



AGENDA

UMPQUA SOIL AND WATER CONSERVATION DISTRICT MEETING

Jul 9, 2024, 6:30 – 8:00 PM (America/Los Angeles)

In-Person at the Port of Umpqua Annex

1841 Winchester Avenue, Reedsport, Oregon 97467

Virtually by GoToMeeting

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/UmpquaSWCD/umpquasoilwaterconservationdistrictmeeting-2>

You can also dial in using your phone.

Access Code: 387-022-669, United States (Toll Free): [1 877 309 2073](tel:18773092073)

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CALL TO ORDER

FISCAL PROVIDER REPORT

Tanya Graham – Bookkeeping Updates

APPROVAL OF BILLS & TREASURER'S REPORT FOR AUDIT

- June 2024.

APPROVAL OF MINUTES

- 2022: 02/10 Meeting, 03/03 Special Meeting
- 2024: 06/13 Meeting

STAFF REPORTS

CONSULTANT REPORTS

AGENCY & ORGANIZATION REPORTS

DIRECTOR REPORTS

BUSINESS ITEMS

1. Annual Budget 2024/2025 Final – Action Item
2. Annual Report 2023/2024 – Action Item
3. Annual Meeting Resolution – Action Item
4. Oregon Association of Conservation District Dues – Action Item
5. Partnership for the Umpqua Rivers Dues – Action Item
6. Personal Service Contract Policy

FUNDING COMMITTEE

Discussion and Reports

NEXT MEETING DATE

- The next meeting for the Umpqua Soil and Water Conservation District is scheduled for August 8, 2024 at 6:30 p.m. by Go-To-Meeting teleconference and/or by computer, tablet or smartphone.

ADJOURN

water * livestock * pasture * woodlands * fish * streams * wildlife
Telephone: (541) 662-1341, Email: rhonda@umpquasoilandwater.com

As part of public policy, the Umpqua Soil and Water Conservation District will attempt to provide public accessibility to services, programs and activities. If accommodation is needed at this meeting please contact the Umpqua SWCD office at 662-1341 at least 48 hours prior to the scheduled meeting time.

Umpqua Soil and Water Conservation District

Balance Sheet

As of June 30, 2024

ASSETS:		June 30, 2024
Current Assets:		
Checking/Savings		
First Community Checking	28,408.75	
First Community Savings	68.47	
Total Checking/Savings:	28,477.22	
Accounts Receivable:		
Accounts Receivable	8,469.00	
Total Accounts Receivable:	8,469.00	
Other Current Assets:		
Prepaid Workers Comp	933.70	
Total Other Current Assets:	933.70	
Total Assets:	37,879.92	
LIABILITIES & EQUITY:		
Liabilities:		
Current Liabilities:		
Paid Time Off Liability	11,007.94	
Total Current Liabilities:	11,007.94	
Accounts Payable:		
Accounts Payable	0.00	
Total Accounts Payable:	0.00	
Equity:		
Retained Earnings	9,796.16	
Net Income	17,075.82	
Total Equity:	26,871.98	
Total Liabilities & Equity:	37,879.92	

Net Income

Income	148,376.83
Expenses	- 131,301.01
Net Income	17,075.82

Retained Earnings

Cash at Beginning of Year 7/1/2023	9,796.16
Prior Year Payroll Liability paid in Current Year	- 0.00
Prior Year Payroll Liability to be paid in Current Year	- 0.00
Retained Earnings	9,796.16

Umpqua Soil and Water Conservation District
Registers - Accounts Receivable, Accounts Payable
June 2024

Date	Num	Name	Account	Grant Name	Original Amount
First Community Checking				Balance as of 6/01/24	29,598.95
6/24/24		Deposit	Grant Funds	07-24-003 Parent Ranch	8,996.40
6/4/24	EFT	QuickBooks Payroll	Processing Fee	23-25 ODA Dist Operations	(1.75)
6/18/24	EFT	QuickBooks Payroll	Processing Fee	23-25 ODA Dist Operations	(1.75)
6/3/24	EFT	Oregon Dept of Revenue	Payroll Taxes - Q2-24	Payroll Fund	(315.34)
6/3/24	EFT	United States Treasury	Payroll Taxes - Q2-24	Payroll Fund	(1,016.92)
6/17/24	EFT	Oregon Dept of Revenue	Payroll Taxes - Q2-24	Payroll Fund	(225.07)
6/17/24	EFT	United States Treasury	Payroll Taxes - Q2-24	Payroll Fund	(678.72)
6/9/24	EFT	Adobe	Office Supplies	23-25 ODA Dist Operations	(19.99)
6/3/24	EFT	Intuit	Office Supplies	23-25 ODA Dist Operations	(6.00)
6/3/24	EFT	A2Z Mini Storage	Storage Rent	23-25 ODA Dist Operations	(130.00)
6/3/24	EFT	LogMein	Telephone	23-25 ODA Dist Operations	(5.00)
6/5/24	DD	Tanya Graham	Contract Services	23-25 ODA Dist Operations	(258.75)
6/19/24	DD	Tanya Graham	Contract Services	23-25 ODA Dist Operations	(146.25)
6/29/24	EFT	AT&T	Telephone	23-25 ODA Dist Operations	(186.08)
6/9/24	DBT	Amazon	Material and Supplies	2023-2025 ODA SOW	(23.97)
6/27/24	DBT	HP.com	Office Supplies	23-25 ODA Dist Operations	(1,031.91)
6/28/24	DBT	Staples	Office Supplies	23-25 ODA Dist Operations	(176.06)
6/3/24	1625	Matrix Science	Contract Services	23-25 ODA SOW	(361.50)
6/3/24	1626	Streamline	Office Supplies	23-25 ODA Dist Operations	(133.00)
6/3/24	1627	Oregon Saves	Simple IRA	Payroll Fund	(182.00)
6/17/24	1628	SAIF	Workers Comp	Payroll Fund	(678.27)
6/17/24	1629	Oregon Saves	Simple IRA	Payroll Fund	(135.20)
6/5/24	DD1217	Rhonda Black	Personnel 5/16/24 - 5/31/24	Payroll Fund	(2,502.00)
6/19/24	DD1218	Rhonda Black	Personnel 6/1/24 - 6/15/24	Payroll Fund	(1,971.07)
				Balance as of 6/30/24	28,408.75
First Community Savings				Balance as of 6/01/24	68.47
					0.00
				Balance as of 6/30/24	68.47
Accounts Receivable:					
6/12/24		PRS		PRS Glover	8,469.00
				Total Funds Submitted for Payment	8,469.00
Accounts Payable					
				Total Accounts Payable	0.00
Prepaid Workers Compensation 2023-2024					
				<i>Prepaid 7/2/23 (23/24 Fiscal Year)</i>	345.94
				<i>Prepaid 6/16/24 (24/25 Fiscal Year)</i>	678.27
				<i>2023-2024 Used</i>	(90.51)
				Total Prepaid Workers Comp Balance 6/30/24	933.70

Umpqua Soil and Water Conservation District

Statement of Activity

July 1, 2023 through June 30, 2024

<i>Status</i>	<i>Open</i>	<i>Open</i>	<i>Closed</i>	<i>Closed</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>
<i>Source</i>	General	PTO	ODA	ODA	ODA	ODA	07-22-001
<i>Project</i>	Fund	Reserve	DO 21-23	SOW 21-23	DO 23-25	SOW 23-25	Prov
Income							
Grant Funds			6,312.52	14,997.60	28,978.00	67,616.00	8,253.00
Admin Income	1,503.37						
Other Income							
Paid Time Off Reserve		(7,519.36)					
Total Income	1,503.37	(7,519.36)	6,312.52	14,997.60	28,978.00	67,616.00	8,253.00
Expense							
Admin Expenses							956.99
Advertising			35.00		230.28		
Bank Fees, Processing			8.50		103.25		
Contract Services:							
Fiscal Provider			540.00		3,228.75		
General						9,348.88	5,525.00
Dues, Fees and Permits	50.00		15.00		354.49		
Insurance:							
General					2,119.00		
Material and Supplies						23.97	3,349.29
Office Supplies			2,501.71	29.99	3,827.76	312.00	
Postage					905.55	17.90	
Payroll:							
PTO Reserve		(3,189.42)	68.76	738.03	623.29	4,863.29	29.16
Watershed Tech		2,928.00	720.00	8,256.01	6,326.00	49,553.74	611.00
Internet Stipend		13.38	3.46	44.02	16.93	201.05	
Workers Comp		2.93	0.71	7.27	6.34	67.85	0.52
Payroll Taxes		245.11	63.30	725.62	549.06	4,326.15	54.88
Rent:							
Storage Unit			120.00		1,370.00		
PO Box					144.00		
Tele/Internet/Web Site			270.48		2,436.88		
Travel/Training				161.45	12.06	1,736.46	
Total Expense	50.00	0.00	4,346.92	9,962.39	22,253.64	70,451.29	10,526.84
Net Income	1,453.37	(7,519.36)	1,965.60	5,035.21	6,724.36	(2,835.29)	(2,273.84)
Accounts Receivable							
Prepaid Workers Comp 23/24	(933.70)						
Accounts Payable							
Paid Time Off Liabilities		11,007.94					
Cash Balance as of 7/1/23	9,478.79	7,519.36	(1,965.60)	(5,035.21)	0.00	0.00	0.00
Net Cash Increase for Period	519.67	3,488.58	1,965.60	5,035.21	6,724.36	(2,835.29)	(2,273.84)
Cash Balance as of 6/30/24	9,998.46	11,007.94	0.00	0.00	6,724.36	(2,835.29)	(2,273.84)
						<i>In Process</i>	<i>Need FR</i>

Note: These funds are still in review and subject to change.

**Umpqua Soil and Water Conservation District
Statement of Activity
July 1, 2023 through June 30, 2024**

<i>Status</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	
<i>Source</i>	07-22-004	07-24-003	PRS	USFS	
<i>Project</i>	Baum	Parent R	Glover	Tsalila 2	TOTAL
Income					
Grant Funds	8,955.60	8,996.40	8,469.00	1,814.70	154,392.82
Admin Income					1,503.37
Other Income					0.00
Paid Time Off Reserve					(7,519.36)
Total Income	8,955.60	8,996.40	8,469.00	1,814.70	148,376.83
Expense					
Admin Expenses	546.38				1,503.37
Advertising					265.28
Bank Fees, Processing					111.75
Contract Services:					
Fiscal Provider					3,768.75
General	5,100.00				19,973.88
Dues, Fees and Permits	170.36				589.85
Insurance:					
General					2,119.00
Material and Supplies	3,239.58				6,612.84
Office Supplies					6,671.46
Postage					923.45
Payroll:					
PTO Reserve	29.16	6.00	189.93	130.38	3,488.58
Watershed Tech	520.00	52.00	1,872.00	1,350.00	72,188.75
Internet Stipend			10.36	10.80	300.00
Workers Comp	0.52	0.10	1.87	2.40	90.51
Payroll Taxes	46.71	4.67	168.25	110.08	6,293.83
Rent:					
Storage Unit					1,490.00
PO Box					144.00
Tele/Internet/Web Site					2,707.36
Travel/Training		1.34	43.55	103.49	2,058.35
Total Expense	9,652.71	64.11	2,285.96	1,707.15	131,301.01
Net Income	(697.11)	8,932.29	6,183.04	107.55	17,075.82
Accounts Receivable			(8,469.00)		(8,469.00)
Prepaid Workers Comp 23/24					(933.70)
Accounts Payable					0.00
Paid Time Off Liabilities					11,007.94
Cash Balance as of 7/1/23	0.00	0.00	0.00	(201.18)	9,796.16
Net Cash Increase for Period	(697.11)	8,932.29	(2,285.96)	107.55	18,681.06
Cash Balance as of 6/30/24	(697.11)	8,932.29	(2,285.96)	(93.63)	28,477.22
	<i>Need FR</i>		<i>Submitted</i>	<i>In Process</i>	

Note: These funds are still in review and subject to change.

Umpqua Soil and Water Conservation District

Monthly Comparison

2023 - 2024 (as of June 30, 2024)

	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024	TOTAL
Income													
Grant Funds	13,443.64	0.00	25,075.08	24,148.50	24,148.50	0.00	0.00	25,963.20	0.00	24,148.50	8,996.40	8,469.00	154,392.82
Admin Income	0.00	0.00	0.00	0.00	0.00	0.00	1,503.37	0.00	0.00	0.00	0.00	0.00	1,503.37
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Paid Time Off Reserve	540.00	540.00	540.00	540.00	540.00	540.00	558.00	(11,317.36)	0.00	0.00	0.00	0.00	(7,519.36)
Total Income	13,983.64	540.00	25,615.08	24,688.50	24,688.50	540.00	2,061.37	14,645.84	0.00	24,148.50	8,996.40	8,469.00	148,376.83
Expense													
Admin Expenses	0.00	0.00	0.00	0.00	0.00	0.00	1,503.37	0.00	0.00	0.00	0.00	0.00	1,503.37
Bank Fees, Processing Fee	8.50	8.50	8.50	8.50	9.50	9.50	9.50	9.50	9.50	9.50	11.25	9.50	111.75
Contract Services:													
Fiscal Provider	180.00	483.75	225.00	213.75	191.25	202.50	495.00	585.00	348.75	258.75	180.00	405.00	3,768.75
General	0.00	0.00	0.00	69.50	0.00	0.00	10,625.00	0.00	3,159.36	0.00	6,120.02	0.00	19,973.88
Dues, Fees and Permits	185.36	40.00	0.00	0.00	0.00	140.00	174.49	50.00	0.00	0.00	0.00	0.00	589.85
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	2,119.00	0.00	0.00	0.00	0.00	0.00	2,119.00
Material and Supplies	0.00	0.00	0.00	0.00	0.00	228.06	6,360.81	0.00	0.00	0.00	0.00	23.97	6,612.84
Office Expenses:													0.00
Advertising	0.00	158.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.08	0.00	0.00	265.28
Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29.98	0.00	29.98
Postage	0.00	264.00	9.55	198.00	0.00	0.00	0.00	12.40	0.00	425.90	13.60	0.00	923.45
Supplies	1,023.73	1,507.97	0.00	1,233.37	0.00	0.00	959.47	0.00	668.99	19.99	0.00	1,227.96	6,641.48
Payroll:													0.00
PTO Reserve	540.00	540.00	540.00	540.00	540.00	540.00	558.00	(2,613.42)	576.00	576.00	576.00	576.00	3,488.58
Watershed Tech	4,920.00	7,680.00	5,304.00	5,388.00	5,772.00	5,328.00	8,114.50	6,574.75	4,881.50	5,889.00	5,577.00	6,344.00	71,772.75
Internet Stipend	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
Workers Comp	4.60	6.52	4.98	6.03	5.29	4.89	7.14	27.00	4.94	6.28	6.52	6.32	90.51
Payroll Taxes	432.48	674.99	455.99	435.61	467.00	430.72	1,182.28	590.95	438.88	529.35	501.36	570.22	6,709.83
Rent:													
Storage Unit	120.00	120.00	120.00	120.00	120.00	120.00	120.00	130.00	130.00	130.00	130.00	130.00	1,490.00
PO Box	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	144.00	0.00	144.00
Telephone, Internet, Web Site	270.48	252.44	190.22	190.44	190.44	190.44	191.36	191.14	201.16	191.08	324.08	324.08	2,707.36
Travel/Training	111.28	50.17	5.37	154.78	27.51	11.79	508.11	73.70	10.05	750.49	268.00	87.10	2,058.35
Total Expense	7,821.43	11,811.54	6,888.61	8,582.98	7,347.99	7,230.90	32,953.03	5,656.02	10,454.13	8,918.42	13,906.81	9,729.15	131,301.01
Net Income	6,162.21	(11,271.54)	18,726.47	16,105.52	17,340.51	(6,690.90)	(30,891.66)	8,989.82	(10,454.13)	15,230.08	(4,910.41)	(1,260.15)	17,075.82
Accounts Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(24,148.50)	15,152.10	527.40	(8,469.00)
Prepaid Workers Comp 23/24	(341.34)	6.52	4.98	6.03	5.29	4.89	7.14	27.00	4.94	6.28	6.52	(671.95)	(933.70)
Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	361.50	(361.50)	0.00
Paid Time Off Liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,703.94	576.00	576.00	576.00	576.00	11,007.94
Cash Balance as of 7/1/23	9,796.16	15,617.03	4,352.01	23,083.46	39,195.01	56,540.81	49,854.80	18,970.28	36,691.04	26,817.85	18,481.71	29,667.42	9,796.16
Net Cash Increase for Period	5,820.87	(11,265.02)	18,731.45	16,111.55	17,345.80	(6,686.01)	(30,884.52)	17,720.76	(9,873.19)	(8,336.14)	11,185.71	(1,190.20)	18,681.06
Cash Balance as of 6/30/24	15,617.03	4,352.01	23,083.46	39,195.01	56,540.81	49,854.80	18,970.28	36,691.04	26,817.85	18,481.71	29,667.42	28,477.22	28,477.22

Umpqua Soil and Water Conservation District

Individual Grant Report

As of June 30, 2024

Report Due Dates Coming up

Grant	Funds to Receive	Due Dates				
2023-2025 ODA Quarterly Report	0.00	7/15/24	10/15/24	1/15/25	4/15/25	7/15/25
07-22-001 Providence	0.00	4/4/25	Final			
07-22-004 Otter/Baumgartner	0.00	7/8/25	Final			
07-22-008 Parent Ranch	0.00	7/8/25	Final			
USFS Tsalila 2	0.00	3/31/24	4/30/25			

Paid Time Off Hour Balance

Vacation Time		Staff			
Hours as of 7/1/23		166.25			
Accrued this Fiscal Year		120.00			
Paid Out this Fiscal Year		32.00			
Balance as of 6/30/24		254.25	Hours	Paid Time Off Liability	\$8,442.74
<i>(Note 1 - Vacation time is paid out upon separation)</i>					
Personal Time		Staff			
Hours as of 7/1/23		71.25			
Accrued this Fiscal Year		96.00			
Used this Fiscal Year		90.00			
Balance as of 6/30/24		77.25	Hours	Paid Time Off Liability	\$2,565.20
<i>(Note 2 - Personal Time is not paid out upon separation)</i>					
Total Paid Time Off Liability					11,007.94

USFS Tsalila 2

	2023/2024	2022/2023	Total	Budget	Remaining
INCOME					
Grant Funds	1,814.70	1,506.96	3,321.66	15,000.00	11,678.34
Total Income	1,814.70	1,506.96	3,321.66	15,000.00	11,678.34
EXPENSES					
Salary	1,603.66	1,399.00	3,002.66	5,472.00	2,469.34
Travel	103.49	69.44	172.93	360.00	187.07
Contract Services	0.00	0.00	0.00	6,490.00	6,490.00
Material and Supplies	0.00	239.70	239.70	2,678.00	2,438.30
Total Expenses	1,707.15	1,708.14	3,415.29	15,000.00	11,584.71
Net Income	107.55				
Accounts Receivable	0.00				
Accounts Payable	0.00				
Cash Balance 7/1/23	(201.18)				
Net Cash	107.55				
Cash Balance 6/30/24	(93.63)				
				<i>Expires</i>	<i>12/31/2024</i>

Glover Estuary Enhancement - Partnership for Umpqua Rivers

	2023/2024	Total	Budget	Remaining
INCOME				
Contract Income	8,469.00	8,469.00	8,469.00	0.00
Total Income	8,469.00	8,469.00	8,469.00	0.00
EXPENSES				
Salary, Taxes, WC, Int Stipend	2,285.96	2,285.96	7,669.00	5,383.04
Indirect Costs	0.00	0.00	800.00	800.00
Total Expenses	2,285.96	2,285.96	8,469.00	6,183.04
Net Income	6,183.04			
Accounts Receivable	(8,469.00)			
Accounts Payable	0.00			
Cash Balance 7/1/23	0.00			
Net Cash	(2,285.96)			
Cash Balance 6/30/24	(2,285.96)			

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of June 30, 2024**

2023-2025 ODA District Operations

	2023/2024	Total	Budget	Remaining
INCOME				
Grant Funds	28,978.00	28,978.00	57,956.00	28,978.00
Total Income	28,978.00	28,978.00	57,956.00	28,978.00
EXPENSES				
Reserved for 2024/2025	0.00	0.00	28,978.00	28,978.00
Advertising	230.28	230.28	400.00	169.72
Bank and QBs Processing Fees	103.25	103.25	102.00	(1.25)
Contract Services - Fiscal	3,228.75	3,228.75	4,450.00	1,221.25
Dues, Fees and Permits	354.49	354.49	4,000.00	3,645.51
Insurance	2,119.00	2,119.00	2,600.00	481.00
Office Supplies	3,827.76	3,827.76	3,500.00	(327.76)
Postage	905.55	905.55	320.00	(585.55)
Salary, Taxes, WC, Int Stipend	7,521.62	7,521.62	11,146.00	3,624.38
Rent (Storage and PO Box)	1,514.00	1,514.00	1,320.00	(194.00)
Telephone, Internet, Web Site	2,436.88	2,436.88	1,140.00	(1,296.88)
Travel/Training	12.06	12.06	0.00	(12.06)
Total Expenses	22,253.64	22,253.64	57,956.00	35,702.36
Net Income	6,724.36			
Accounts Receivable	0.00			
Accounts Payable	0.00			
Cash Balance 7/1/23	0.00			
Net Cash	6,724.36			
Cash Balance 6/30/24	6,724.36			

Expires 7/31/2025

2023 - 2025 ODA Scope of Work Funds

	2023/2024	Total	Budget	Remaining
INCOME				
Grant Funds	67,616.00	67,616.00	135,232.00	67,616.00
Total Income	67,616.00	67,616.00	135,232.00	67,616.00
EXPENSES				
Reserved for 2024/2025	0.00	0.00	67,616.00	67,616.00
Contract Services	9,348.88	9,348.88	500.00	(8,848.88)
Office Supplies	353.87	353.87	0.00	(353.87)
Conferences, Trainings	780.39	780.39	1,500.00	719.61
Mileage	956.07	956.07	1,500.00	543.93
Salary, Taxes, WC, Int Stipend	59,012.08	59,012.08	64,116.00	5,103.92
Total Expenses	70,451.29	70,451.29	135,232.00	64,780.71
Net Income	(2,835.29)			
Accounts Receivable	0.00			
Accounts Payable	0.00			
Cash Balance 7/1/23	0.00			
Net Cash	(2,835.29)			
Cash Balance 6/30/24	(2,835.29)			

Expires 7/31/2025

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of June 30, 2024**

07-22-001 Providence Creek Runoff Management

	2023/2024	Total	Budget	Remaining
INCOME				
OWEB Funds	8,253.00	8,253.00	13,755.00	5,502.00
Total Income	8,253.00	8,253.00	13,755.00	5,502.00
EXPENSES				
Salary, Taxes, WC, Int Stipend	695.56	695.56	1,280.00	584.44
Contract Services	5,525.00	5,525.00	10,877.00	5,352.00
Material and Supplies	3,349.29	3,349.29	0.00	(3,349.29)
Other	0.00	0.00	165.00	165.00
Indirect Costs	956.99	956.99	1,233.00	276.01
Post-Grant	0.00	0.00	200.00	200.00
Total Expenses	10,526.84	10,526.84	13,755.00	3,228.16
Net Income	(2,273.84)			
Accounts Receivable	0.00			
Accounts Payable	0.00			
Cash Balance 7/1/23	0.00			
Net Cash	(2,273.84)			
Cash Balance 6/30/24	(2,273.84)			

Expires 2/3/2025

07-22-004 Otter/Baumgartner Ranch

	2023/2024	Total	Budget	Remaining
INCOME				
OWEB Funds	8,955.60	8,955.60	14,926.00	5,970.40
Total Income	8,955.60	8,955.60	14,926.00	5,970.40
EXPENSES				
Salary, Taxes, WC, Int Stipend	596.39	596.39	1,400.00	803.61
Contract Services	5,100.00	5,100.00	400.00	(4,700.00)
Material and Supplies	3,239.58	3,239.58	11,927.00	8,687.42
Other	170.36	170.36	165.00	(5.36)
Indirect Costs	546.38	546.38	834.00	287.62
Post-Grant	0.00	0.00	200.00	200.00
Total Expenses	9,652.71	9,652.71	14,926.00	5,273.29
Net Income	(697.11)			
Accounts Receivable	0.00			
Accounts Payable	0.00			
Cash Balance 7/1/23	0.00			
Net Cash	(697.11)			
Cash Balance 6/30/24	(697.11)			

Expires 5/31/2025

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of June 30, 2024**

07-24-003 Parent Ranch

	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
INCOME				
OWEB Funds	8,996.40	8,996.40	14,994.00	5,997.60
Total Income	8,996.40	8,996.40	14,994.00	5,997.60
EXPENSES				
Salary, Taxes, WC, Int Stipend	64.11	64.11	1,216.00	1,151.89
Contract Services	0.00	0.00	1,350.00	1,350.00
Material and Supplies	0.00	0.00	10,883.00	10,883.00
Other	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	1,345.00	1,345.00
Post-Grant	0.00	0.00	200.00	200.00
Total Expenses	64.11	64.11	14,994.00	14,929.89
Net Income	8,932.29			
Accounts Receivable	0.00			
Accounts Payable	0.00			
Cash Balance 7/1/23	0.00			
Net Cash	8,932.29			
Cash Balance 6/30/24	8,932.29			

Expires 2/15/2026

07-24-005 Elk Creek

	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
INCOME				
OWEB Funds	0.00	0.00	14,998.00	14,998.00
Total Income	0.00	0.00	14,998.00	14,998.00
EXPENSES				
Salary, Taxes, WC, Int Stipend	0.00	0.00	1,217.00	1,217.00
Contract Services	0.00	0.00	10,010.00	10,010.00
Material and Supplies	0.00	0.00	65.00	65.00
Travel	0.00	0.00	2,160.00	2,160.00
Indirect Costs	0.00	0.00	1,346.00	1,346.00
Post-Grant	0.00	0.00	200.00	200.00
Total Expenses	0.00	0.00	14,998.00	14,998.00
Net Income	0.00			
Accounts Receivable	0.00			
Accounts Payable	0.00			
Cash Balance 7/1/23	0.00			
Net Cash	0.00			
Cash Balance 6/30/24	0.00			

Expires 6/11/2026



UMPQUA SOIL AND WATER CONSERVATION DISTRICT MONTHLY BUSINESS MEETING MINUTES

June 13, 2024

Directors Present:

Chair Nathan Baumgartner
Director Tom Black
Director Beth Frakes
Director Robert Miller

Staff Present:

District Manager/Conservation Planner Rhonda Black

Agencies Present:

None.

Others Present:

Fiscal Provider Tanya Graham
Valerie Bowman/411 News

MEETING CALLED TO ORDER:

The Director Baumgartner called the meeting to order at 6:32 p.m.

APPROVAL OF MINUTES

The February 10th Meeting and March 3rd Special Meeting minutes for 2022 were not yet completely transcribed, but will be available at future meetings. All were lengthy meetings.

Director Baumgartner made a motion, 2nd by Director Miller to approve the May 9, 2024 Business Meeting minutes. The motion **unanimously passed**.

STAFF REPORT:

Conservation Technician/District Manager Rhonda Black:

June 13, 2024

- OWEB:
 - 2023-2025 District Operations Capacity Grant –
 - Streamline website rollout “live date” on 05/24.
 - Updated SWCD website with meeting agenda and minutes.
 - 4th Quarter Reporting due 07/15.
 - Site visits/tour on 06/06 with ODA Regional Water Quality Specialist. Visited Scholfield Creek Ranch, Thornton-Oar Lane Tidegate location, Glover Estuary Enhancement Project, Providence Creek proposed bridge location, Providence Creek Heavy Use Area (small grant) location, Parent Ranch Livestock Exclusion & Elk Jump location, pointed out where the Providence Creek Tidegates are from the road and looked over

- the gate at the Leed’s Island project area, and visited the Decker Point proposed bridge location at Scholfield Creek.
 - Will be attending Blooms & Butterflies with a table at the event on 06/15.
 - Still looking for an appropriate grant to fund soil tests for both Umpqua & Douglas SWCDs, which will also provide a service necessary for NRCS.
 - OWEB Small Grants Program:
 - OWEB Small Grants Status:
 - Otter-Baumgartner Ranch Livestock Exclusion – 60% of the funds have been used with the majority going to materials and supplies.
 - Providence Creek Runoff Management – 60% of the funds have been used with the majority going to materials and supplies.
 - Parent Ranch Livestock Exclusion Phase 1 – 60% of the funds requested from OWEB with the funds request submitted for approval by OWEB 06/13. The majority of the supplies have been purchased for this project and landowner is beginning work.
 - Submitted Grants –
 - Elk Creek Riparian OWEB Small Grant submitted. Working with several landowners to add to the list of landowners along Elk Creek. Hoping to work with the City of Elkton on these projects, which will fit into their DEQ TMDL plan.
 - Small Grants Pre-Project Tours –
 - Will be working on putting these together as long as it’s okay with landowners.
 - Umpqua Fishery Enhancement Derby:
 - Applied for a grant for small equipment purchase of drone for project work, HOBOWater level logger monitors.
 - OWEB TA Grant:
 - Application submitted to OWEB on 04/26. Contractor and District Manager working on this for 3-farm bridges, 2 other bridges/culverts, and a tidegate structure. This will be for the design, engineering, and permits.
 - Matching grant from ODFW for \$2,500 will need to be obtained.
 - Geotechnical site visit completed on 05/02.
 - Lots of meetings with engineer.
- BLM:
 - BLM Secure Rural Schools and Community Self-Determination grant, “Umpqua Noxious Weed Control” for both contractor and myself. Waiting to hear back from the BLM on this.
- USFWS:
 - Invasive Species Eradication grant submitted 05/26 after much work by District Manager and Contractor. Grants.gov changed application system mid-way

through the process and much of the work we'd completed needed to be re-done in the new system from memory and looking up new information.

- PARTNERSHIPS:

- Umpqua 7, Coos 4, Mid-Coast 3 OWEB Small Grant Teams –
 - Umpqua 7 –
 - Working with Lee Russell and Elk Creek WC Contractor.
 - Small Grant Team:
 - Unsure of status of Elk Creek WC. Lee let me know, that as co-leader I can move the team's grants forward and handle the paperwork if Elk Creek is not able too.
 - Coos 4 – No new news.
- Partnership for the Umpqua Rivers –
 - Attended PUR meeting 05/21, virtual. Next meeting is in Roseburg on 06/19.
 - Glover Lands Estuary Enhancement Project –
 - Updates provided to Cris Salzar with PUR and Cliff Glover – landowner, about quotes for fencing plan.
 - Connected Cris Salzar with DC Farmers Co-Op as PUR is going with Co-Op for fencing for this project.
 - Billed PUR for \$8,469.00, which is the amount in the project grant budget that Umpqua SWCD is supposed to receive and has already earned.
- South Coast Tide Gate Collaborative – No new news.
- Tide Gate Affinity Group – No new news.
- State Tide Gate – Meeting on 06/17.
- Providence Creek Area Updates:
 - Port of Umpqua
 - Providence Creek Tide Gates –
 - Our consultant prepared the grant application for our partner at the Port of Umpqua and the Port of Umpqua submitted the Business Oregon Providence Creek Study Grant to Business Oregon for \$160,000 technical assistance on 04/24.
 - Business Oregon meeting confirmed that they have everything they need for us at this time and they are waiting to hear back from their fiscal department.
 - ODFW grant for \$40,000 match will need to be written.
 - Leeds Island Park and Restoration Project –
 - City Council approved Council Letter 024-036 at the 05/06 meeting, 4 out of 5 Council members. One member of the public spoke up highly in favor of the project. No members of the public spoke up against the project. The letter authorizes Umpqua Soil Water Conservation District, working with Matt Ruwaldt

- Environmental Consulting and Oregon Parks and Recreation Department on a local Government Grant Program, to move forward planning a Leed's Island project.
 - A grant to ODFW in the amount of \$40,000 will be written for TA.
 - A grant to the Oregon Parks & Recreation Department Grant will need to be written for acquisition. Written by Contractor and submitted by City of Reedsport as this grant must be submitted by a city.
 - Additional Information:
 - Weekly meetings with Engineer.
 - Possible National Coastal Resilience Fund Pre-Proposal for either or both or combined project.
- The Reedsport Collective (Project Blessing Food Pantry) – No new news.
- Douglas County –
 - Douglas County Special Projects. Continuing to work with assisting Tracy Pope with her grant.
 - Douglas County Weed Board – Attended meetings, virtually.
- Smith/Umpqua/Dunes Stewardship Group – No new news.
- DEQ Umpqua TMDL Implementation – Next meeting 07/09.
- Forest Service –
 - Tsalila – Continuing to work with FS and Umpqua Discovery Center.
 - T-shirt design created by artist Trevor Black. We had T-shirts in the past for Tsalila and are seriously considering getting this tradition going again for staff and others involved with Tsalila.
 - Waiting to hear back from FS about agreement extension.
 - Tsalila will be held September 24th-26th with setup happening on 09/23 and clean-up on 09/27.
 - Oregon Central Coast Forest Collaborative –Attended Collaborative and the Invasives Committee meetings on 05/10. Next meeting for Collaborative on 06/14, attended Herbicides meeting on 05/31.
- Umpqua Oaks Partnership – Attended meeting on 05/21, next meeting on 06/18.
- Umpqua Native Plant Partnership – Attended bi-annual meeting 05/16.
- Hydro Breakfast Meeting – Attended part of meeting on 06/06. Next meeting on 08/01.
- Equipment Share Program – No new news. I'm thinking this has gone by the wayside. Will need to check with Logan Bennett with OSU.
- USDA/NRCS –
 - AgLearn – NRCS dropped the ball and deactivated my lincpass, because someone there felt that this would be the option that would make it so I could gain access using an online login option. This didn't work. Now we are back to square one and the last thing that came through is that they were re-establishing my USDA email, which I cannot access without and

NRCS computer. So, that won't work either, especially since they disabled my lincpass, which means that I'll have to apply for a new lincpass. Haven't heard anything since I saw the email about the old USDA email in my SWCD work email.

- Douglas Weed Management Area – No new news.
- Elk Creek Watershed Council –
 - Lee is still working within the small grant program, but the council is in the process of dissolving.
 - Provided information about possible watershed group funding sources from OWEB to landowner interested in keeping the council going or creating a new council. Landowner forwarded that information onto a current council member who would like for the council to continue who forwarded that information onto Lee.
- ODFW –
 - I haven't heard from the landowner about this in a few months. Continuing mitigation for riparian development with Umpqua Assistant Fish Biologist Evan Leonetti and landowner. Provided list of native plants needed for Elk Creek Riparian Restoration Project for 1280' + 5% additional to meet Douglas County mitigation for the Winchester Bay landowner to do construction near creek. Waiting to hear back from landowner. It's been a slow process.
- Oregon Association of Conservation Districts (OACD) – Please take the survey that was sent out to the Directors by OACD and myself:
https://www.surveymonkey.com/r/OACD_Members
- Oregon Conservation Education Association Network (OCEAN) – No new
- news.

Fiscal Provider Graham joined the meeting at 6:58 p.m.

- Oregon Coastal Zone Management Association – First meeting in 2-years was held on 06/07. Umpqua SWCD remains on the Executive Board.
- Oregon State University Extension Service –
 - Planning on having a hands-on soil sampling workshop possibly this summer. Working with Logan Bennett with OSU Small Farms Program. Emailed Logan about this as this needs to be completed by the end of September in order to qualify for one of the items listed in the ODA SOW grant.

- **TECHNICAL ASSISTANCE:**

- Site visit to collect soil sample near Kellogg on 05/13.
- Site visit to collect soil sample near Elkton on 05/13. Possible in-stream work and grant for this project. Will need SWCD Contractor's assistance with this and will make a site visit with him upon his return in November.
- Site visit to look at another site along Elk Creek and confluence with Umpqua River for erosion and noxious weed control on 05/13. Will follow up this summer and in the fall. Landowner very interested in assistance.

- Contact made with Smith River ranch owner who is interested in bridges, livestock exclusion fencing, off-stream watering, tide gate replacement, etc. on 05/25. Follow-up in process. Will visit ranch this summer to begin AgWQ planning, mapping, etc. Will follow up in November with Umpqua SWCD Contractor for additional site visits and recommendations.

Ongoing TA:

- Scholfield Creek Ranch – See above. Submitted OWEB TA Grant.
- Continuing to work with Butler Creek landowner on future OWEB Small Grant to reduce Ag runoff from barn by placing gutters and downspouts. Hoping to fund a water collection storage tank for piping water to livestock water tank on hardened pad.
- South Side Smith River. Will be following up with water quality plan and OWEB Small Grant.
- ADMINISTRATION:
 - Financial documents, statements, timesheets, etc. recorded, filed, and loaded into Google Drive for Fiscal Provider.
 - Meeting information provided to Directors, and ODA WQ Specialist & Program Lead.
 - Business Meeting notice provided to media, electronic notice list.

AGENCY REPORTS:

None.

DIRECTOR REPORTS:

None.

FISCAL PROVIDER REPORT:

Fiscal Provider Graham explained the financial report for the month ending May 31, 2024.

Page 1 - The Balance Sheet. It shows total current assets of \$38,925.57 and total liabilities & Equity of \$38,925.57.

Page 2 - Check Register - General Checking - started the month with \$18,413.24 and ended the month with \$29,598.95.

Page 3 - Statement of Activity - Total Income: \$139,907.83 and total Expenses: \$121,571.86. Leaving a cash balance of \$29,667.42.

Page 4 - Monthly Comparison - Month of May - Income: \$8,996.40 and total Expenses: \$13,906.81. Cash balance of \$29,667.42.

Page 5 – Reports that are due, PTO balances, and beginning of Individual Grant and/or funding source details.

Page 6 through 9 – Individual Grant and/or funding source details.

Fiscal Provider Graham explained the Annual Budget for review – Fiscal Year July 1, 2024 to June 30, 2025.

- Since the District hasn't completed the month of June, the Board has the draft budget for now and will receive an amended budget in July.
- SWCDs are nonprofits so they are not allowed to have profit, therefore, non-dedicated funds go into contingency for expenses not covered by grants.
- Grants are restricted as to where and for what the funds are used for.
- Enough funding for the District Manager to have a raise. The District Manager received the first raise in over ten years, 3-months ago.
- There is secured funding, which are the funds for grants that have been funded by a granting agency. There is proposed funding and that is for funds that we don't yet have that we've written grants for.

Fiscal Provider Graham exited the meeting after answering questions regarding the Annual Budget.

APPROVAL OF BILLS & TREASURER'S REPORT FOR AUDIT

Chair Baumgartner made a motion, 2nd by Director Miller to approve the bills and the May 2024 Treasurer's Report. The motion **unanimously passed**.

BUSINESS ITEMS

1. Annual Budget 2024/2025 – Action Item

Chair Baumgartner made a motion, 2nd by Director Miller to approve the Umpqua SWCD Draft Budget for the 2024 – 2025 fiscal year. The motion **unanimously passed**.

2. Meeting Room Audio/Video Hardware – Action Item

The District Manager explained that Special Districts can fully meet online, but when they meet in-person they are required to provide an online meeting option for those who cannot attend in person.

Two conference call hardware options were provided to the Directors to choose from which both had similar options:

- Logitech GROUP 3 Megapixels Conferencing Webcam, Black (960-001060) for \$1,119.00 at Staples.
- Owl Labs Meeting Owl 3 HD 1080p Conferencing Webcam, White (MTW300-1000) for \$1,302.59

Chair Baumgartner made a motion, 2nd by Director Miller to approve purchase of the Logitech GROUP 3 Megapixels Conferencing Webcam. The motion **unanimously passed**.

3. Personal Service Contract Policy

Tabled. Directors and staff need to review the materials previously provided and watch the SDAO training video at <https://www.sdao.com/basics-of-public-contracting-in-oregon> presented by Eileen Eakins, with NW Local Government Legal Advisors.

From SDAO:

“Public contracting can be intimidating, but understanding a few key concepts can help you successfully navigate this complex terrain. In this 60-minute session, attorney Eileen Eakins will review and summarize Oregon’s public contracting laws and give you practical tips for staying in compliance with the law.”

FUNDING COMMITTEE

Reports and follow up to items.

Discussion commenced:

The District Manager discussed last month’s conversation about the “Put the Fun in Fundraising” course at the CONNECT training. The board discussed creating a policy for accepting donations for the District. Same process for campaign and finance.

Provided links to information about Candidate Packets and Signature Nomination, that it could be found online both at the SWCD website and on the ODA SWCD website.

Directors would like to have an in-person meeting for July and Chair Baumgartner could not be available for July 12th. Discussion commenced.

Chair Baumgartner made a motion, 2nd by Director Miller to change the date for the July meeting from July 12th to July 9th. The motion **unanimously passed**.

The District Manager will find out from the Port of Umpqua if the Port Annex meeting room is available to meet in-person on July 9th.

ADJOURN MEETING:

Meeting adjourned at 7:46 p.m. by Chair Baumgartner.

NEXT MEETING DATE

- The next Business Meeting for the Umpqua Soil and Water Conservation District is scheduled for July 9, 2024 at 6:30 p.m. by Go-To-Meeting teleconference and/or by computer, tablet or

smartphone and tentatively in-person at the Port of Umpqua Annex, 1841 Winchester Avenue, Reedsport, Oregon 97467.

Respectfully submitted,
Rhonda Black
District Manager/Conservation Planner
Recorder

Umpqua SWCD District Manager's Report

July 9, 2024



- OWEB:
 - 2023-2025 District Operations Capacity Grant –
 - Updated SWCD website with meeting agenda and minutes.
 - 4th Quarter Reporting due 07/15.
 - Attended Blooms & Butterflies with a table at the event on 06/15.
 - Still looking for an appropriate grant to fund soil tests for both Umpqua & Douglas SWCDs, which will also provide a service necessary for NRCS.
 - Attended the OWEB Grants & Cultural Resources Review Requirements in 2024 training on 06/27.
 - OWEB Small Grants Program:
 - OWEB Small Grants Status:
 - Otter-Baumgartner Ranch Livestock Exclusion – 60% of the funds have been used with the majority going to materials and supplies.
 - Providence Creek Runoff Management – 60% of the funds have been used with the majority going to materials and supplies.
 - Parent Ranch Livestock Exclusion Phase 1 – 60% of the funds requested from OWEB with the funds request submitted for approval by OWEB 06/13. The majority of the supplies have been purchased for this project and landowner is beginning work.
 - Elk Creek Riparian OWEB Small Grant submitted. Working with several landowners to add to the list of landowners along Elk Creek. Hoping to work with the City of Elkton on these projects, which will fit into their DEQ TMDL plan. Answered questions for Small Grants Program Lead on 06/13. Grant funded on 07/01.
 - Small Grants Pre-Project Tours –
 - Will be working on putting these together as long as it's okay with landowners.
 - Umpqua Fishery Enhancement Derby:
 - Applied for a grant for small equipment purchase of drone for project work, HOBO water level logger monitors. Waiting to hear back from them as to status of grant application.
 - OWEB TA Grant:
 - Application submitted to OWEB on 04/26. Contractor and District Manager working on this for 3-farm bridges, 2 other bridges/culverts, and a tidegate structure. This will be for the design, engineering, and permits.
 - Matching grant from ODFW for \$2,500 will need to be obtained.
 - Geotechnical site visit completed on 05/02.
 - Lots of meetings with engineer.
- BLM:
 - BLM Secure Rural Schools and Community Self-Determination grant, “Umpqua Noxious Weed Control” for both contractor and myself. Waiting to hear back from the BLM on this.
- USFWS:
 - Invasive Species Eradication grant submitted 05/26 after much work by District Manager and Contractor. Grants.gov changed application system mid-way through the process and much of the work we'd completed needed to be re-done in the new system from memory and looking up new information.
- Oregon Coastal Management Program:

- Coastal Zone Management Habitat Protection & Restoration Bipartisan Infrastructure Law Competitive Grant Announcement webinar on 06/21. Letters of support are due 07/17. Next year will be the last year this opportunity is available.
- PARTNERSHIPS:
 - Umpqua 7, Coos 4, Mid-Coast 3 OWEB Small Grant Teams –
 - Umpqua 7 –
 - Working with Lee Russell and Elk Creek WC Contractor.
 - Small Grant Team:
 - Unsure of status of Elk Creek WC. Lee let me know, that as co-leader I can move the team’s grants forward and handle the paperwork if Elk Creek is not able too.
 - Coos 4 – No new news.
 - Mid-Coast 3 – Up and running as of this week.
 - Partnership for the Umpqua Rivers –
 - Next meeting is on 07/16.
 - Glover Lands Estuary Enhancement Project –
 - Updates provided to Cris Salzar with PUR and Cliff Glover – landowner, about quotes for fencing plan.
 - Connected Cris Salzar with DC Farmers Co-Op as PUR is going with Co-Op for fencing for this project.
 - Billed PUR for \$8,469.00, which is the amount in the project grant budget that Umpqua SWCD is supposed to receive and has already earned.
 - Fencing materials has started to be delivered to the site.
 - South Coast Tide Gate Collaborative – No new news.
 - Tide Gate Affinity Group – No new news.
 - State Tide Gate – Attended meeting on 06/17.
 - Providence Creek Area Updates:
 - Port of Umpqua
 - Providence Creek Tide Gates –
 - Our consultant prepared the grant application for our partner at the Port of Umpqua and the Port of Umpqua submitted the Business Oregon Providence Creek Study Grant to Business Oregon for \$160,000 technical assistance on 04/24.
 - Business Oregon meeting confirmed that they have everything they need for us at this time and they are waiting to hear back from their fiscal department.
 - ODFW grant for \$40,000 match will need to be written.
 - Leeds Island Park and Restoration Project –
 - City Council approved Council Letter 024-036 at the 05/06 meeting, 4 out of 5 Council members. One member of the public spoke up highly in favor of the project. No members of the public spoke up against the project. The letter authorizes Umpqua Soil Water Conservation District, working with Matt Ruwaldt Environmental Consulting and Oregon Parks and Recreation Department on a local Government Grant Program, to move forward planning a Leed’s Island project.
 - A grant to ODFW in the amount of \$40,000 will be written for TA.
 - A grant to the Oregon Parks & Recreation Department Grant will need to be written for acquisition. Written by Contractor and submitted by City of Reedsport as this grant must be submitted by a city.
 - Additional Information:

- Weekly meetings with Engineer.
- Possible National Coastal Resilience Fund Pre-Proposal for either or both or combined project.
- The Reedsport Collective (Project Blessing Food Pantry) – No new news.
- Douglas County –
 - Douglas County Special Projects. Continuing to work with assisting Tracy Pope with her grant.
 - Douglas County Weed Board – Attended meetings, virtually.
- Smith/Umpqua/Dunes Stewardship Group – No new news.
- DEQ Umpqua TMDL Implementation – Attended meeting 07/09.
- Forest Service –
 - Tsalila – Continuing to work with FS and Umpqua Discovery Center.
 - T-shirt design created by artist Trevor Black. We had T-shirts in the past for Tsalila and are seriously considering getting this tradition going again for staff and others involved with Tsalila.
 - Waiting to hear back from FS about agreement extension.
 - Tsalila will be held September 24th-26th with setup happening on 09/23 and clean-up on 09/27.
 - Met with Diane Novak at the Umpqua Discovery Center on 07/08. Discussed T-shirt purchases, ideas for another kind of wildlife station to replace the raptors station as the raptors are difficult and expensive to obtain. Discussed possibility of a new, smaller salmon maze to replace the huge, older salmon maze that hasn't been used for several years.
 - Oregon Central Coast Forest Collaborative – Attended Collaborative meeting on 06/14.
- Umpqua Oaks Partnership – Attended meeting on 06/18. The next meeting will be held on 07/16.
- Umpqua Native Plant Partnership – Will be working with Morgan Fay to obtain plants for Glover Project along with Cris Salizar with PUR. Discussed the with Morgan Fay at the Blooms & Butterflies celebration event.
- Hydro Breakfast Meeting – Next meeting on 08/01.
- USDA/NRCS –
 - AgLearn – NRCS dropped the ball and deactivated my lincpass, because someone there felt that this would be the option that would make it so I could gain access using an online login option. This didn't work. Now we are back to square one and the last thing that came through is that they were re-establishing my USDA email, which I cannot access without and NRCS computer. So, that won't work either, especially since they disabled my lincpass, which means that I'll have to apply for a new lincpass. Haven't heard anything since I saw the email about the old USDA email in my SWCD work email.
- Douglas Weed Management Area – Provided a letter of support on 06/25 to Maggie B. with Douglas SWCD for their application to the National Forest Foundation's Collaborative Capacity Program for the weed management area.
- Elk Creek Watershed Council –
 - Lee is still working within the small grant program, but the council is in the process of dissolving.
 - Provided information about possible watershed group funding sources from OWEB to landowner interested in keeping the council going or creating a new council. Landowner forwarded that information onto a current council member who would like for the council to continue who forwarded that information onto Lee.
- ODFW –

- I haven't heard from the landowner about this in a few months. Continuing mitigation for riparian development with Umpqua Assistant Fish Biologist Evan Leonetti and landowner. Provided list of native plants needed for Elk Creek Riparian Restoration Project for 1280' + 5% additional to meet Douglas County mitigation for the Winchester Bay landowner to do construction near creek. Waiting to hear back from landowner. It's been a slow process.
 - Oregon Association of Conservation Districts (OACD) – Dues information available in meeting packet.
 - Oregon Conservation Education Association Network (OCEAN) – No new news.
 - Oregon Coastal Zone Management Association – First meeting in 2-years was held on 06/07. Umpqua SWCD remains on the Executive Board.
 - Oregon State University Extension Service –
 - Hands-on soil sampling workshop will be held this summer on Tuesday, August 20th at the Elkton Community Education Center from 3-5 p.m. While the workshop is free, registration is required. To register, please go to: <https://extension.oregonstate.edu/douglas/events/digging-taking-soil-samples-farm-or-garden> Working with Logan Bennett with OSU Small Farms Program on this and we look forward to seeing you there.
- TECHNICAL ASSISTANCE:
 - Site visit planned after meeting with another Elk Creek landowner about erosion control near the confluence of Elk Creek and the Umpqua River. Visited with landowner at Blooms & Butterflies with additional follow up after event.
 - Site visit planned for an Elkton landowner who is interested in blackberry control along Mill Creek.
 - Following Blooms & Butterflies event provided Douglas SWCD and Upper Willamette SWCD contact information for interested parties that stopped by Umpqua SWCD booth at event.
 - Multiple site visits to Parent Ranch as they are implementing their small grant now.
 - Site visit on 06/20 at Wells Creek to assist landowner with WQ and wildfire brush management concerns.

Ongoing TA:

 - Scholfield Creek Ranch – See above. Submitted OWEB TA Grant.
 - Continuing to work with Butler Creek landowner on future OWEB Small Grant to reduce Ag runoff from barn by placing gutters and downspouts. Hoping to fund a water collection storage tank for piping water to livestock water tank on hardened pad.
 - South Side Smith River. Will be following up with water quality plan and OWEB Small Grant.
 - Contact made with Smith River ranch owner who is interested in bridges, livestock exclusion fencing, off-stream watering, tide gate replacement, etc. Follow-up in process. Will visit ranch this summer to begin AgWQ planning, mapping, etc. Will follow up in November with Umpqua SWCD Contractor for additional site visits and recommendations.
 - Possible in-stream work, riparian buffer and grant for project at Wild Azalea Vineyards. Will need SWCD Contractor's assistance with this and will make a site visit with him upon his return in November.
 - Will follow up this summer after site visit to look at another site along Elk Creek and confluence with Umpqua River for erosion and noxious weed control on 05/13. Landowner very interested in assistance.
- ADMINISTRATION:
 - Financial documents, statements, timesheets, etc. recorded, filed, and loaded into Google Drive for Fiscal Provider.
 - Meeting information provided to Directors, and ODA WQ Specialist & Program Lead.
 - Business Meeting notice provided to media, electronic notice list.

- Attended the Elections and Political Advocacy Training via video link that was provided by Eric Nusbaum with ODA. Please watch the video to attend the training if you have not already done so by going to: <https://youtu.be/DnPQZHRJ-LM?si=Ojdj0gm4AaNi9nXr>
- Attended the Public Contracting Training by watching the video from SDAO. Please attend the training by going to the training video at: <https://www.sdao.com/basics-of-public-contracting-in-oregon>
- Reserved meeting space at the Port of Umpqua Annex on 06/14 for the 07/09 SWCD meeting.

July 9, 2024

1. Umpqua SWCD Budget for the Year Ending June 30, 2025

REGULAR BUSINESS

1. Umpqua SWCD Budget for the Year Ending June 30, 2025 – Action Item

The Fiscal Provider will provide updated information about the finalized budget.

RECOMMENDATION:

Move to approve the Umpqua SWCD Budget for the fiscal year ending June 30, 2025.

**Umpqua SWCD
2024-2025 Annual Budget**

2024-2025 Draft	Secured Total	Pending Total	Combined Total
Carry Frwrd Blnce	28,477.22	0.00	28,477.22
Income	159,758.58	191,730.00	351,488.58
Total Beg. Bal and Inc.	188,235.80	191,730.00	379,965.80
Expenditures	188,235.80	191,730.00	379,965.80
Ending Cash Blnce	(0.00)	0.00	0.00
Admin income	2,843.63	0.00	2,843.63
Grant Funds	149,209.34	191,730.00	340,939.34
Other Income	0.00	0.00	0.00
Paid Time Off Reserve	7,705.61	0.00	7,705.61
Total Income	159,758.58	191,730.00	351,488.58
Reserved for Future Years	36,004.55	0.00	36,004.55
Admin Expense - Transfer to Gen	2,843.63	17,049.00	19,892.63
Contingency	7,842.09	0.00	7,842.09
Contract Services:			
Fiscal Provider	5,000.00	0.00	5,000.00
Other	22,439.71	170,486.00	192,925.71
Material and Supplies	12,981.36	4,195.00	17,176.36
Mileage	2,317.07	0.00	2,317.07
Operating Expenses:			
Advertising	250.00	0.00	250.00
Bank Fees	125.00	0.00	125.00
Dues, Fees and permits	915.00	0.00	915.00
Insurance	2,500.00	0.00	2,500.00
Office Supplies	4,500.00	0.00	4,500.00
Postage	1,000.00	0.00	1,000.00
PO Box	150.00	0.00	150.00
Storage Unit	1,800.00	0.00	1,800.00
Telephone, Web Hosting	3,900.00	0.00	3,900.00
Payroll:			
District Manager	58,240.00	0.00	58,240.00
Health Insurance	7,649.99	0.00	7,649.99
Internet Stipend	300.00	0.00	300.00
Paid Time Off Accruals	7,705.61	0.00	7,705.61
Payroll Taxes	7,309.12	0.00	7,309.12
Workers Comp	462.67	0.00	462.67
Trainings	2,000.00	0.00	2,000.00
Total Expenses	188,235.80	191,730.00	379,965.80

**Umpqua SWCD
2024-2025 Annual Budget**

Secured Funding

2024-2025	General Fund	PTO Reserve	ODA DO 23-25	ODA SOW 23-25	07-22-001 Providence	07-22-004 Baum	07-24-003 Parent R	07-24-005 Elk Ck	PSR Glover	USFS Tsalila	Secured Total
Carry Frwrd Blnce	9,998.46	11,007.94	6,724.36	(2,835.29)	(2,273.84)	(697.11)	8,932.29	0.00	(2,285.96)	(93.63)	28,477.22
Income	2,843.63	7,705.61	28,978.00	67,616.00	5,502.00	5,970.40	5,997.60	14,998.00	8,469.00	11,678.34	159,758.58
Total Beg. Bal and Inc.	12,842.09	18,713.55	35,702.36	64,780.71	3,228.16	5,273.29	14,929.89	14,998.00	6,183.04	11,584.71	188,235.80
Expenditures	12,842.09	18,713.55	35,702.36	64,780.71	3,228.16	5,273.29	14,929.89	14,998.00	6,183.04	11,584.71	188,235.80
Ending Cash Blnce	0.00	0.00	0.00	0.00	(0.00)	0.00	0.00	0.00	0.00	0.00	(0.00)
Admin income	2,843.63										2,843.63
Grant Funds			28,978.00	67,616.00	5,502.00	5,970.40	5,997.60	14,998.00	8,469.00	11,678.34	149,209.34
Other Income											0.00
Paid Time Off Reserve		7,705.61									7,705.61
Total Income	2,843.63	7,705.61	28,978.00	67,616.00	5,502.00	5,970.40	5,997.60	14,998.00	8,469.00	11,678.34	159,758.58
Reserved for Future Years		18,713.55		3,200.00	200.00	200.00	6,092.00	7,599.00			36,004.55
Admin Expense - Transfer to Gen					276.01	287.62	807.00	673.00	800.00		2,843.63
Contingency	7,842.09										7,842.09
Contract Services:											
Fiscal Provider			5,000.00								5,000.00
Other	5,000.00		1,200.00	2,742.00	2,002.71			5,005.00		6,490.00	22,439.71
Material and Supplies						3,982.06	6,529.00	32.00		2,438.30	12,981.36
Mileage			50.00	1,000.00				1,080.00		187.07	2,317.07
Operating Expenses:											
Advertising			250.00								250.00
Bank Fees			125.00								125.00
Dues, Fees and permits			750.00		165.00						915.00
Insurance			2,500.00								2,500.00
Office Supplies			4,500.00								4,500.00
Postage			1,000.00								1,000.00
PO Box			150.00								150.00
Storage Unit			1,800.00								1,800.00
Telephone, Web Hosting			3,900.00								3,900.00
Payroll:											
District Manager			9,611.97	40,532.33	416.82	573.13	1,071.14	434.34	3,839.15	1,761.12	58,240.00
Health Insurance			1,262.56	5,324.04	54.75	75.28	140.70	57.05	504.28	231.33	7,649.99
Internet Stipend			49.51	208.78	2.15	2.95	5.52	2.24	19.78	9.07	300.00
Paid Time Off Accruals			1,271.74	5,362.74	55.15	75.83	141.72	57.47	507.95	233.01	7,705.61
Payroll Taxes			1,206.30	5,086.81	52.31	71.93	134.43	54.51	481.81	221.02	7,309.12
Workers Comp			75.28	324.01	3.26	4.49	8.38	3.39	30.07	13.79	462.67
Trainings			1,000.00	1,000.00							2,000.00
Total Expenses	12,842.09	18,713.55	35,702.36	64,780.71	3,228.16	5,273.29	14,929.89	14,998.00	6,183.04	11,584.71	188,235.80
			7/31/25	7/31/25	2/3/25	5/31/25	2/15/26	2/15/26		12/31/24	

July 9, 2024

2. Review Annual Report

REGULAR BUSINESS

2. Review Umpqua SWCD Annual Report for the Year Ending June 30, 2024 – Action Item

Table until the August 8th meeting.

Umpqua Soil & Water Conservation District

2024 Annual Report



Your Partner in Conservation Since 1953

- In the early 1930's parallel with the Great Depression came the ecological disaster known as the Dust Bowl. The Dust Bowl began as a long, severe drought in the Great Plains region causing soil to erode and blow away creating huge black dust storms. Eventually, these dust storm reached the entire nation and dust even sifted onto President Franklin D. Roosevelt's desk from the dust clouds. While soil scientist Hugh Hammond Bennett was testifying on Capitol Hill about the erosion problem he threw back the curtains to reveal a sky blackened by dust. Congress unanimously passed the Soil Conservation Act of 1935 declaring soil and water conservation a national policy and priority. Since $\frac{3}{4}$ of the land in the United States is privately owned Congress concluded active, voluntary support from landowners would guarantee success of conservation work on private land. Landowners then formed the soil conservation districts in each of their states. The Umpqua Soil & Water Conservation District was established on April 30, 1953.

- Conservation Districts can be described as the local committee that increases public awareness and participation in resource conservation. Conservation Districts represent cooperators since cooperators are land users who can speak for the land, and develop plans for resource conservation bringing together entities to work on local common conservation problems. Districts identify barriers preventing land conservation and bring proposed solutions to governing bodies. Conservation Districts are best described as the marriage of education, science and technology in agriculture and natural resources at the local level.

Dust storm approaching Stratford, Texas
April 1935

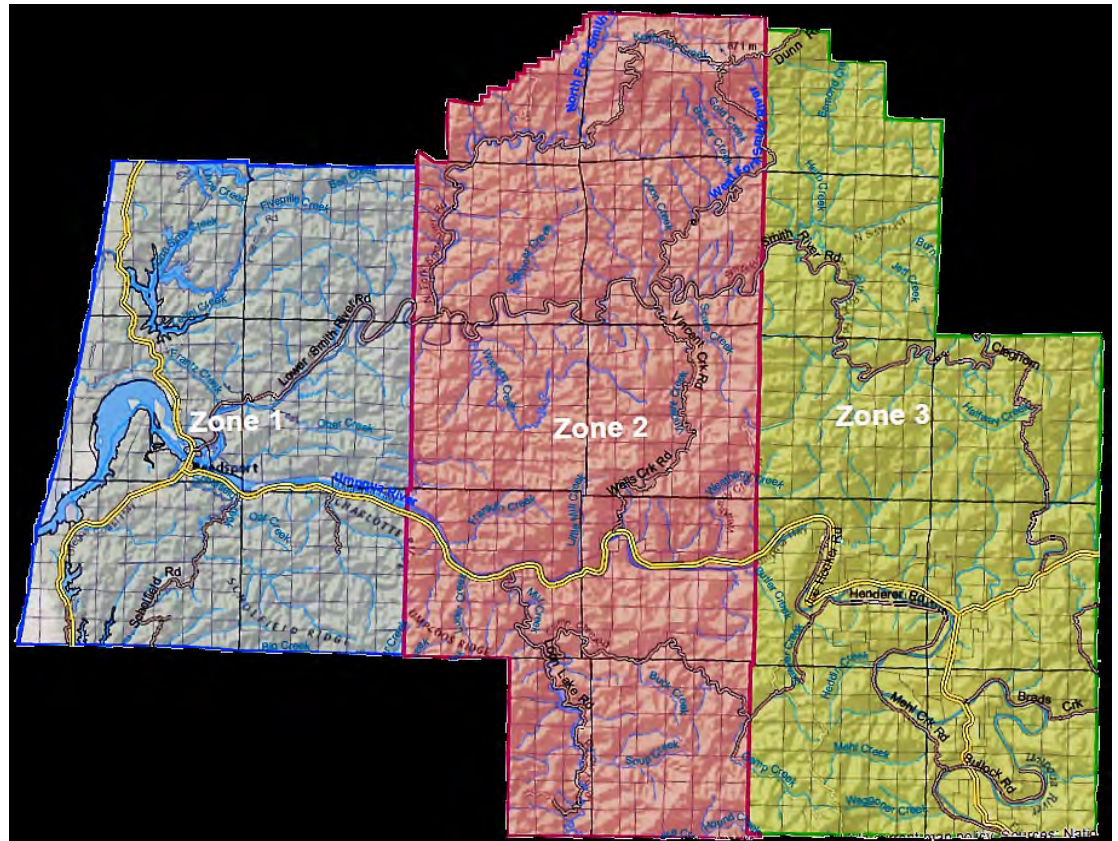


Photo Courtesy of: NOAA George E. Marsh Album

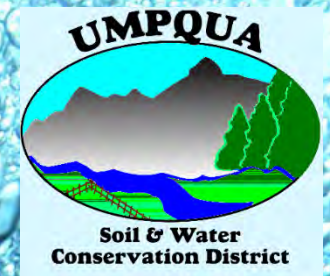


Our Location

The Umpqua Soil & Water Conservation District boundaries encompass 600,000 acres of northwestern Douglas County in the Lower Umpqua watershed including Winchester Bay, Reedsport, Gardiner, Tahkenitch, Siltcoos, Five-Mile, Smith River, Scottsburg, Ash Valley, Elkton, and Kellogg.



Who We Are



A five-member Board of Directors elected in the general election serve without pay to administer District activities.

Directors

- Zone 1 – Thomas Black
- Zone 2 – Bob Miller
- Zone 3 – Vacant
- At-Large 1 – Beth Frakes
- At-Large 2 – Nathan Baumgartner

Staff

- Rhonda Black – District Manager/Certified Conservation Planner

Meetings are held the second Thursday of the month at 6:30 p.m. The public is welcome and encouraged to attend meetings, which are held on the virtual Go-To-Meeting platform and occasionally in-person with a virtual option.



“The mission of the locally led Umpqua Soil and Water Conservation District is to provide assistance to any individual, group, or agency in applying natural resource conservation practices for the wise use of their natural resources”

Our Projects



Glover Estuary Enhancement Partnership Project

Many estuarine wetlands along the coast have been filled, cleared, diked and drained for agriculture or urban development. Tidal wetlands along the lower Smith River were converted to pastures on 135 acres of the Glover Ranch by building levees, reconfiguring stream channels to ditches and installing tidegates to control the incoming tide. Partnership for the Umpqua Rivers (PUR), Umpqua Soil and Water Conservation District (USWCD), Oregon Department of Fish and Wildlife (ODFW), Natural Resources Conservation Service (NRCS), National Marine Fisheries Service (NMFS) and the Glover Family are collaborating to complete fish passage, tidal channel work and livestock management needed to improve ecological conditions in the Umpqua Estuary. During 2020, two failing tidegates were replaced and retrofitted to increase fish passage, tidal channels will be expanded and/or rebuilt, livestock management fencing and complimentary off-channel water systems will be built, low water fords will be replaced with bridges and tidal channels will be enhanced with native plantings. Muted Tide Regulators will be adjusted at each tidegate to provide 30 flooded acres at each high tide during the winter season and 15 acres during high tides occurring in the summer. Approximately 5.38 miles of livestock fence is proposed to be built 20' from the channel, and over 5,300 native plants will be established along the tidal channels. This project is located in the tidal wetlands of the Umpqua River Estuary, an area important to ESA listed Oregon Coast coho and eulachon, Chinook salmon, steelhead trout, Pacific lamprey and a variety of other native fish.

Pre construction tour info will go here as well.

Our Projects



Providence Creek Runoff Management & Heavy Use Area

Our Projects



**Otter Slough – Baumgartner Ranch Livestock
Exclusion**

Our Projects



Parent Ranch Livestock Exclusion Fencing Project – Phase 1

Our Projects



Providence Creek Tidegates

Our Projects



Leeds Island City Park

Our Projects



Umpqua Estuary Restoration Partnership

Culvert Missing Tide Gate



Tide Gate & Culvert in Good Condition

Beginning in 2011 and funded by a BLM RAC grant the District began locating and prioritizing tidegates throughout the District for future maintenance and replacement with fish friendlier options for interested landowners. The inventory is now complete with prioritization continuing through the UERP Partnership – a group consisting of interested agencies who provide technical assistance to the Umpqua SWCD and watershed councils involved with tidegates.

Our Projects



Umpqua Estuary Restoration Partnership – UERP

UERP's Objective Goals:

“Sustain active productive agricultural lands in balance with lands suitable as estuaries for the benefit of aquatic habitat.”



UERP Tidegate Tour – Umpqua & Smith Rivers

As the District moved forward locating tidegates the prioritization process it became apparent additional input was needed through local partners. The District helped form the Umpqua Estuary Restoration Partnership and continues as the lead organization.

In April 2014 a Memorandum of Understanding was signed into effect between the District and the Partnership for the Umpqua Rivers to work on tidegate projects and related grants projects as a joint effort and a Technical Assistance Grant was submitted to the Oregon Watershed Enhancement Board for outreach, education, to continue the prioritization process, and for engineering.

UERP consists of members with representatives from Umpqua Soil and Water Conservation District, Natural Resources Conservation Service, Partnership for Umpqua Rivers, Smith River Watershed Council, Confederated Tribes of the Coos, Siuslaw, and Lower Umpqua Band of Indian Tribes, National Marine Fisheries, Oregon Department of Fish and Wildlife, Bureau of Land Management, United States Forest Service, Oregon Department of Agriculture, Oregon Department of State Lands, and the U.S. Army Corps of Engineers. The team meets to prioritize tidegates for replacement, repair, or removal using a variety of data based factors. The team provides technical assistance, funding options, and oversight for tidegates in the Umpqua Estuary.

Funding & Agriculture Water Quality



Image from the USDA.

Learn more about the AgWQ Program by going to:

<https://www.oregon.gov/oda/progr/ams/NaturalResources/AgWQ/Pages/AgWQPlans.aspx>

Oregon Watershed Enhancement Board (OWEB) District Capacity Grant

Umpqua Soil & Water Conservation District receives funding through a capacity grant similar to those obtained by Watershed Councils.

This capacity grant provides funding for the SWCD to work with landowners to conserve natural resources and lend support to the Oregon Department of Agriculture (ODA) Agriculture Water Quality Management Program (AgWQ).

With this grant the SWCD is able to provide technical assistance to land managers/producers within the district for implementing Agriculture Management Practices to improve agriculture water quality in their daily farming/ranching operations, no matter how large or small the operation may be.





Small Grants Program

Umpqua SWCD is a member of both the
Coos #4 & Umpqua #7 Oregon Watershed Enhancement Board
Small Grant Teams

From OWEB:

“The Small Grant Program is an easy-to-engage-in, competitive grant program that awards up to \$15,000 for on-the-ground restoration projects principally carried out on private lands across Oregon. This program responds to a need for local decision-making about watershed restoration opportunities on a shorter timeframe than is available under OWEB’s regular grant program.

The Small Grant Program enables landowners across the state to contribute to the [Oregon Plan for Salmon and Watersheds](#) and the [Oregon Conservation Strategy](#) by committing “small acts of kindness” on their properties for the benefit of water quality, water quantity, and fish and wildlife. From planting native plants along stream sides to reducing sedimentation and erosion from upland farms and ranches, citizens everywhere can make a difference.”

More information can be found at: <https://www.oregon.gov/oweb/grants/small-grants/pages/small-grants.aspx>

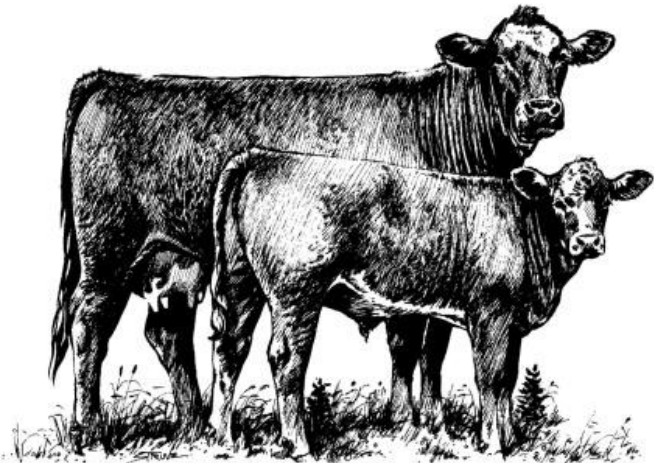
Currently, the District has 3 OWEB Small Grants in the process of being implemented for the following management practices:

- Heavy Use Protection Areas
- Runoff Management
- Livestock Exclusion Fencing
- Off-Stream Watering Facilities



Information & Outreach

Soil Testing is a service the District provides to area residents. By testing soil residents know how much fertilizer and what kind of fertilizer they need to amend their soil with reducing over-fertilization and the risk of having excess fertilizer wash into rivers and streams. Soil testing is funded by ODA.



AgSource Laboratories
EMERSON'S EMPLOYERS RESOURCE

323 Sixth Street
Umatilla, OR 97882
Tel: 541-922-4894
umatilla@agsource.com

Soil Analysis

Submitted By: **UMU20151**
UMPQUA SOIL AND WATER CONSERVATION
REEDSPORT, OREGON 97467

Submitted For:

Laboratory Sample #
A004598

Date Received

Date Reported

Information Sheet #
S5655

Sample #1

Sample #2

Sample #3

Sample #4

Sample #5

Sample #6

SUMMARY OF SOIL FERTILITY AND PLANT NUTRIENT GUIDELINES

Sample Identification	Crop Yield or Turf/Ornamental Code	Lime Opusum Sulfur	PLANT FOOD NEED IN: lbs./Acre											
			N	P ₂ O ₅	K ₂ O	MgO	S	Zn	Mn	Cu	Fe	B		
1-GARDEN	Garden	Lime 16720.0	—	45.0	—	—	—	1.0	—	—	—	—	—	0.8
Average Guidelines for:			—	45.0	—	—	—	1.0	—	—	—	—	—	0.8
Garden			—	45.0	—	—	—	1.0	—	—	—	—	—	0.8

Page 2 of 2

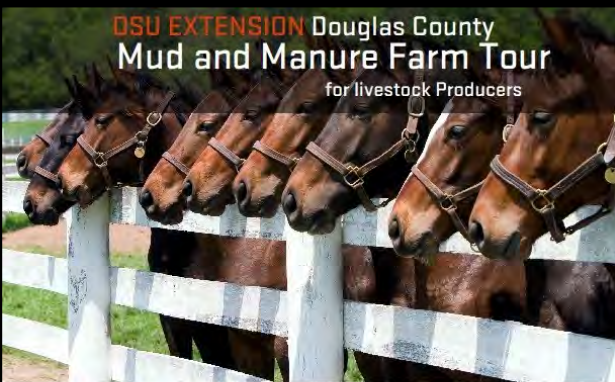


Information & Outreach

OSU Mud & Manure Management Farm Tour and Soil Health Workshop

Funded through the Oregon Department of Agriculture the District was able to provide information directly to landowners in partnership with Oregon State University Extension Service Douglas County.

OSU EXTENSION Douglas County
Mud and Manure Farm Tour
 for livestock Producers



Free Farm tour for livestock producers
August 4th, 2023
10:00 am-12:00 pm
Meet at the OSU Extension office
1134 SE Douglas Ave

Registration required
Space is limited, register now!

How to Register
 online: <https://beav.es/iHt>
 call (541) 672-4461
 or click on the QR code




Registration will end on July 28th.

This farm tour will be highlighting improved heavy use areas for livestock. If you are interested in improving your livestock pastures, working facilities, and barn entrances while preventing soil erosion, you won't want to miss this! During the tour, we will see improvement practices (including pictures of before and during) and learn about programs available to producers to share the cost of land improvements for your operation. Parking is limited, consider carpooling.

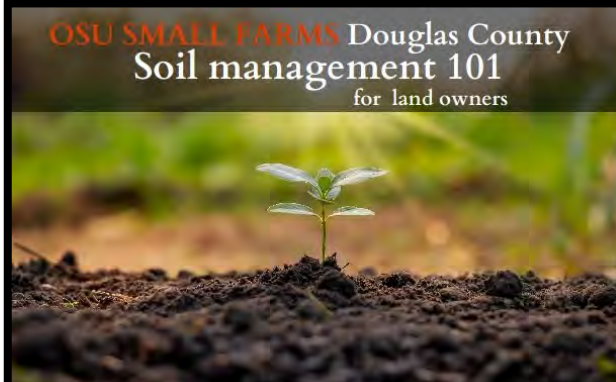
Contact Logan Bennett for questions:
logan.bennett@oregonstate.edu
 (541) 236-3015





OSU Extension Service prohibits discrimination in all its programs, services, activities, and materials. This publication will be made available in an accessible alternative format upon request. Accommodation requests related to a disability should be made by July 30th, 2023. Please contact Logan Bennett, (541) 236-3015, logan.bennett@oregonstate.edu.

OSU SMALL FARMS Douglas County
Soil management 101
 for land owners




Presented by OSU Extension and Umpqua Soil Water Conservation District

Whether you run a commercial farm or a back yard garden, soil management is critical for crop production and longevity of your land. In this workshop, participants will learn how to manage their landscape to maximize their goals. Participants will learn about long-term management for soil sustainability, using fertilizers and pesticides, and improving soil quality.


January 20th, 2024
10:30 am-12:00 pm
Winchester Bay Community Center
635 Broadway Ave.
Winchester Bay, 97467 OR
Cost: \$10

How to Register
 online: <https://beav.es/iHt>
 call (541) 672-4461
 or click on the QR code




Registration will end on January 15th.

Contact Logan Bennett for questions:
logan.bennett@oregonstate.edu
 (541) 236-3015



Oregon State University
 Extension Service
 Douglas County



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Education & Outreach



Tsalila Education Days

Funded through the U.S. Forest Service the District is able to reach out to students by providing hands on training about benthic macro invertebrates and how these little creatures are indicators of water quality and stream health.



SWCD District Manager/Conservation Planner Rhonda Black provides students with information & instruction prior to students setting off to the “pools” on for scientific benthic macro invertebrate sampling and identification.



3rd Grade Students from Douglas, Coos, Curry, and Lane County schools learning about benthic macro invertebrates at the “Bug Zone” during the Tsalila Festival.

Our Projects

Weed Wrench Loan Program

Originally funded through the BLM RAC the District continues to promote the Weed Wrench Loan Program to District residents. The Weed Wrench is a “woody plant puller” which works by using leverage to remove plants such as scotch broom by the root which is effective and easy to use. The cost is a \$25 refundable fee for 2-weeks use.



Newsletters & Newspaper Articles

The District's Facebook utilizes its quarterly newsletter and local Dunes News newspaper to reach out to the community by providing information to the public about the District along with information about:

- Events
- Meetings
- AgWQ Practices
- NRCS Information
- Grant Opportunities
- Community Information

UMPQUA

SOIL AND WATER CONSERVATION DISTRICT

P.O. Box 415, Reedsport, Oregon 97467 (541) 662-1341

Email: rhonda@umpquasoilandwater.com

Facebook:
www.facebook.com/UmpquaSoilandWaterConservationDistrict

Quarterly Newsletters – July 2023 through June 2024

Did you know that our Lower Umpqua area has its very own Soil and Water Conservation District?

Our area's soil and water conservation district is the Umpqua Soil and Water Conservation District (SWCD) and was founded in 1953. We've been here for almost seventy years serving the residents of northwestern Douglas County which includes the communities of Reedsport, Winchester Bay, Gardiner, Smith River, Talkenish, Ash Valley, Scottsburg, Elkton and Kellogg.

The Umpqua Soil and Water Conservation District is governed by a locally elected five-member board of Directors. District directors are elected on Oregon's general election ballot and serve four-year terms without pay. District directors are your neighbors. Men and women from your business and professional communities and the farmers and ranchers who understand the ecological relationship of soil, water, plants and animals. Current directors are Cliff Glover, Tom Black, and Bob Miller. Our district has two vacant positions on the board beginning in January 2023, and those positions are Zone 3 and At-Large 1. The Zone 3 position has a 10-acre land management/ownership requirement within the Zone 3 area located in the most eastern part of our District (Elkton and surrounding areas) along with being a registered voter, and the At-Large 1 position can be filled by a registered voter residing in the district. If interested in serving in either of these positions, please contact us.

Our District Manager/Conservation Planner is Rhonda Black and she can provide you with a variety of technical assistance options. Do you have a farm or ranch and need help with fencing, livestock watering system and feeding areas? Do you have mud or manure you need assistance with? We have options available for you. Do you have a culvert that needs to be replaced or run-out? We can help with that. How about a tidegate that no longer works the way you want it to? Again, contact us. Umpqua Soil and Water is a non-regulatory agency, which means that when you ask us to come out for a visit, we aren't there for any other reason than to assist you. If you are in urban areas of the district, we can still provide assistance for back-yard type farming as well. We also offer free soil tests to our district residents. Yes, I said free! We can even come to your property and take the sample for you. Samples are sent to a certified lab for analysis and the information from those tests is sent back to you.

This spring we are partnering with Oregon State University Small Farms Program for Douglas County for a mud and

manure workshop which will be followed by a farm tour at a later date. If you are interested, please let us know.

We can also apply for grants on your behalf. Currently, we have small grants available through our small grant team that is funded by the Oregon Watershed Enhancement Board. These grants have funds available for materials and supplies up to \$15,000 for a two-year period.

We also put out a newsletter. If you would like to receive our newsletter, it is available both by email and hardcopy that can be mailed to you. Just contact us and let us know.

Our meetings are the second Thursday of each month at 6:30 p.m. Currently, our meetings are held virtually using an online platform. We would like to attend our monthly meetings, they are available to the public. Please contact us for our agenda and meeting login information.

Let's work together! Please contact us by email at rhonda@umpquasoilandwater.com or by telephone at (541) 662-1341. Please follow us on our Facebook page: www.facebook.com/UmpquaSoilandWaterConservationDistrict.

DUNES NEWS

News from Umpqua Soil & Water Conservation District

Do you have horses or livestock such as cattle, sheep, goats, or pigs? They end up with mud in the winter and/or spring? Would you just like to learn more about mud management? If so, we have a great workshop for you in March!

By improvement techniques. Funding for land improvement may be available.

We also put out a newsletter. If you would like to receive our newsletter it is available both by email and hardcopy that can be mailed to you. Just contact us and let us know. —continued on page 2.

Mud & Manure Management Workshop and Field Tour
Workshop discussion focused on management techniques to reduce mud and manure in the field and paddock. Technical assistance for land improvement.

Register by March 22th by going to: <https://extension.oregonstate.edu/douglas/vents/mud-manure-management/> or by contacting: Logan Bennett at Logan.bennett@oregonstate.edu or by calling (541) 736-2025.

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Mike Starbuck • mstarbuck@propressurewash.com • Licensed & Insured

Healthy land leads to healthy animals. Horses and livestock are important parts of many people's lives, but often leave the paddocks and pastures their animals inhabit can become muddy and messy. Learn how to improve and manage your horseback living areas in this workshop. Presenters: Tommy Barnes - Oregon State Extension Service - Forage Specialist; Phyllis Jones and Sanghvi Ganesha - Uga; Emmett - Oregon State Extension Service - Small Farms Program Coordinator; Rhonda Black - Umpqua Soil & Water Conservation District Conservation Planner; and Cindy Bright - Douglas Soil & Water Conservation District Conservation Technician.

Field tour of ranch that has been impacted by trampling and erosion. Included

NEW EXTENSION Douglas County
Mud and Manure Management

March 22, 2023 9:30am - 5:00pm
1134 SE Douglas Ave., Roseburg, OR 97470
Cost: \$15
Register online: <https://oregonstate.edu/extension/>
Call 541-672-4463
Registration required by March 12.

LECTURE AND HANDS-ON WORKSHOP

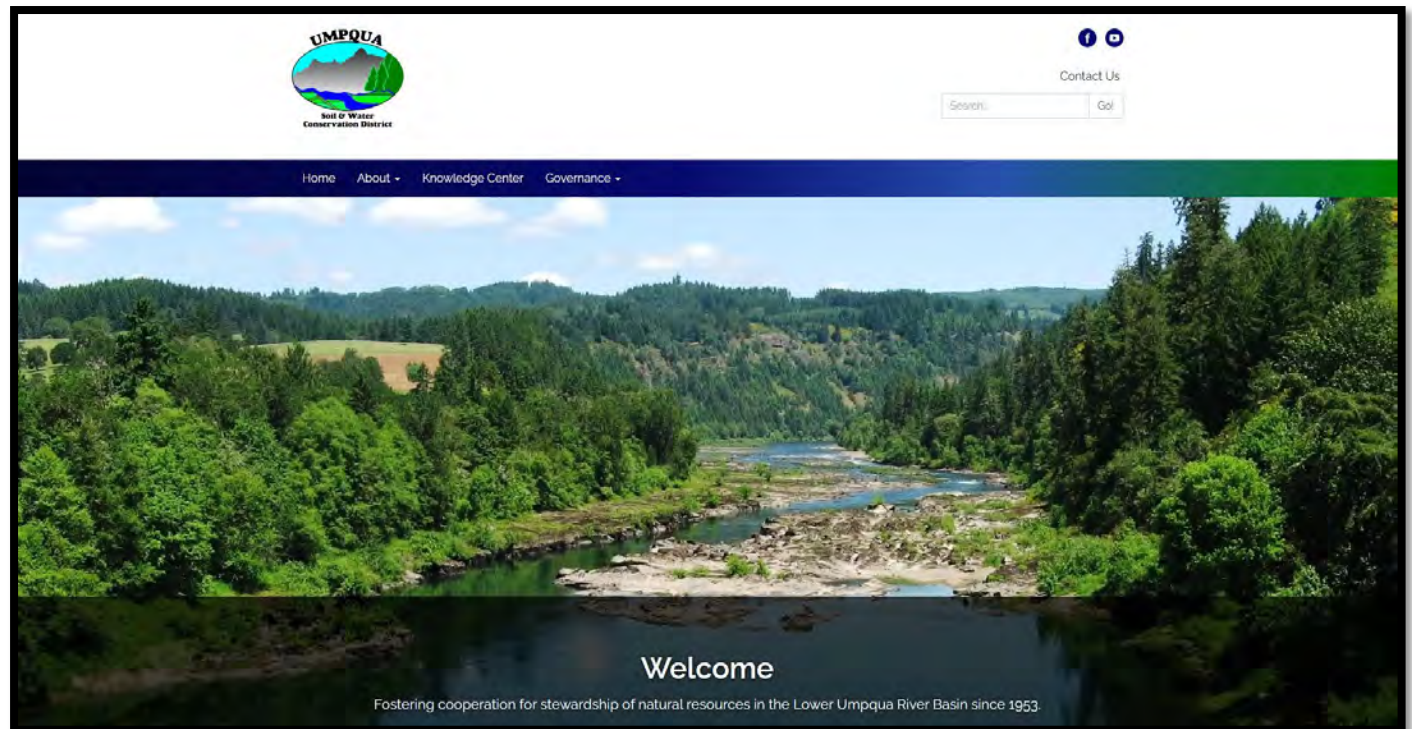
DUNES NEWS

Website

Website:

The District's new website provides information to the community and will continue to grow with more information over time.

- Newsletters
- Events
- Meetings
- AgWQ Practices
- NRCS Information



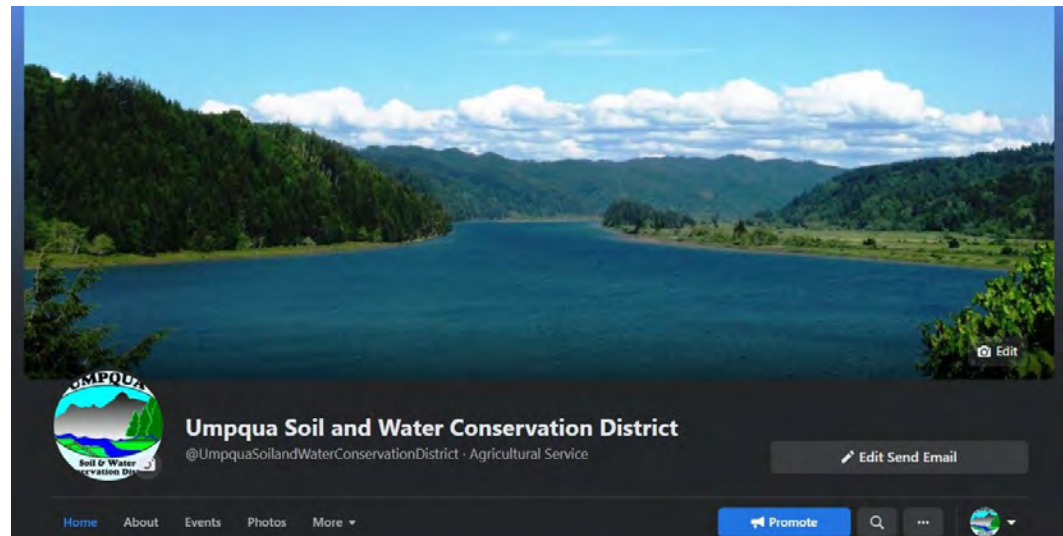
<https://umpquasoilandwater.com/>

Social Media

Facebook Page:

The District's Facebook Page is used to reach out to the community.

- Events
- Meetings
- AgWQ Practices
- NRCS Information
- Community Information
- Other fun stuff



<https://www.facebook.com/UmpquaSoilandWaterConservationDistrict/>

Our Partners

Umpqua Soil & Water Conservation District works with the following organizations to help residents with their conservation needs:

Watershed Councils:

- Elk Creek Watershed Council
- Partnership for the Umpqua Rivers
- Siuslaw Watershed Council
- Coos Watershed Association

Soil & Water Conservation Districts:

- Douglas SWCD
- Siuslaw SWCD
- Coos SWCD

Stewardship Collaboratives:

- Smith-Umpqua-Dunes Stewardship Collaborative
- Oregon Central Coast Forest Stewardship Collaborative

Weed Management Groups:

- Douglas County Weed Board
- Douglas County Cooperative Weed Management Area
- Gorse Action Group

Partnership Groups:

- Umpqua Oaks Partnership
- Umpqua Native Plant Partnership
- Tsalila Partnership
- Oregon Conservation Education & Assistance Network

Environmental Groups:

- The Nature Conservancy

Legislative Groups:

- Oregon Association of Conservation Districts
- Special Districts Association of Oregon
- Oregon Coastal Zone Management Association

Cities:

- City of Elkton
- City of Reedsport
- Umpqua Discover Center



Our Partners

Umpqua Soil & Water Conservation District works with the following organizations to help residents with their conservation needs:

Federal Agencies:

- United States Department of Agriculture:
 - Bureau of Land Management
 - Coos Bay District
 - Roseburg District
 - Forest Service
 - Siuslaw National Forest
 - Dunes National Recreation Area
 - Umpqua National Forest
 - Natural Resources Conservation Service
- United States Department of Commerce:
 - National Oceanic & Atmospheric Administration:
 - National Marine Fisheries Service
 - Woods Hole Oceanographic Institution
 - » Center for Marine & Environmental Radioactivity

State of Oregon Agencies:

- Department of Agriculture
 - Water Quality Program
 - SWCD
- Department of Education
 - Oregon State University
 - Division of Extension and Engagement
 - Douglas County Extension Service
 - » Forestry & Natural Resources
 - » Livestock Forages
 - » Small Farms
- Department of Environmental Quality
- Department of Fish & Wildlife
- Department of State Lands
- Watershed Enhancement Board



Administration

Umpqua Soil & Water Conservation District

For a copy of the District's Audit report please contact Umpqua Soil & Water Conservation District or go to the Oregon Secretary of State Audits Division online at <https://sos.oregon.gov/audits/Pages/muniaudits.aspx>

OUR VISION STATEMENT

“To be a respected, valued community organization committed to managing a natural resource base for future generations. To ensure sustainable agricultural and forest production, supporting functioning human, wildlife, fish and forest habitat.”



Contact Information

Umpqua Soil & Water Conservation District

P.O. Box 415

Reedsport, Oregon 97467

Office: (541) 662-1341

Email: rhonda@umpquasoilandwater.com

Website:

<https://umpquasoilandwater.com/>

Facebook:

www.facebook.com/UmpquaSoilandWaterConservationDistrict



July 9, 2024

3. Annual Meeting Resolution Year Ending June 30, 2024

REGULAR BUSINESS

3. Umpqua SWCD Annual Meeting Resolution 24-01, September 9, 2023 – Action Item

RECOMMENDATION:

Move to approve Resolution 24-01 setting Thursday, September 12, 2024 as the date of the Umpqua SWCD annual meeting, setting 7:00 p.m. as the time of the annual meeting, and setting virtual.



P.O. Box 415, Reedsport, Oregon 97467

Resolution No. 24-01

A RESOLUTION SETTING THE DATE, TIME, AND LOCATION OF THE DISTRICT'S
ANNUAL MEETING FOR THE YEAR 2023

WHEREAS, Umpqua Soil and Water Conservation District elects to hold the annual meeting for the Umpqua Soil and Water Conservation District on the 12th day of September, 2024.

WHEREAS, Umpqua Soil and Water Conservation District elects to hold the annual meeting for the Umpqua Soil and Water Conservation District at seven o'clock in the evening.

WHEREAS, Umpqua Soil and Water Conservation District elects to hold the annual meeting virtually, at <https://meet.goto.com/UmpquaSWCD/umpquasoilandwaterconservationdistrictbusinessannu>, Access Code: 582-916-477 or by telephone at: [1 877 309 2073](tel:18773092073)

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE UMPQUA SOIL AND WATER CONSERVATION DISTRICT hereby adopt this resolution to hold the annual meeting for the Umpqua Soil and Water Conservation District virtually via Go-To-Meeting at seven o'clock in the evening on September 12, 2024.

PASSED by the Board of Directors of the Umpqua Soil and Water Conservation District this 9th day of July 2024.

Ayes: _____ **Nays:** _____

Nathan Baumgartner, Umpqua SWCD Chair

ATTEST:

Rhonda Black, District Manager/Conservation Planner

Date

July 9, 2024

4. Oregon Association of Conservation District Dues – Action Item

REGULAR BUSINESS

4. Oregon Association of Conservation District Dues – Action Item

RECOMMENDATION:

Move to approve the Oregon Association of Conservation District Dues for the 2024-2025 Fiscal Year.



June 10, 2024

District Managers and Board Members

RE: OACD Dues for Fiscal Year July 1, 2024 – June 30, 2025

Colleagues,

The attached form will provide information for you to determine the dues applicable to your district for the fiscal year beginning July 1, 2024. We have not changed the dues formula, but will be re-evaluating any necessary adjustments next year.

It has been an exciting and busy first year for me as the OACD executive director. I have greatly appreciated getting to know you all and learn more about the work your District does and the challenges it faces. I have been able to get out to visit about ¼ of the District this year, I hope to get to all the Districts over the next 3 years.

OACD's two committees have been hard at work: The Advocacy Committee meets monthly as we prepare for the upcoming 2025 Legislative session and has participants on several Regulatory Advisory Committees (RACs). The Working Lands Committee has embarked on developing a guide to help us access carbon sequestration funding for landowners. Anyone, district staff or board, is welcome to attend our committee meetings. Please contact me if you would like to have the zoom meeting link to attend.

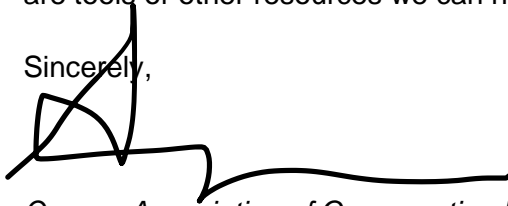
We will be holding our annual conference on October 14 – 16 at the Hood River Inn in Hood River. The SWCC will again hold its Commission meeting in conjunction with our meeting this year.

We are now the managing partner of the Oregon Conservation Partnership under a capacity grant with OWEB. We have a couple of important projects underway which you have likely heard from me about: 1 – we are working with a media consultant to increase earned media about the work we do; 2 – we are developing a grant hub to simplify the process of accessing information on available funding – state, federal and foundation. Webinars on a variety of topics are held monthly by the group. Information and recordings are available at www.conservationpartnership.org.

We publish a monthly newsletter with information on upcoming meetings of interest, news, and funding opportunities as well as sharing information from District to District. If you have any information you want to share, please send it to me.

We at OACD, both the board and myself, appreciate your ongoing support so we can do the work that needs to be done to add to your effectiveness. Please reach out if there are tools or other resources we can help bring to the districts to compliment your work.

Sincerely,

A handwritten signature in black ink, appearing to be 'Andrea Kreiner', with a long horizontal flourish extending to the right.

Oregon Association of Conservation Districts

Andrea Kreiner, Executive Director

Andrea.Kreiner@oacd.org

(971) 988-9929

www.oacd.org

DRAFT



OACD DUES

FISCAL YEAR JULY 1, 2024 – JUNE 30, 2025

DISTRICT NAME: _____

Please use this form to update your district's membership dues for fiscal year July 1, 2024 – June 30, 2025.

Use financial information from your last audited fiscal year ending June 30, 2023.

We are maintaining the same % of revenue as we did last year (0.3%).

1. Total revenue for fiscal year ending 6/30/23 \$ _____
2. Calculate membership dues by multiplying line 1
by 0.003. Enter the exact amount up to \$7500.
If the amount is more than \$7500 just enter the
\$7500. **TOTAL PAYMENT:** \$ _____

Dues are payable beginning **July 1** through September 15.

Checks are payable to OACD and should be mailed to our **P.O. Box 10527, Portland, OR 97296 (DO NOT MAIL TO SALEM OR SANDY).**

Note: If your district acts as a fiscal agent for another entity, please contact OACD staff for a credit in the amount of revenue for that entity.

THANK YOU!

July 9, 2024

5. Partnership for the Umpqua Rivers Dues – Action Item

REGULAR BUSINESS

5. Partnership for the Umpqua Rivers Dues – Action Item

RECOMMENDATION:

Move to approve PUR Dues for the 2024-2025 Fiscal Year.

DIRECTORS

Bryan Nelson
Lome Rosk Timber Co.
Devon Johnson
Roseburg Resources
Jeremy Stoffal
Umpqua Sand and Gravel
Kasey Hovik
Umpqua Watersheds, President
M. A. Hansen
Landowner, Secretary
Darin McMichael
Manulife Investment Management
Tom Kress
County Commissioner
Walt Barton
Conservation Districts
Rusty Lininger
Source One Serenity
Marwood Hallett
D.C. Livestock Association
Dave Grosjacques
Umpqua Fishermen's Assoc.
Bryan Benz
Umpqua Community College
Travis Mackie
Cow Cr Band of Ump Tribe of Indians

STAFF

Phone: 541-673-5756

Kevin Keller
Executive Director
Kevin@UmpquaRivers.org

Cris Salazar
Restoration Coordinator
Cris@UmpquaRivers.org

Sandy Lyon
Monitoring Coordinator
Sandy@UmpquaRivers.org

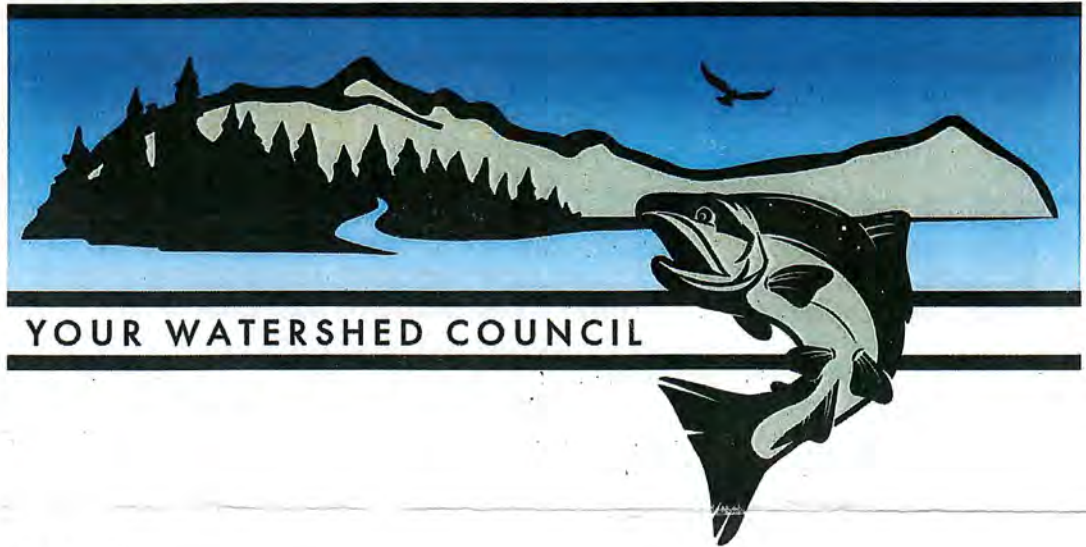
Gilaine Wright
Fiscal Manager
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Joe Carnes
Asst. Monitoring
Coordinator/ IT
Joe@UmpquaRivers.org

Patrick Quinn
Project Manager
patrick@UmpquaRivers.org

Julie Reed
Watershed Technician
Julie@UmpquaRivers.org

PARTNERSHIP FOR THE UMPQUA RIVERS



May 24, 2024

PUR Members,

It's amazing how quickly another year has passed! In 2023, we encountered numerous challenges, but we also reaped several rewards. While we said goodbye to two long-time employees, we happily welcomed two new members—Cris Salazar, our Restoration Coordinator, and Julie Reed, our Watershed Technician. Their arrival has already sparked extremely positive changes, and we are enthusiastic about the impact they will have on our future. Last year marked our 30th anniversary as a watershed council. The contributions of our council to improving stream conditions and monitoring the health of our streams and fish populations over the past 30 years have been vast. For decades, PUR has significantly bolstered the local economy by creating hundreds of restoration jobs while also preserving and safeguarding our precious Umpqua River. Despite potential confusion with other "Umpqua-related" organizations, it's important to clarify that we are 'Your Watershed Council.'

With the new fiscal year comes the time to pay your annual PUR dues. Your Board of Directors meets monthly to review issues affecting the Umpqua Basin and discuss monitoring and restoration efforts. The PUR Staff have been working diligently to secure funding and plan and implement projects across the watershed, but we need your help. Membership dues are a critical component of funding our day-to-day operations throughout the year.

This past year, so much extraordinary work has been accomplished across our watershed. We launched our first tidegate project and completed the installation of two new tidegates at the Glover Ranch on the lower Smith River. This year, we aim to finish the project by installing four farm bridges, completing channel work, installing five miles of livestock fencing, and planting thousands of native plants along the channels. This groundbreaking project provides essential fish passage to over 30 acres of crucial estuary refugia and winter-rearing habitat.

We also finished Phase I of our in-stream restoration project at Yellow Creek. In this collaborative project with Roseburg BLM, we placed logs and boulders that greatly improved over two miles of habitat in the watershed. Phase II will primarily be a helicopter log placement project targeting the less accessible upstream reaches. This phase will be carried out in 2025.

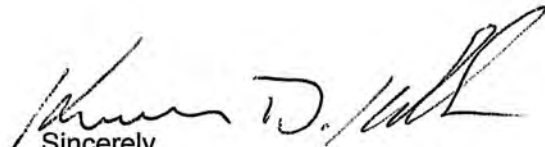
Last year, PUR began participating in a collaborative effort to address the decreasing Coho returns in the South Umpqua. As described in NOAA's 2022 Status Report on the recovery of Coho salmon, the South Umpqua Coho population is one of just a few in the state that are not recovering. This sub-basin working group, now called the South Umpqua River Coho Action Team (SURCAT), aims to develop a prioritized method of conducting restoration projects to reverse this downward trend.

Our Water Quality Monitoring program continues to set an example for other councils in the state. In addition to our Basin Collaborative Water Quality Monitoring program, we recently completed the third year of a paired watershed macroinvertebrate study in Rock and Canton Creeks and continued the temperature study in Rock Creek, which began before the Archie Creek Fire. Together, these studies will provide a wealth of water quality data on both pre- and post-fire and post-restoration project conditions. Our Monitoring team also is integral in the support of SURCAT and is now participating in monitoring efforts in support of Douglas Soil and Water Conservation District's Strategic Implementation Area in Days Creek.

In addition to completing the Glover Estuary project this summer, we will focus our efforts on continuing post-Archie Creek fire restoration work in Rock and Canton Creeks. We also have a full slate of fish passage and restoration projects over the next 5-6 years that will keep the staff busy with funding, planning, and preparation to conduct that important work. These projects are not just ideas, they are concrete plans that require financial support to be realized.

We need the most financial help in funding the infrastructure to make all this happen. This is where you come in. By participating as a member of PUR, your dues go directly to our operational budget that keeps staff and the office functioning year-round. We use the value of your contribution to leverage grant funding from foundations and local, state, and federal grantors. Your dues of \$25 or more are critical to the well-being of this council, and we sincerely appreciate your continued support.

Thank you and we hope to see you soon out in the Umpqua!



Sincerely,
Kevin Keller
Executive Director

Partnership for the Umpqua Rivers

3012 W. Harvard Ave.
Roseburg, OR 97471

<http://www.UmpquaRivers.org>

Kevin Keller

Executive Director

541.673.5756

Kevin@UmpquaRivers.org

Kasey Hovik

President

541.671.6578

Kasey@umpquawatersheds.org

PARTNERSHIP FOR THE UMPQUA RIVERS



The PUR is a non-profit, non-government 501 (c) (3) voluntary corporation that is charged with restoring, enhancing water quality and fish habitat within the Umpqua Basin, which is located in Southwest Oregon.

The PUR meets on the third Tuesday of every month from 9 a.m. to 11 a.m. in the conference room at the ODFW compound at 4192 N Umpqua Highway, Roseburg.

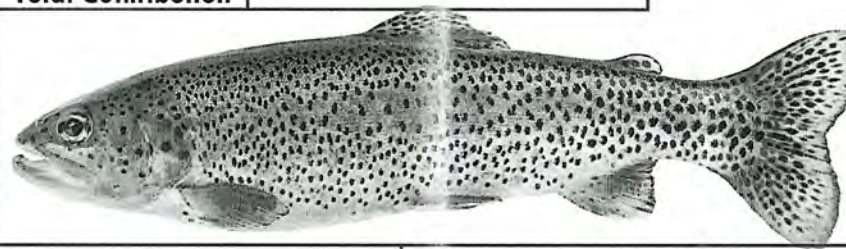
Approximately thirty people gather monthly to discuss watershed, land management, and natural resource issues.

Receipt available upon request

You can now make your payment on our website.

Just go to www.UmpquaRivers.org and click on "Become a Member"

Jan 1, 2024 – December 31, 2024		
Annual Dues	Suggested Amount	Amount Paid
Individual - Friend	\$25	\$
Individual - Supporter	\$50	\$
Business	\$100	\$
Additional contributions are <i>sincerely</i> appreciated. Enter any additional amount at right.		\$
Total Contribution		\$



Please make all checks payable to:

Partnership for the Umpqua Rivers

Name:	Title:
Organization:	
Address:	City, State, Zip
Phone:	Fax:
Email:	Federal ID # 93-1298800

July 9, 2024

6. Personal Services Contract Policy

REGULAR BUSINESS

6. Personal Service Contract Policy – Action Item

Attend online SDAO training or on YouTube. Link has been sent to each of you. The training is approximately 80-minutes. The District Manager will also attend the training series.

- **Basics of Public Contracting in Oregon (for our public contracting discussion)**

Directors and staff need to review the materials previously provided and watch the SDAO training video at <https://www.sdao.com/basics-of-public-contracting-in-oregon> presented by Eileen Eakins, with NW Local Government Legal Advisors.

July 9, 2024

FUNDING COMMITTEE

Discussion and Reports