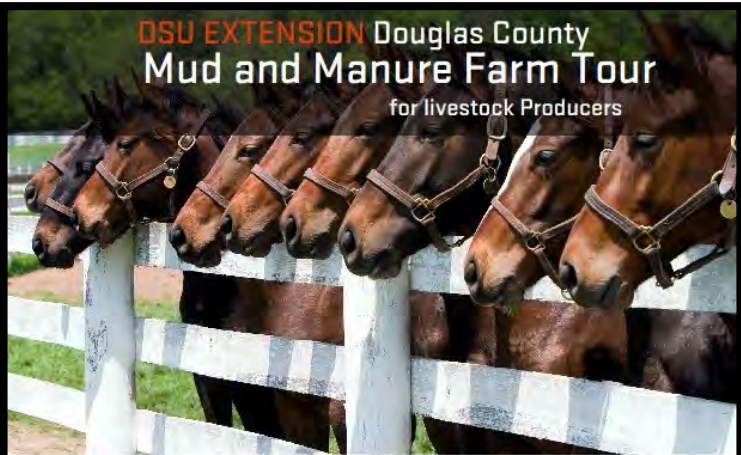




# Our Programs

Partnership with Oregon State University:

## Manure Management Farm Tour and Soil Health Workshop



**DSU EXTENSION Douglas County**  
**Mud and Manure Farm Tour**  
for livestock Producers

### Free Farm tour for livestock producers

This farm tour will be highlighting improved heavy use areas for livestock. If you are interested in improving your livestock pastures, working facilities, and barn entrances while preventing soil erosion, you won't want to miss this! During the tour, we will see improvement practices (including pictures of before and during) and learn about programs available to producers to share the cost of land improvements for your operation. Parking is limited, consider carpooling.

Contact Logan Bennett for questions:  
logan.bennett@oregonstate.edu  
(541) 236-3015

**August 4th, 2023**  
**10:00 am-12:00 pm**  
**Meet at the DSU Extension office**  
**1134 SE Douglas Ave**

**Registration required**  
**Space is limited, register now!**

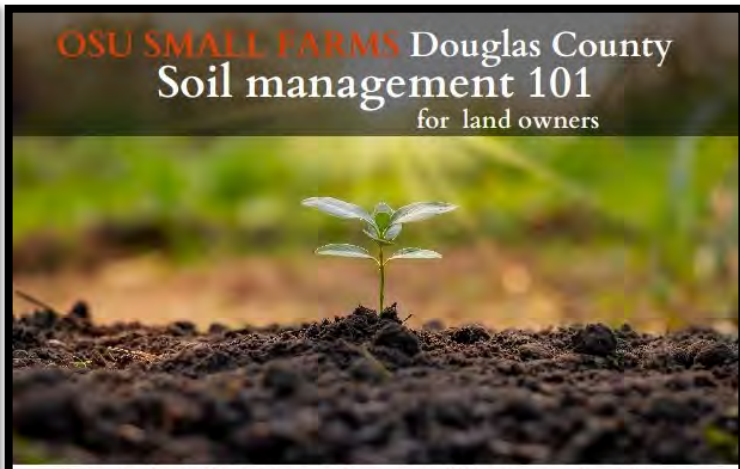
How to Register  
online: <https://beav.es/iHt>  
call (541) 672-4461  
or click on the QR code



Registration will end on July 28th.



OSU Extension Service prohibits discrimination in all its programs, services, activities, and materials. This publication will be made available in an accessible alternative format upon request. Accommodation requests related to a disability should be made by July 30th, 2023. Please contact Logan Bennett, (541) 236-3015, logan.bennett@oregonstate.edu.



**OSU SMALL FARMS Douglas County**  
**Soil management 101**  
for land owners

Presented by OSU Extension and Umpqua Soil Water Conservation District

Whether you run a commercial farm or a backyard garden, soil management is critical for crop production and longevity of your land. In this workshop, participants will learn how to manage their landscape to maximize their goals. Participants will learn about long-term management for soil sustainability, using fertilizers and pesticides, and improving soil quality.

**January 20th, 2024**  
**10:30 am-12:00 pm**  
**Winchester Bay Community Center**  
**635 Broadway Ave.**  
**Winchester Bay, 97467 OR**  
**Cost: \$10**

How to Register  
online: <https://beav.es/iHt>  
call (541) 672-4461  
or click on the QR code



Registration will end on January 15th.

Contact Logan Bennett for questions:  
logan.bennett@oregonstate.edu  
(541) 236-3015



**Oregon State University**  
**Extension Service**  
**Douglas County**



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Funded through the Oregon Department of Agriculture the District was able to provide information directly to landowners in partnership with Oregon State University Extension Service Douglas County.

# Our Programs

## Weed Wrench Loan Program

Originally funded through the BLM RAC the District continues to promote the Weed Wrench Loan Program to District residents. The Weed Wrench is a “woody plant puller” which works by using leverage to remove plants such as scotch broom by the root which is effective and easy to use. The cost is a \$25 refundable fee for 2-weeks use.



# Newsletters & Newspaper Articles

The District's Facebook utilizes its quarterly newsletter and local Dunes News newspaper to reach out to the community by providing information to the public about the District along with information about:

- Events
- Meetings
- AgWQ Practices
- NRCS Information
- Grant Opportunities
- Community Information

## UMPQUA

### SOIL AND WATER CONSERVATION DISTRICT

P.O. Box 415, Reedsport, Oregon 97467 (541) 662-1341

Email: [rhonda@umpquasoilandwater.com](mailto:rhonda@umpquasoilandwater.com)

Facebook:  
[www.facebook.com/UmpquaSoilandWaterConservationDistrict](http://www.facebook.com/UmpquaSoilandWaterConservationDistrict)

Quarterly Newsletters – July 2023 through June 2024

**Did you know that our Lower Umpqua area has its very own Soil and Water Conservation District?**

Our area's soil and water conservation district is the Umpqua Soil and Water Conservation District (SWCD) and was founded in 1953. We've been here for almost seventy years serving the residents of northwestern Douglas County which includes the communities of Reedsport, Winchester Bay, Gardiner, Smith River, Talkenish, Ash Valley, Scottsburg, Elkton and Kellogg.

The Umpqua Soil and Water Conservation District is governed by a locally elected five-member board of Directors. District directors are elected on Oregon's general election ballot and serve four-year terms without pay. District directors are your neighbors. Men and women from your business and professional communities and the farmers and ranchers who understand the ecological relationship of soil, water, plants and animals. Current directors are Cliff Glover, Tom Black, and Bob Miller. Our district has two vacant positions on the board beginning in January 2023, and those positions are Zone 3 and At-Large 1. The Zone 3 position has a 10-acre land management/ownership requirement within the Zone 3 area located in the most eastern part of our District (Elkton and surrounding areas) along with being a registered voter, and the At-Large 1 position can be filled by a registered voter residing in the district.

If you are interested in serving in either of these positions, please contact us.

Our District Manager/Conservation Planner is Rhonda Black and she can provide you with a variety of technical assistance options. Do you have a farm or ranch and need help with fencing, livestock watering system and feeding areas? Do you have mud or manure you need assistance with? We have options available for you. Do you have a culvert that needs to be replaced or run-off that you are concerned about? We can help with that. How about a tillage that no longer works the way you want it to? Again, contact us. Umpqua Soil and Water is a non-regulatory agency, which means that when you ask us to come out for a visit, we aren't there for any other reason than to assist you. If you are in urban areas of the district, we can still provide assistance for back-yard type farming as well. We also offer free soil tests to our district residents. Yes, I said free! We can even come to your property and take the sample for you. Samples are sent to a certified lab for analysis and the information from those tests is sent back to you.

This spring we are partnering with Oregon State University Small Farms Program for Douglas County for a mud and

manure workshop which will be followed by a farm tour at a later date. If you are interested, please let us know.

We can also apply for grants on your behalf. Currently, we have small grants available through our small grant team that is funded by the Oregon Watershed Enhancement Board. These grants have funds available for materials and supplies up to \$15,000 for a two-year period.

We also put out a newsletter. If you would like to receive our newsletter, it is available both by email and hardcopy that can be mailed to you. Just contact us and let us know.

Our meetings are the second Thursday of each month at 6:30 p.m. Currently, our meetings are held virtually using an online platform. If you would like to attend our monthly meetings, they are available to the public. Please contact us for our agenda and meeting login information.

Let's work together! Please contact us by email at [rhonda@umpquasoilandwater.com](mailto:rhonda@umpquasoilandwater.com) or by telephone at (541) 662-1341. Please follow us on our Facebook page: [www.facebook.com/UmpquaSoilandWaterConservationDistrict](http://www.facebook.com/UmpquaSoilandWaterConservationDistrict).

### News from Umpqua Soil & Water Conservation District

Do you have horses or livestock such as cattle, sheep, goats, or pigs? They end up with mud in the winter and/or spring? Would you just like to learn more about best management? If so, we have a great workshop for you to attend!

**Mud & Manure Management Workshop and Field Tour**  
Workshop discussion focused on management techniques to reduce mud and manure in the field and paddock. Technical assistance for land improvement.

Register by March 22th by going to: <https://extension.oregonstate.edu/douglas/vents/mud/manure-management/> or by contacting Logan Bennett at [Logan.bennett@oregonstate.edu](mailto:Logan.bennett@oregonstate.edu) or by calling (541) 736-2025.

Healthy land leads to healthy animals. Horses and livestock are important parts of many people's lives, but often leave the paddocks and paddocks their animals inhabit can become muddy and messy. Learn how to improve and manage your paddocks long term in this workshop. Presenters: Tammy Barnes - Oregon State Extension Service - Forage and Grazing Systems, Logi Bennett - Oregon State Extension Service - Small Farms Program Coordinator, Rhonda Black - Umpqua Soil & Water Conservation District Conservation Planner, and Cindy Bright - Douglas Soil & Water Conservation District Conservation Technician.

Field tour of ranch that has been impacted by trampling and erosion. Included

by improvement techniques. Funding for land improvement may be available.

When: June 2023. Exact date yet to be determined.

We also put out a newsletter. If you would like to receive our newsletter it is available both by email and hardcopy that can be mailed to you. Just contact us and let us know. —continued on page 2.

**LOCAL RV AND PRESSURE WASHING SERVICES**

RV Washing • Interior/Exterior • Wax/Polish

Pressure Washing/Pool/Estates

Mobile • Commercial/Residential • Concrete

Brushes/Scaffolds • Debris Removal • Interior/Exterior

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Mike Starbuck - [mstarbuck@protonmail.com](mailto:mstarbuck@protonmail.com) • Licensed & Insured

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**Dunes MEMORIAL CHAPEL**

541-271-2822  
2300 Frontage Road, Reedsport, OR

**NEW EXTENSION Douglas County Mud and Manure Management**



Lectures and hands-on workshop  
March 22, 2023 5-7pm  
1134 SE Douglas Ave., Reedsport, OR 97467  
Cost: \$15  
Register online: <https://oregonstate.edu>  
Call 541-672-4463  
Registration required by March 12.

AD | DECEMBER 29, 2022

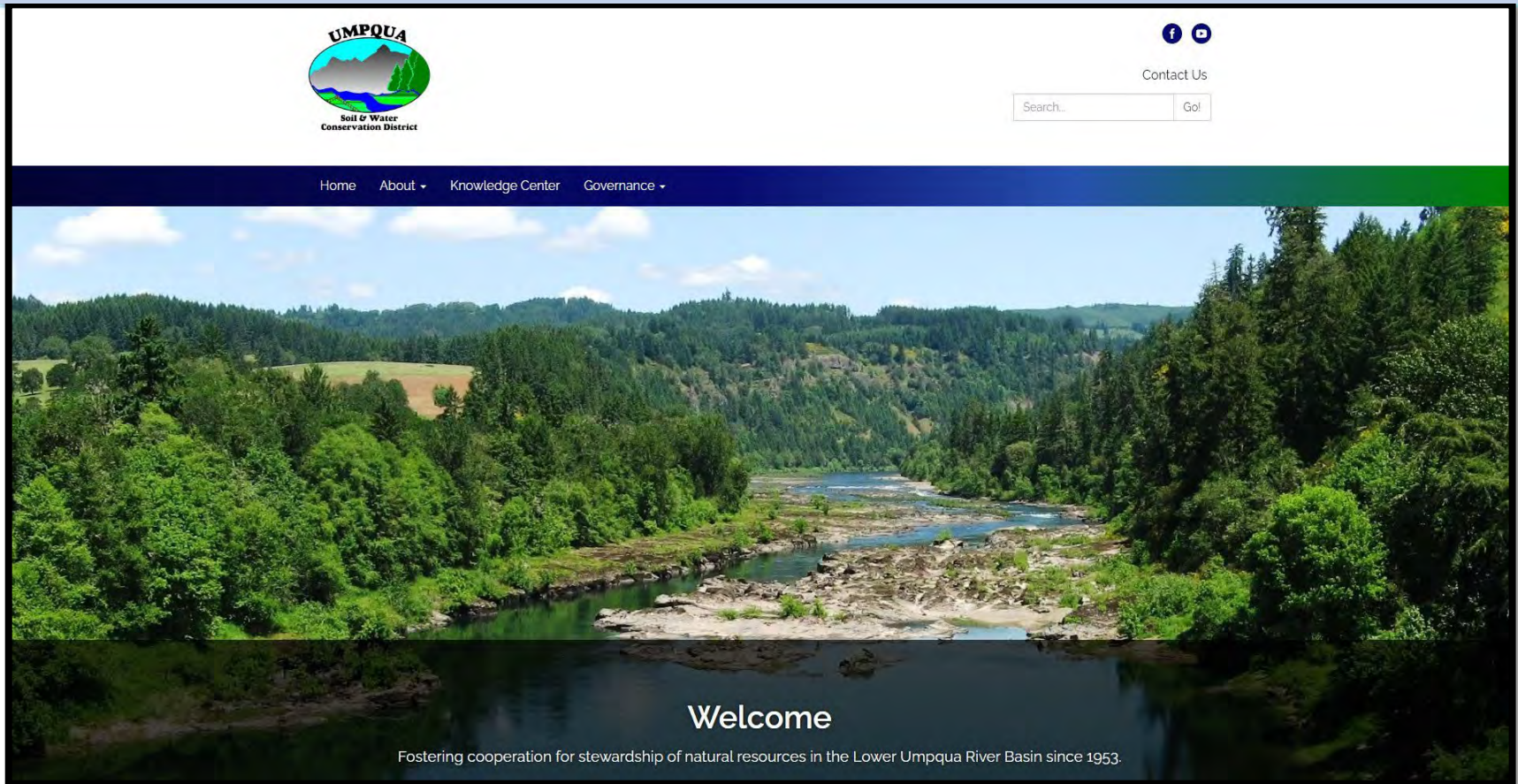
DUNES NEWS

DUNES NEWS

MARCH 6, 2023 | AD

# Website

<https://www.umpquasoilandwater.com/>

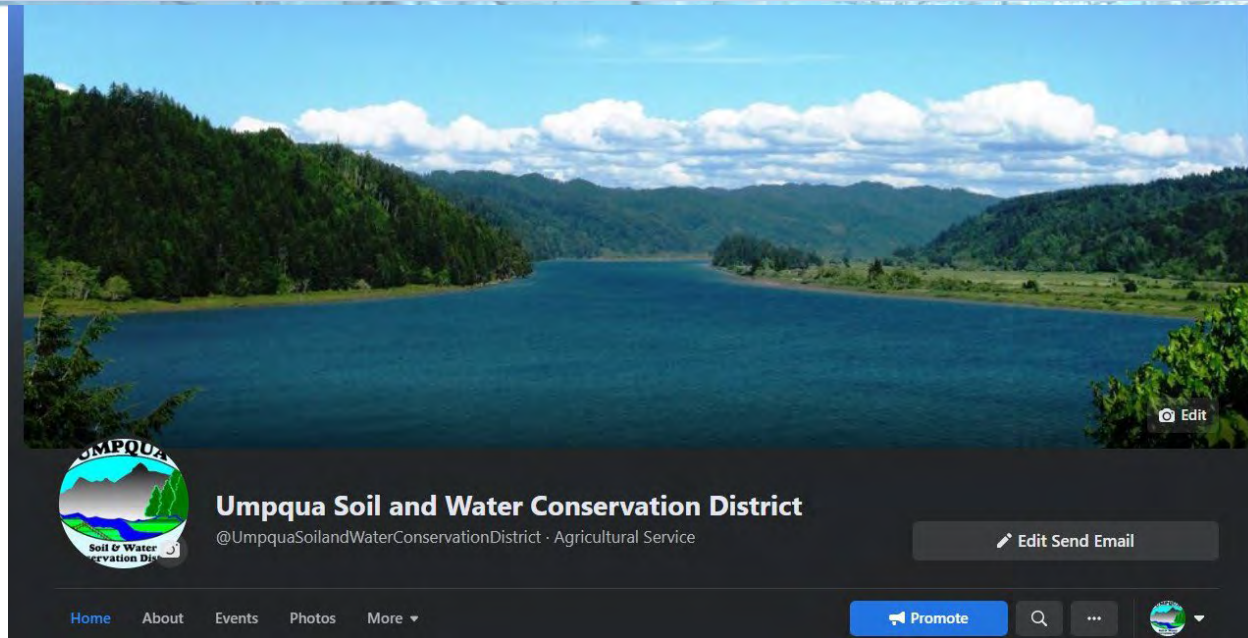


The District's new website provides information to the community and will continue to grow with more information over time.

Newsletters, Events, Meetings, AgWQ Practices, NRCS Information

# Social Media

<https://www.facebook.com/UmpquaSoilandWaterConservationDistrict/>



The District's Facebook Page is used to reach out to the community.

- Events
- Meetings
- AgWQ Practices
- NRCS Information
- Community Information
- Other fun stuff

# Our Partners

Umpqua Soil & Water Conservation District works with the following organizations to help residents with their conservation needs:

## **Watershed Councils:**

- Elk Creek Watershed Council
- Partnership for the Umpqua Rivers
- Siuslaw Watershed Council
- Coos Watershed Association

## **Soil & Water Conservation Districts:**

- Douglas SWCD
- Siuslaw SWCD
- Coos SWCD

## **Stewardship Collaboratives:**

- Smith-Umpqua-Dunes Stewardship Collaborative
- Oregon Central Coast Forest Stewardship Collaborative

## **Weed Management Groups:**

- Douglas County Weed Board
- Douglas County Cooperative Weed Management Area
- Gorse Action Group

## **Partnership Groups:**

- Umpqua Oaks Partnership
- Umpqua Native Plant Partnership
- Tsalila Partnership
- Oregon Conservation Education & Assistance Network

## **Environmental Groups:**

- The Nature Conservancy

## **Legislative Groups:**

- Oregon Association of Conservation Districts
- Special Districts Association of Oregon
- Oregon Coastal Zone Management Association

## **Cities:**

- City of Elkton
- City of Reedsport
- Umpqua Discover Center



# Our Partners

Umpqua Soil & Water Conservation District works with the following organizations to help residents with their conservation needs:

## Federal Agencies:

- United States Department of Agriculture:
  - Bureau of Land Management
    - Coos Bay District
    - Roseburg District
  - Forest Service
    - Siuslaw National Forest
      - Dunes National Recreation Area
    - Umpqua National Forest
  - Natural Resources Conservation Service
- United States Department of Commerce:
  - National Oceanic & Atmospheric Administration:
    - National Marine Fisheries Service
      - Woods Hole Oceanographic Institution
        - » Center for Marine & Environmental Radioactivity

## State of Oregon Agencies:

- Department of Agriculture
  - Water Quality Program
  - SWCD
- Department of Education
  - Oregon State University
    - Division of Extension and Engagement
      - Douglas County Extension Service
        - » Forestry & Natural Resources
        - » Livestock Forages
        - » Small Farms
- Department of Environmental Quality
- Department of Fish & Wildlife
- Department of State Lands
- Watershed Enhancement Board



# Administration

## Umpqua Soil & Water Conservation District

For a copy of the District's Audit report please contact Umpqua Soil & Water Conservation District or go to the Oregon Secretary of State Audits Division online at <https://sos.oregon.gov/audits/Pages/muniaudits.aspx>

### ***OUR VISION STATEMENT***

“To be a respected, valued community organization committed to managing a natural resource base for future generations. To ensure sustainable agricultural and forest production, supporting functioning human, wildlife, fish and forest habitat.”





# Contact Information

## Umpqua Soil & Water Conservation District

P.O. Box 415

Reedsport, Oregon 97467

Office: (541) 662-1341

Email: [rhonda@umpquasoilandwater.com](mailto:rhonda@umpquasoilandwater.com)

Website:

<https://umpquasoilandwater.com/>

Facebook:

[www.facebook.com/UmpquaSoilandWaterConservationDistrict](http://www.facebook.com/UmpquaSoilandWaterConservationDistrict)





# Oregon Secretary of State – Audits Division

## Report in Lieu of Audit

<b>Fiscal year reported (MM/DD/YYYY):</b> <input type="checkbox"/> Final report — municipality dissolved	<b>Municipal customer number*:</b>
First day*: 07/01/2023	Last day*: 06/30/2024
001298MUNI	

**Name of municipality (use the official legal name)\*:**

Umpqua Soil and Water Conservation District

**Mailing address**  New or change of address

Street or P.O. box\*: PO Box 415

City\*: Reedsport      County\*: Douglas      ZIP code\*: 97467

**Registered agent (ORS 198.340)**  New registered agent

<b>Name:</b>	<b>Address (street/city/state/ZIP code):</b>
Rhonda Black	2191 Ranch Road, Reedsport, OR 97467

**Officers\***

Name:	Title:	Address (street/city/state/ZIP code):
Nathan Baumgartner	Chair	2059 S. Smith River Rd, Reedsport, OR 97467
Tom Black	Director	2191 Ranch Rd, Reedsport, OR 97467
Robert Miller	Director	562 Elk Ridge Forest Rd, Reedsport, OR 97467
Beth Frakes	Director	2525 Oar Creek Rd, Reedsport, OR 97467

**Fidelity or faithful performance bond (ORS 297.435 (2)(c))**

Name of company\*: Special District Insurance Services

Name of person(s) covered\*: Nathan Baumgartner, Tom Black, Beth Frakes, Robert Miller

Amount of coverage (should equal or exceed total receipts/revenues [Part A total]\*): \$250,000

**Account balances**

Please list the balances, per your accounting records, as of the last day of the year reported:

**Cash** (from banks, credit unions, county/state investment pools, etc.): \$28,477

**Other assets** (from land, buildings, equipment, vehicles, etc.): \$0

**Accounts payable** (e.g., to rents, payroll, utilities): \$1,605

**Long-term debt** (from bonds, loans, leases or other outstanding debt): \$0

By checking this box\*, I hereby certify that the information contained in this report is true and correct to the best of my knowledge and belief. Sign (or type, if submitted electronically) the name of the publicly elected official responsible for the information described in this report.

<b>Elected official's signature:</b>	<b>Date (MM/DD/YYYY)*:</b>	<b>Title*:</b>
		Chair
<b>Elected official's printed name*:</b>		<b>Phone number*:</b>
Nathan Baumgartner		(541) 556-9183

<b>Fiscal year reported (MM/DD/YYYY):</b>	<b>Municipal customer number*:</b>
First day*: 07/01/2023                      Last day*: 06/30/2024	001298MUNI

## Budgeted and actual transactions

Note: Budget columns are required if your organization is subject to the requirements of Local Budget Law (ORS 294).

<b>Part A:</b> Revenues/receipts	General operating fund		Fund: Federal		Fund: State		Totals (actual columns only)
	Budget	Actual	Budget	Actual	Budget	Actual	
Property taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Charges for services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (state and federal)	\$0	\$0	\$9,034	\$1,815	\$139,127	\$145,059	\$146,873
Long-term debt proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other revenues	\$1,946	\$1,503	\$0	\$0	\$0	\$0	\$1,503
<b>Part A total:</b>							<b>\$148,377</b>

<b>Part B:</b> Expenditures/ disbursements	General operating fund		Fund: Federal		Fund: State		Totals (actual columns only)
	Budget	Actual	Budget	Actual	Budget	Actual	
Personal services	\$0	\$0	\$7,207	\$1,707	\$101,159	\$106,456	\$108,163
Material and services	\$0	\$50	\$1,626	\$0	\$17,108	\$14,208	\$14,258
Capital outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt service	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingencies	\$11,425	\$0	\$0	\$0	\$0	\$0	\$0
Other expenditures	\$0	\$0	\$0	\$0	\$13,860	\$8,881	\$8,881
<b>Part B total*:</b>							<b>\$131,301</b>

### Part C: Transfers between funds

Transfer-in		\$ 1,503					\$ 1,503
Transfer-out						\$ 1,503	\$ 1,503

### Report summary

Enter total expenditures/disbursements (Part B total†)	\$131,301
Filing fee (see table, right)	\$40

### Filing fee (per ORS 297.285)

Total expenditures (Part B total†)	Filing fee
\$0-\$50,000	\$20
\$50,001-\$150,000	\$40

### Filing instructions

This report is due within 90 days from the end of your fiscal year. Save a copy for your records. Please submit the completed report and required filing fee to the following address or email:

**Secretary of State — Business Services Division**  
 255 Capitol Street NE, Suite 180  
 Salem, OR 97310  
[MunicipalFilings.SOS@sos.oregon.gov](mailto:MunicipalFilings.SOS@sos.oregon.gov)

\*This is a required field.

†If total expenditures/disbursements (Part B total, above) exceed \$150,000, the municipality must have an audit or review for this fiscal year (per ORS 297.435).